

Minutes

August 11, 2011

Orcas Island Park and Recreation District Commission

Regular Public Meeting, Thursday, August 11, 2011

Orcas Island Fire District Station #1, Eastsound

12:00 pm-2:30pm

I. CALL TO ORDER

Martha Farish, Chairman

Roll call:

Seat 1: Vicki Vandermay – present

Seat 2: Bob Eagan – present

Seat 3: Martha Farish – present

Seat 4: Jim Bredouw – absent

Seat 5: Ian Lister – present

It is anticipated that at some point the Commissioners will convene an Executive Session per RCW 42.30.110 in order to continue discussion of several proposals received during a published Request For Proposals concluded on June 22, 2011.

II. UNFINISHED BUSINESS

- Previous Minutes – Ian

Motion: To convene a minutes workshop: August 22, 9:30 Enzo's

- Ian, Bob
- Deliberations: *none*
- Vote: unanimously aye

Motion: To dispense with the reading of the previous Regular Public Meeting minutes

- Ian, Martha
- Deliberations: *non*
- Vote: unanimously aye

III. PUBLIC COMMENT

- Discussion: Quick start tennis teacher workshop – Joe Ciskowski, Zee Roemer

\$10.00 donation (to insure attendance) is to be given to Orcas Island Tennis Association (not OIPRED)

Date to be September 7, at the BP Tennis courts, or under the covered play area at the public school in the event of inclement weather.

Vicki and Zee are creating fliers; Ian to get a flier to Four Winds Camp staff.

- Discussion: Court resurfacing, power wash work detail – Joe Ciskowski
- Peter Moe (Funhouse Executive Director) submitted a letter of intent concerning future plans for an OIPRD/Funhouse affiliation
- Krista Bouchey (Funhouse) announced the Funhouse Fall Fair for September 10, and requested that the OIPRD Commissioners man a booth there.

IV. UNFINISHED BUSINESS

- Discussion: equipment, Buck Park Equipment shed, nets, goals:

Vicki related that she had inspected the Buck Park storage shed and found it in a chaotic state and without a lock.

Ian is to talk to members of the adult men's Soccer club and solicit their help in repairing some of the old Orcas Rec. Soccer Goals.

Treasury update – General Ledger, Treasurer's Statement – Ian

Motion: To convene an Executive session to discuss the terms of a contract with Leslie Rae Schmitz

- Martha, Ian
- Deliberations: *none*
- Vote: unanimously aye
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V. EXECUTIVE SESSION

Motion: To reconvene in Regular session (2:15)

- Martha, Ian
- Deliberations: *none*
- Vote: unanimously aye

VI. NEW BUSINESS

Motion: To distribute progress report (Report to the community) with minor edits to media

- Vicki, Martha
- Deliberations: *none*
- Vote: unanimously aye
-

VII. ADJOURNMENT (2:30)

Addenda

Funhouse Letter of Intent, Pete Moe
Ledger Report Aug. 8, 2011, Ian Lister
2nd Report to the Community

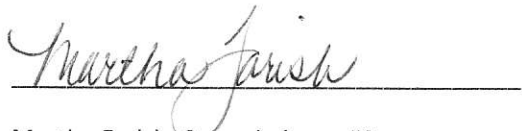
Regular Public Meeting minutes for August 11, 2011
Approved by motion on this 18th day of October, 2012

Signed and attested this 18th day of October, 2012



Ian Lister, Commission #5,

Secretary



Martha Farish, Commissioner #3,

Chair

THE FUNHOUSE

ORCAS ISLAND

OIPRD Commissioners
Orcas Island, WA

August 11, 2011

Dear Commissioners,

On behalf of the Funhouse board let me thank you for your incredible service in getting the OIPRD into existence, and your long hours since then, figuring out how to make it work.

With 2012 coming into focus, we respectfully request some clarity on your plans, when appropriate, so that we may confidently make *our* plans for the near future.

We are hopeful that the OIPRD is still considering taking office space at The Funhouse. If this is the case, then we need to begin preparations towards that end, including planning and executing building renovations.

As described in the past, we have great ideas on how to create office space that will not only serve the OIPRD effectively, but will also improve the functionality of The Funhouse building as a community-wide resource.

Our ideas are still fairly general. We look forward to working with you, and local architects and builders to develop these plans in more detail.

At your convenience we would greatly appreciate some kind of *official* declaration of your intentions along these lines, so that we may get to work!

Best regards,


Pete Moe
Executive Director,
The Funhouse/Children's Discovery Foundation
pete@thefunhouse.org

cc. Funhouse Board

The Funhouse Board of Directors

Rita Bailey • Greg Books • Kyle Freeman • Ann Lister • Brett McFarland
Jami Mitchell • Gene Nery • Rolland Rueb • Roger Sherman
Tad Sommerville • Eric Youngren

July: For Steve

0811 2011

8:00 AM
08/12/11
Accrual Basis

Orcas Island Park and Recreation District General Ledger As of August 12, 2011

Date	Type	Split	Memo	Amount	Balance
0000 · Treasury					0.00
6/3/2011	Deposit	0110 · OICF - for Insurance fund	Deposit	2,500.00	2,500.00
7/11/2011	Deposit	0120 · OICF - for O Rec Equipment fund	Deposit	342.00	2,842.00
7/14/2011	Deposit	0300 · Individual - for Stafford equip	Deposit	1,000.00	3,842.00
7/22/2011	Deposit	0200 · USTA grant for BP Tennis courts	Deposit	5,000.00	8,842.00
7/22/2011	Deposit	0100 · OICF - for General fund	Deposit	2,000.00	10,842.00
7/26/2011	Transfer	Interfund Loan fr Pt of Orcas	Funds Transfer	65,000.00	75,842.00
Total 0000 · Treasury				75,842.00	75,842.00
380 NONREVENUES					0.00
LOANS RECEIVED					0.00
Interfund Loan fr Pt of Orcas				0.00	0.00
7/26/2011	Transfer		Funds Transfer	-65,000.00	-65,000.00
Total Interfund Loan fr Pt of Orcas				-65,000.00	-65,000.00
Total Interfund Loan fr Pt of Orcas				-65,000.00	-65,000.00
Total LOANS RECEIVED				-65,000.00	-65,000.00
Total 380 NONREVENUES				-65,000.00	-65,000.00
MISCELLANEOUS REVENUES					0.00
CONTRIBUTIONS AND DONATIONS FRO					0.00
Donations--Private Sources				0.00	0.00
7/22/2011	Deposit	0100 · OICF - for General fund	Anonymous Donation	-2,000.00	-2,000.00
Total 0100 · OICF - for General fund				-2,000.00	-2,000.00
6/3/2011	Deposit	0110 · OICF - for Insurance fund	2011 Annual Competitive Grant Award	-2,500.00	-2,500.00
Total 0110 · OICF - for Insurance fund				-2,500.00	-2,500.00
7/11/2011	Deposit	0120 · OICF - for O Rec Equipment fund	Grant to repurchase equipment	-342.00	-2,500.00
Total 0120 · OICF - for O Rec Equipment fund				-342.00	-2,500.00
7/22/2011	Deposit	0200 · USTA grant for BP Tennis courts	PNW Court Improvement Grant: Buck Park, Orcas Is	-5,000.00	-5,000.00
Total 0200 · USTA grant for BP Tennis courts				-5,000.00	-5,000.00

8:00 AM
08/12/11
Accrual Basis

Orcas Island Park and Recreation District
General Ledger
As of August 12, 2011

Date	Type	Split	Memo	Amount	Balance
7/14/2011	0300 - Individual - for Stafford equip Deposit	0000 - Treasury		-1,000.00	0.00
	Total 0300 - Individual - for Stafford equip		for equipment only	-1,000.00	-1,000.00
	Total Donations--Private Sources			-10,842.00	-10,842.00
	Total CONTRIBUTIONS AND DONATIONS FRO			-10,842.00	-10,842.00
	Total MISCELLANEOUS REVENUES			-10,842.00	-10,842.00
	TOTAL			0.00	0.00

DRAFT
Orcas Park and Recreation District
Progress Report to Community
August 2011

Contact: Martha Farish 376-6199, mfarishster@gmail.com or Jim Bredouw, 376-5760, bunz@interisland.net.

On July 20, 2011 the Port of Orcas loaned the Orcas Park and Recreation District \$65,000. OIPRD will use the funds to begin legal operations, capitalize on a United States Tennis Association matching grant to fix the Buck Park tennis courts and begin development of an online registration and payment system for island recreational activities.

Third quarter progress on behalf of OIPRD includes:

- In May, OIPRD received an interim year of insurance coverage for sponsored activities through a much appreciated grant from OICF and Carl deBoor.
- In late July, OIPRD was granted a \$65,000 loan from the Port of Orcas to be repaid in full within the first four years of the six years of voter approved tax funding.
- In June OIPRD purchased "Old Orcas Rec" and County-owned used recreational equipment at the lowest legal rate of \$342 thanks to Auditor Milene Henley's flexibility and a welcome grant from an anonymous donor.
- Also in June a generous donation was received from (name please) Stafford for OIPRD athletic equipment if replacement or repair of existing equipment is required before tax funding becomes available in May 2012.
- In late July, the United States Tennis Association (USTA) awarded OIPRD a matching grant to resurface and re-line the Buck Park courts to accommodate both regular and Quick Start Tennis. Resurfacing has been scheduled for the week of August 25, 2011.
- Additional support from USTA was obtained for a free, train-the-trainer, workshop to take place on September 7, 2011 at Buck Park. The train-the-trainer workshop, co-hosted by the Orcas Tennis Association, will be conducted by nationally recognized trainer (name) and will prepare 25 island volunteers to teach or coach Quick Start Tennis. (Quick Start Tennis encourages younger and older players to play tennis and even participate in USTA supported Quick Start tournaments on a smaller, shorter court).
- A state approved Quick Start curriculum was also donated to OIPRD by USTA to enable the school district to incorporate Quick Start Tennis into the curriculum if desired.
- OIPRD completed an independent contractor search and hired Orcas Islander, Leslie Rae Schmitz for an interim period between August and January 2012. Leslie comes to OIPRD highly recommended with an impressive on and off island background in successful system development and project management.

- Leslie will help the Commissioners set up an accounting system to address the transparency and tracking appreciated by donors and required by grant makers and yet will also answer to the demands of the state auditor. She will also help the Commissioners oversee the selection and installation of an online program registration and payment system expected to be operational for the 2012 recreation season. Volunteer coaches and coordinators should experience immediate relief from organizational demands as a result of this service. Users and visitors will be able to go to a central source for programming information, sign up and payment of fees.
- In June OIPRD and OISD began collaborative and cooperative discussions toward the eventual and equally appreciated legal transfer of Buck Park from OISD to the Orcas Park and Rec District.
- OIPRD commissioners have elected to continue to directly manage operations through 2011 in lieu of hiring permanent staff at this time. Many traditional OIPRD Fall programs have been "picked up" by other providers which affords OIPRD a unique opportunity to invest in systems development that will better serve recreation, and the community, going forward.