

MEETING MINUTES

November 10, 2011

Orcas Island Park and Recreation District Commission
Regular Meeting, Thursday, November 10, 2011
The Firehall, Eastsound
Noon-3 P.M.

I. CALL TO ORDER (Noon)

Martha Farish, Chairman OIPRD

Roll call:

- Seat 1: Vicki Vandermay – present
- Seat 2: Bob Eagan - present
- Seat 3: Martha Farish - present
- Seat 4: Jim Bredouw - present
- Seat 5: Ian Lister – present

Special Advisor, Leslie Rae Schmitz, was also in attendance.

II. NEW BUSINESS (12:05pm)

FUNHOUSE

Pete Moe made a presentation to the commissioners for a potential short term and/or long-term relationship between the Funhouse and OIPRD. Discussion ensued between the commissioners, Pete, FH employee Krista Boucher and FH Board member Anne Lister. It was agreed that Anne will encourage her board to give a formal reply to OIPRD's proposal from last August within the next week, after which Pete, some members of the FH board and a maximum of two members of the OIPRD board (Vicki and Jim were suggested) and/or Krista may decide to meet to work for further specificity and to hammer out details in short order so that both organizations can complete their long range planning.

III. PUBLIC COMMENT (1:20pm)

<None>

IV. MINUTES (1:25pm)

Martha Farish, Chair, discussed with fellow commissioners the wisdom of possibly consolidating unfinished 2010 minutes in order to finish out all unfinished business in this regard by minimally composing attendance and discussion items and posting them. Ian has agreed to do this soon and Vicki has volunteered to read his hand written notes and help complete this task. Bob also pointed out his preference that we go backwards and make sure that 2011 minutes get complete before 2010.

There was discussion as to how small revisions in Minutes going forward could avoid members having to re-read old minutes and new each time to assure that these changes have been reflected. It was suggested that Ian simply make the changes at the public meetings to insure that this process is simple and complete. Ian will, from hereafter, send the Chair a pdf of these completed minutes for written approval.

V. UNFINISHED BUSINESS (2:15pm)

2012 Budget Resolution

The Resolution 2011-8 for the 2012 Budget was discussed.

Motion to adopt Resolution 2011-8.

Motion by Martha, 2nd Bob

Approved unanimously aye

Buck Park Well Draft Water Agreement / Pump Test / M & O agreement

The Well Draft agreement will be originated by EWUA's Paul Kamin and he will send it to Bob and OISD's Scott Lancaster. Bob suggested we use Jim's notes from Oct. 27 for bullet points for the M & O agreement, which Martha is going to draft.

Bob, Ian and Craig Saunders completed a pump test – got 70 gpm and had 34psi and, at another zone, tried 100 gpm and had 60 psi plus various other zones, all of which showed no problems. We currently have a 5hp/55 gpm pump in the well. We have a bid for a 5hp/85 gal. pump from Buddy Wright at Coldspring Pumps. (Bob will get a 2nd bid, as he is an associate of Buddy's). Bob points out that this will put us right at the edge of usability and suggests we look into a 7.5hp/85 gal. pump but, unfortunately, this puts us into a 3-phase situation, which is not tenable, so Bob is still looking into a viable solution. It may be that we have to just accept the 5hp model.

It was decided that we will let subs bill us and we will bill OISD for their 1/2, where applicable.

Bookkeeper Discussion

Jim made a motion to authorize Martha to hire Annie Moore to create our QuickBooks template not to exceed \$300, to hire Lynn Carter to do our temporary bookkeeping until an E.D. has been hired, to pay up to \$100 to clean Martha's laptop (which she is donating to OIPRD) and to authorize Jim to purchase QuickBooks Pro 2012 and Microsoft Office 2012. Bob seconded. It was passed unanimously.

Resolution and Draft of OISD/OIPRD facilities shared use

Martha will bring for the November 17 mtg.

Payment of Claims

It was moved by Jim and seconded by Vicki to pay the Claims Payment Request and passed unanimously.

ActiveNet Demo

We will have a meeting on Nov. 17 at 3:30pm for another demo for the public and various agencies.

Motion: To adjourn - Bob and Martha second - deliberation: none- unanimously aye

ADJOURNMENT (3:10pm)

Addenda

OIRPD 11-10-11 Presentation, Pete Moe

Resolution 2011-8, Resolution to adopt the 2012 General Fund budget for Orcas Park and Recreation District

OIPRD 2012 Budget

OIPRD Draft Budget 11-8-11

Claims Payment Request, Nov. 9, 2011

glWAMonthly – Monthly Financial Statement by Fund

Regular Public Meeting minutes for November 10, 2011

Approved by motion on this 18th day of October, 2011

Signed and attested this 18th day of October, 2011

A handwritten signature in black ink, appearing to read "Ian Lister", written over a horizontal line.

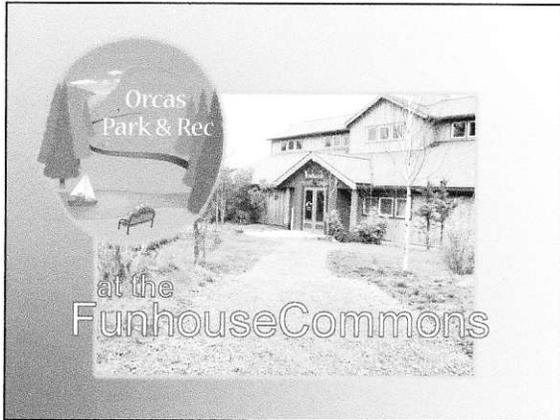
Ian Lister, Commissioner #5,

Secretary

A handwritten signature in black ink, appearing to read "Martha Farish", written over a horizontal line.

Martha Farish, Commissioner #3,

Chair



OIPRD @ The Commons

- 2012 is right around the corner
- Operational suggestions on working together, start the conversation

Orcas Park & Rec @ The Commons *creating efficiency and sustainability*

Orcas Park & Rec @ The Commons *creating efficiency and sustainability*

Brian Reich, for *SocialEarth.org*:

"Want to know how you can have the most meaningful, measurable impact on the world? It is simple: stop creating new organizations."

Orcas Park & Rec @ The Commons *creating efficiency and sustainability*

Brian Reich, for *SocialEarth.org*:

"More and more people announce their commitment to help address serious issues every day. Ultimately, everyone ends up competing for the same dollars and the same attention from the public, and fighting to serve the same need."

Orcas Park & Rec @ The Commons *creating efficiency and sustainability*

Brian Reich, for *SocialEarth.org*:

"Want to have a significant impact? Help the many organizations that are focused on the same challenges to collaborate and work collectively to make progress toward their common goal."

Orcas Park & Rec @ The Commons *creating efficiency and sustainability*

OIPRD @ The Commons

Three Models of How We Could Work Together:

Model 1. "Ala-carte"
A program-by-program model.



*creating efficiency
and sustainability*

OIPRD @ The Commons

Three Models of How We Could Work Together:

Model 1. "Ala-carte"
A program-by-program model.

Model 2. "Registrar"
OIPRD has a manager working directly with the Commons staff.



*creating efficiency
and sustainability*

OIPRD @ The Commons

Three Models of How We Could Work Together:

Model 1. "Ala-carte"
A program-by-program model.

Model 2. "Registrar"
OIPRD has a manager working directly with the Commons staff.

Model 3. "Fusion"
OIPRD and the Commons share staff.



*creating efficiency
and sustainability*

OIPRD @ The Commons

Three Models of How We Could Work Together:

Model 1. "Ala-carte"

- The Funhouse Commons provides programming in OIPRD's name for a flat fee.
- Program-by-program negotiation.



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and sustainability*

OIPRD @ The Commons

Three Models of How We Could Work Together:

Model 1. "Ala-carte"

PROS:

- Allows for program flexibility
- Responds quickly to community needs
- OIPRD needs no staff, operations
- Reflects past OIPRD suggestions "granting" organization
- Significant savings to OIPRD



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and sustainability*

OIPRD @ The Commons

Three Models of How We Could Work Together:

Model 1. "Ala-carte"

CONS:

- Inter-agency challenges (insurance, money handing, etc.)
- Program-by-program negotiations
- Community concerns for "paying" Funhouse



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and sustainability*

OIPRD @ The Commons

Model 1. "Ala-carte"
Fall Soccer @ The Commons 2011:



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and sustainability*

OIPRD @ The Commons

Model 1. "Ala-carte"
Fall Soccer @ The Commons 2011:

Income:	\$3,913
Expense:	\$3,312
TOTAL:	\$601



*creating efficiency
and sustainability*

OIPRD @ The Commons

Model 1. "Ala-carte"
Fall Soccer @ The Commons 2011:

Income:	\$3,913
Expense:	\$3,312
TOTAL:	\$601

Payroll	\$1,000
Operations	\$1,600
	(\$1,999)



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and sustainability*

OIPRD @ The Commons

Model 1. "Ala-carte"
Fall Soccer by OIPRD:

Income:	\$3,913
Expense:	\$3,312
TOTAL:	\$601

Payroll	\$1,000
Operations	\$6,000
	(\$5,798)



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and sustainability*

OIPRD @ The Commons

Model 1. "Ala-carte"

- No programs make money.
- Negotiate a fee that makes it worthwhile for every program.
- Do-able; but has its challenges.



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OIPRD @ The Commons

Three Models of How We Could Work Together:

Model 1. "Ala-carte"
A program-by-program model.



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OIPRD @ The Commons

Three Models of How We Could Work Together:

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OIPRD has a manager working directly with the Commons staff.



The Commons *creating efficiency and sustainability*

OIPRD @ The Commons

Model 2. "Registrar"

- Ala-carte 'plus'



The Commons *creating efficiency and sustainability*

OIPRD @ The Commons

Model 2. "Registrar"

- Ala-carte 'plus'
- OIPRD has one staff member, a "registrar"



The Commons *creating efficiency and sustainability*

OIPRD @ The Commons

Model 2. "Registrar"

- Ala-carte 'plus'
- OIPRD has one staff member, a "registrar"
- Full-time, @ assistant director pay scale



The Commons *creating efficiency and sustainability*

OIPRD @ The Commons

Model 2. "Registrar"

- Ala-carte 'plus'
- OIPRD has one staff member, a "registrar"
- Full-time, @ assistant director pay scale
- Operates OIPRD "front-desk" @ Commons



The Commons *creating efficiency and sustainability*

OIPRD @ The Commons

Model 2. "Registrar"

- Ala-carte 'plus'
- OIPRD has one staff member, a "registrar"
- Full-time, @ assistant director pay scale
- Operates OIPRD "front-desk" @ Commons
- Data entry on "Activenet"



The Commons *creating efficiency and sustainability*

OIPRD @ The Commons

Model 2. "Registrar"

- Ala-carte 'plus'
- OIPRD has one staff member, a "registrar"
- Full-time, @ assistant director pay scale
- Operates OIPRD "front-desk" @ Commons
- Data entry on "Activenet"
- Works with Commons staff on programs using "ala-carte" model



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OIPRD @ The Commons

Model 2. "Registrar"

PROS:

- Removes several difficulties of program negotiation, insurance, money handling
- Regular hours—community face
- Go to person for Commissioners
- Significant savings to OIPRD (compared to budget)



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OIPRD @ The Commons

Model 2. "Registrar"

PROS:

- Removes several difficulties of program negotiation, insurance, money handling
- Regular hours—community face
- Go to person for Commissioners
- Significant savings to OIPRD (compared to budget)

CONS:

- Not as efficient as other two options
- Who does what—would need definition



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OIPRD @ The Commons

Three Models of How We Could Work Together:

Model 1. "Ala-carte"
On a program-by program basis.

Model 2. "Registrar"
OIPRD has a manager working directly with the Commons staff.



creating efficiency and sustainability

OIPRD @ The Commons

Three Models of How We Could Work Together:

Model 1. "Ala-carte"
On a program-by program basis.

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OIPRD has a manager working directly with the Commons staff.

Model 3. "Fusion"
OIPRD and the Commons share staff.



creating efficiency and sustainability

OIPRD @ The Commons

Model 3. "Fusion"

- The OIPRD and The Funhouse Commons share management.



creating efficiency and sustainability

OIPRD @ The Commons

Model 3. "Fusion"

- The OIPRD and The Funhouse Commons share management.
- One full-time executive director and one full-time assistant director, who would be employees of the OIPRD.



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and sustainability*

OIPRD @ The Commons

Model 3. "Fusion"

- The OIPRD and The Funhouse Commons share management.
- One full-time executive director and one full time assistant director, who would be employees of the OIPRD.
- A portion of their salary would be paid for by The Funhouse Commons.



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OIPRD @ The Commons

Model 3. "Fusion"

- The Funhouse continues operations as a public 501c3, manages the Funhouse Commons property, provides signature services (Mentor Program, Science Fairs, classes).



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and sustainability*

OIPRD @ The Commons

Model 3. "Fusion"

- The Funhouse continues operations as a public 501c3, manages the Funhouse Commons property, provides signature services (Mentor Program, Science Fairs, classes).
- The Funhouse Commons has a dramatically lower and sustainable budget; OIPRD instantly has a functioning office, staff and infrastructure.



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and sustainability*

OIPRD @ The Commons

Model 3. "Fusion"

PROS:

- Highly efficient, and avoids duplication of services, infrastructures, and bureaucracy.
- Significant savings to OIPRD
- Helps to ensure viability of the Commons
- Avoids difficulty of ala-carte pricing, insurance, etc.



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and sustainability*

OIPRD @ The Commons

Model 3. "Fusion"

PROS:

- Highly efficient, and avoids duplication of services, infrastructures, and bureaucracy.
- Significant savings to OIPRD
- Helps to ensure viability of the Commons
- Avoids difficulty of ala-carte pricing, insurance, etc.

CONS:

- Funhouse Board transfers control of management
- Radical



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OIPRD @ The Commons

Model 1. "Ala-carte"
 On a program-by program basis.
 VERY FLEXIBLE; HAS LOGISTIC & \$\$ PROBLEMS



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and sustainability*

OIPRD @ The Commons

Model 1. "Ala-carte"
 On a program-by program basis.
 VERY FLEXIBLE; HAS LOGISTIC & \$\$ PROBLEMS

Model 2. "Registrar"
 Standard practice for Rec Districts to have registrar;
 OIPRD has a manager working directly with the
 Commons staff.
 ALA-CARTE PLUS; LESS EFFICIENT



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and sustainability*

OIPRD @ The Commons

Model 1. "Ala-carte"
 On a program-by program basis.
 VERY FLEXIBLE; HAS LOGISTIC & \$\$ PROBLEMS

Model 2. "Registrar"
 Standard practice for Rec Districts to have registrar;
 OIPRD has a manager working directly with the
 Commons staff.
 ALA-CARTE PLUS; LESS EFFICIENT

Model 3. "Fusion"
 OIPRD and the Commons share staff.
 HIGHLY EFFICIENT; BUT RADICAL



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OIPRD @ The Commons

Model 4. OIPRD Operates Independently



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OIPRD @ The Commons

Model 4. OIPRD Operates Independently

- Least efficient option
- Most expensive option
- Creates duplicative bureaucracy
- Doesn't help The Commons (in fact hurts)



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OIPRD @ The Commons

Model 5...

- We would love to have your ideas as well!
- Look forward to a productive conversation beginning soon.



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and sustainability*

Resolution to adopt the 2012 General Fund budget for Orcas Park and Recreation District

**Resolution 2011-8
November 10, 2011**

WHEREAS the creation of the Orcas Island Park and Recreation District (OIPRD) was approved in November 2009; and

WHEREAS a General Fund budget for 2011 was adopted in October 2011 and a General Fund budget was proposed for 2012; and

WHEREAS notices of said public hearing were recorded in the official newspaper of San Juan County in accordance with RCW 36.40.60 as required; and

WHEREAS OIPRD will have some funds and donations deposited to the District's General Fund for 2011 leftover to be added to revenue from estimated tax distributions in 2012 in the amount of \$ 251,205; and

WHEREAS the Commissioners of OIPRD desire to adopt a budget for the 2012 General Fund to allow for the expenditure of those funds; and

WHEREAS the Commissioners of OIPRD held a public hearing on October 13 to consider the District's 2012 budget; and

NOW, THEREFORE BE IT RESOLVED that OIPRD set the General Fund budget for the year 2012, \$315,205:

Revenue

Activity Fees	\$ 19,000
Rental	\$ 10,000
Donations-Unrestricted	\$ 15,500
Grants	\$ 10,000
Tax district revenues	\$251,205
Donations-Corporate	<u>\$ 9,500</u>
Total:	\$315,205

Expenses *(incl. reserves)*

One Time Capital Expenses	\$ 40,250
One Time Setup Expenses	\$ 22,000
Staffing	\$ 49,313
Administrative	\$ 36,050
Loan repayment incl. interest	\$ 23,618
Parks	\$ 38,200
Programs	\$ 32,360
Low Income Scholarships	\$ 2,500
Excess Year End Carryover	<u>\$ 70,914</u>
Total	\$315,205

ADOPTED, THIS 10th day of November 2011

Orcas Park and Recreation District Commissioners

Jim Bredouw_____

Bob Eagan_____

Martha Farish_____

Ian Lister_____

Vicki Vandermay_____

OIPRD 2012 Budget

		total Income 2012 \$315,205			
<u>Income</u>		Q1 2012	Q2 2012	Q3 2012	Q4 2012
Loan proceeds					
Donations		\$1,500	\$1,500	\$2,500	\$10,000
Rental/Lease (Gyms/Pool, etc.)	<i>(assumes successful neg. w/OISD)</i>	\$1,000	\$2,500	\$5,000	\$1,500
Participant fees		\$1,500	\$5,000	\$7,500	\$5,000
Grants		\$2,500	\$2,500	\$2,500	\$2,500
Tax revenues		\$1,256	\$121,834	\$5,024	\$123,090
Team/corporate sponsorships		\$1,500	\$2,000	\$5,000	\$1,000
TOTAL INCOME:		\$9,256	\$135,334	\$27,524	\$143,090
<u>Expenses</u>					
<u>ONE-TIME EXPENSES</u>					
<u>Capital one-time purchases</u>					
Refurb of Buck Park		\$1,000	\$3,000		
Pre-school playground					
Purchase of office eq / computer / software			\$4,000	\$1,500	
Resurface tennis courts					
Tenant improvements / bldg. mat.			\$1,000	\$2,000	
Subcontract admin. etc. (Schmitz/FH)		\$4,000	\$4,000	\$4,000	\$4,000
Skatepark refurb					
Purchase of athletic. equip.			\$2,000	\$1,000	
Signage			\$1,250		
Letterhead/Office Supplies			\$750	\$750	
Misc./unknown		\$500	\$500	\$2,500	\$2,500
<u>One-time setup fees</u>					
Legal		\$1,500	\$1,500	\$500	
Acct.		\$1,000	\$1,000	\$1,500	
Website development		\$500	\$500		
Ballot/promo/domaines reimburse			\$14,000		
<u>ONGOING EXPENSES</u>					
<u>STAFF</u>					
OIPRD Director				\$12,500	\$12,500
Dir. payroll taxes		\$0	\$0	\$0	\$0
OIPRD Asst. Director				\$8,125	\$8,125
(Asst. Dir. 13% payroll taxes/FICA/Medi)		\$0	\$0	\$0	\$0
Health insurance dir. Stipend				\$1,350	\$1,350
<u>ADMINISTRATIVE</u>					
Legal					\$500
Accounting / auditing		\$500	\$500	\$500	\$1,500
<u>Fundraising</u>					
Director fundraising budget					\$2,000
Mailing		\$1,000	\$1,850	\$750	\$1,000
Insurances	<i>Normal plus D & O</i>			\$1,500	\$1,500
<u>Other</u>					
Building lease					
Event rental fees (FH/OISD/Christian S.)		\$500	\$1,500	\$3,000	\$1,000
Office Supplies/Printing/Mailing		\$1,000	\$2,500	\$3,000	\$1,000
Travel					\$250
ActiveNet fees		\$1,000	\$1,000	\$1,000	\$1,000
Phone/internet		\$300	\$300	\$300	\$300
Web mgr.				\$500	\$500
Gap Loan interest:				\$1,950	

Gap Loan principal repayment:			\$21,668	
Reserve / contingency	\$500	\$500	\$1,000	\$1,000
ESSENTIAL-Parks				
Contract greens maint. <i>\$1,300 per mow/weedeat</i>	\$2,600	\$10,400	\$7,800	\$2,600
Spinkler & general repair / maint.		\$2,000	\$1,000	\$300
E/S water		\$500	\$500	\$500
Toilets/garbage fees			\$5,000	\$2,000
Reserve / contingency			\$1,500	\$1,500
ESSENTIAL-Programs				
Swimming scholarships/opportunities <i>(instructor/pool rental)</i>			\$1,500	\$2,000
Teen Night <i>(2 supervisors only)</i>			\$4,680	\$4,680
After School Programs <i>(2 supervisors only)</i>			\$5,250	\$5,250
Reserve / contingency			\$1,000	\$1,000
IN/OUTDOOR REC. PROGRAMS				
Instructors			\$2,500	\$1,500
Contract A/V tech			\$500	\$500
Low income scholarships			\$2,000	\$500
Reserve / contingency			\$1,000	\$1,000
TOTAL EXPENSES:	\$15,900	\$54,550	\$105,123	\$63,355
Net:	(\$6,644)	\$80,784	(\$77,599)	\$79,735
			total Expense 2012	
			\$238,928	
			TOTAL 2012 NET: \$76,277	

PLEASE READ FIRST!

Welcome to the latest DRAFT revision of the OIPRD budget proposal.

As with all budgets, there are a number of assumptions made to create a starting point. Any of these can and will occasionally be altered. Parts of this spreadsheet are tied to the teal cells below and any change in these will be reflected throughout the spreadsheet. If you do make any changes, please change the name and date in the boxes below, so everyone reading this will know which budget version they're looking at. Otherwise, it will become most confusing when it doesn't match previous drafts and versions of proposed budgets out there.

Person or organization responsible for this draft: **Jim Bredouw**

Date of this draft: **11/8/11**

Assumptions

Amount of taxable real estate on Orcas:	\$2,791,165,520
Estimated annual percentage rise:	1.00%
Estimated annual amount of new construction:	\$5,000,000
Payroll taxes/FICA/Medi, etc. as % of gross pay:	13.00%
Amount collected of public monies per quarter	
Q1:	0.50%
Q2:	48.50%
Q3:	2.00%
Q4:	49.00%
	100.00%

OIPRD Budget draft

Bank balance: \$50,224 \$30,274

(end of period) Annual total 2011
Income: **\$6,250**

	Q3 2011	Q4 2011
Loan proceeds		
Donations	\$1,500	\$2,500
Rental/Lease (Gyms/Pool, etc.)	\$0	\$1,000
Participant fees	\$0	\$250
Grants	\$0	\$0
Tax revenues	\$0	\$0
Team/corporate sponsorships	\$0	\$1,000
TOTAL INCOME:	\$1,500	\$4,750

Income

Loan proceeds
Donations
Rental/Lease (Gyms/Pool, etc.) *(assumes successful neg. w/OISD)*
Participant fees
Grants
Tax revenues
Team/corporate sponsorships

TOTAL INCOME:

Expenses

ONE-TIME EXPENSES

Capital one-time purchases

Refurb of Buck Park	\$2,500	\$2,500
Pre-school playground		
Purchase of office eq / computer / software		\$10,000
Resurface tennis courts	\$12,068	
Tenant improvements / bldg. mat.		
Subcontract admin. etc. (Schmitz/FH)	\$5,000	\$5,000
Skatepark refurb		
Purchase of athletic. equip.		
Signage		
Letterhead/Office Supplies		
Misc./unknown	\$500	\$500
One-time setup fees		
Legal	\$1,000	\$2,500
Acct.	\$1,800	\$1,200
Website development	\$500	\$500
Ballot/promo/domaines reimburse	\$500	

ONGOING EXPENSES

STAFF

OIPRD Director		
Dir. payroll taxes	\$0	\$0
OIPRD Asst. Director		
(Asst. Dir. 13% payroll taxes/FICA/Medi)	\$0	\$0
Health insurance dir. Stipend		

ADMINISTRATIVE

Legal		
Accounting / auditing		\$1,000
Fundraising		
Director fundraising budget		
Mailing		
Insurances	Normal plus D & O	\$2,750
Other		
Building lease		
Event rental fees (FH/OISD/Christian S.)	\$0	\$500
Office Supplies/Printing/Mailing		
Travel		\$500
ActiveNet fees		
Phone/internet		
Web mgr.		
Gap Loan interest:		
Gap Loan principal repayment:		
Reserve / contingency	\$500	\$500

ESSENTIAL-Parks

Contract greens maint.	\$1,300 per mow/weedeat	
Spinkler & general repair / maint.		
E/S water		
Toilets/garbage fees		
Reserve / contingency		

ESSENTIAL-Programs

Swimming scholarships/opportunities	(instructor/pool rental)	
Teen Night	(2 supervisors only)	
After School Programs	(2 supervisors only)	
Reserve / contingency		

IN/OUTDOOR REC. PROGRAMS

Instructors		
Contract A/V tech		
Low income scholarships		
Reserve / contingency		

TOTAL EXPENSES:

	\$0	\$27,118	\$24,700
Net:	\$0	(\$25,618)	(\$19,950)
Bank balance:	\$75,842	\$50,224	\$30,274
(as of Sept. 1)	Annual	total 2011	
	Expenses:	\$51,818	

\$23,630	\$104,414	\$24,134	\$101,188	\$30,927	\$85,094	\$26,570	\$107,944	\$41,606	\$96,733	\$32,896	\$113,567	\$55,719	\$109,555	\$60,009
total 2012				total 2013				total 2014						
\$315,205				\$336,055				\$339,437						
Q1 2012	Q2 2012	Q3 2012	Q4 2012	Q1 2013	Q2 2013	Q3 2013	Q4 2013	Q1 2014	Q2 2014	Q3 2014	Q4 2014	Q1 2015	Q2 2015	Q3 2015
\$1,500	\$1,500	\$2,500	\$10,000	\$500	\$1,500	\$2,500	\$10,000	\$500	\$1,500	\$2,500	\$10,000	\$500	\$1,500	\$2,500
\$1,000	\$2,500	\$5,000	\$1,500	\$1,040	\$2,600	\$5,200	\$1,560	\$1,082	\$2,704	\$5,408	\$1,622	\$1,125	\$2,812	\$5,624
\$1,500	\$5,000	\$7,500	\$5,000	\$2,500	\$10,000	\$20,000	\$7,500	\$2,500	\$10,000	\$20,000	\$7,500	\$2,500	\$10,000	\$20,000
\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
\$1,256	\$121,834	\$5,024	\$123,090	\$1,258	\$122,053	\$5,033	\$123,311	\$1,273	\$123,491	\$5,092	\$124,765	\$1,288	\$124,945	\$5,152
\$1,500	\$2,000	\$5,000	\$1,000	\$1,500	\$2,000	\$5,000	\$1,000	\$1,500	\$2,000	\$5,000	\$1,000	\$1,500	\$2,000	\$5,000
\$9,256	\$135,334	\$27,524	\$143,090	\$9,298	\$140,653	\$40,233	\$145,871	\$9,355	\$142,195	\$40,500	\$147,387	\$9,413	\$143,757	\$40,777
\$1,000	\$3,000			\$5,000	\$3,000				\$3,000				\$3,000	
	\$4,000	\$1,500				\$2,500			\$1,500				\$1,500	
\$4,000	\$4,000	\$4,000	\$4,000	\$2,000	\$2,000	\$2,500								
	\$2,000	\$1,000		\$500	\$2,500	\$500		\$500	\$2,500	\$500		\$500	\$2,500	\$500
	\$1,250													
\$500	\$750	\$750		\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
\$1,500	\$1,500	\$500												
\$1,000	\$1,000	\$1,500												
\$500	\$500													
	\$14,000													
\$0	\$0	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$13,000	\$13,000	\$13,000	\$13,000	\$13,520	\$13,520	\$13,520
		\$1,625	\$1,625	\$1,625	\$1,625	\$1,625	\$1,625	\$1,690	\$1,690	\$1,690	\$1,690	\$1,758	\$1,758	\$1,758
		\$8,125	\$8,125	\$8,125	\$8,125	\$8,125	\$8,125	\$8,450	\$8,450	\$8,450	\$8,450	\$8,788	\$8,788	\$8,788
\$0	\$0	\$1,056	\$1,056	\$1,056	\$1,056	\$1,056	\$1,056	\$1,099	\$1,099	\$1,099	\$1,099	\$1,142	\$1,142	\$1,142
		\$1,350	\$1,350	\$1,350	\$1,350	\$1,350	\$1,350	\$1,404	\$1,404	\$1,404	\$1,404	\$1,460	\$1,460	\$1,460
			\$500	\$750	\$750	\$750	\$750	\$780	\$780	\$780	\$780	\$811	\$811	\$811
\$500	\$500	\$500	\$1,500	\$500	\$500	\$500	\$1,500	\$520	\$520	\$6,520	\$1,560	\$541	\$541	\$541
			\$2,000				\$2,000				\$2,000			
\$1,000	\$1,850	\$750	\$1,000	\$1,000	\$1,850	\$750	\$1,000	\$1,000	\$1,850	\$750	\$1,000	\$1,000	\$1,850	\$750
		\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,560	\$1,560	\$1,560	\$1,560	\$1,622	\$1,622	\$1,622
			\$2,000				\$2,000				\$2,000			
\$500	\$1,500	\$3,000	\$1,000	\$1,040	\$2,600	\$5,200	\$1,560	\$1,352	\$1,352	\$1,352	\$1,352	\$1,406	\$1,406	\$1,406
\$1,000	\$2,500	\$3,000	\$1,000	\$1,000	\$2,500	\$3,000	\$1,000	\$1,082	\$2,704	\$5,408	\$1,622	\$1,125	\$2,812	\$5,624
		\$250	\$250	\$250	\$500	\$250	\$100	\$1,040	\$2,600	\$3,120	\$1,040	\$1,082	\$2,704	\$3,245
\$1,000	\$1,000	\$1,000	\$1,000	\$250	\$500	\$250	\$100	\$250	\$500	\$250	\$100	\$250	\$500	\$250
\$300	\$300	\$300	\$300	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
		\$500	\$500	\$300	\$300	\$300	\$300	\$312	\$312	\$312	\$312	\$324	\$324	\$324
		\$1,950	\$500	\$500	\$500	\$500	\$500	\$520	\$520	\$520	\$520	\$541	\$541	\$541
		\$21,668		\$650	\$488			\$325	\$163					
\$500	\$500	\$1,000	\$1,000	\$10,833	\$10,833			\$10,833	\$10,833			\$3,000	\$3,000	\$3,000
				\$1,500	\$1,500	\$1,500	\$1,500	\$2,000	\$2,000	\$2,000	\$2,000	\$3,000	\$3,000	\$3,000
\$2,600	\$10,400	\$7,800	\$2,600	\$2,600	\$10,400	\$7,800	\$2,600	\$2,600	\$10,400	\$7,800	\$2,600	\$2,600	\$10,400	\$7,800
	\$2,000	\$1,000	\$300	\$300	\$1,000	\$500	\$300	\$300	\$1,000	\$500	\$300	\$300	\$1,000	\$500
	\$500	\$500	\$500	\$500	\$1,500	\$5,000	\$500	\$500	\$1,500	\$5,000	\$500	\$500	\$1,500	\$5,000
		\$5,000	\$2,000	\$2,000	\$3,500	\$6,500	\$2,000	\$2,000	\$3,500	\$6,500	\$2,000	\$2,000	\$3,500	\$6,500
		\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
		\$1,500	\$2,000	\$2,500	\$2,000	\$1,500	\$2,000	\$2,500	\$2,000	\$1,500	\$2,000	\$2,500	\$2,000	\$1,500
		\$4,680	\$4,680	\$4,680	\$4,680	\$4,680	\$4,680	\$4,867	\$4,867	\$4,867	\$4,867	\$5,062	\$5,062	\$5,062
		\$5,250	\$5,250	\$5,250	\$5,250	\$5,250	\$5,250	\$5,460	\$5,460	\$5,460	\$5,460	\$5,678	\$5,678	\$5,678
		\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
		\$2,500	\$1,500	\$1,750	\$2,500	\$3,500	\$1,500	\$1,750	\$2,500	\$3,500	\$1,500	\$1,750	\$2,500	\$3,500
		\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500
		\$2,000	\$500	\$500	\$1,000	\$2,000	\$500	\$500	\$1,000	\$2,000	\$500	\$500	\$1,000	\$2,000
		\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
\$15,900	\$54,550	\$107,804	\$66,036	\$79,559	\$86,486	\$98,757	\$64,496	\$75,693	\$87,068	\$104,338	\$66,716	\$67,261	\$89,920	\$90,323
(\$6,644)	\$80,784	(\$80,280)	\$77,054	(\$70,261)	\$54,166	(\$58,524)	\$81,375	(\$66,339)	\$55,128	(\$63,837)	\$80,671	(\$57,848)	\$53,836	(\$49,547)
\$23,630	\$104,414	\$24,134	\$101,188	\$30,927	\$85,094	\$26,570	\$107,944	\$41,606	\$96,733	\$32,896	\$113,567	\$55,719	\$109,555	\$60,009
total 2012				total 2013				total 2014						
\$244,291				\$329,299				\$333,815						

\$139,424	\$78,772	\$131,162	\$72,699	\$150,745	\$87,216	\$141,097	\$79,401	\$156,017		
total 2015				total 2016				total 2017	<u>TOTALS</u>	
\$342,866				\$346,342				\$349,867	\$2,036,023	Gross income (should match cel AG12)
Q4 2015	Q1 2016	Q2 2016	Q3 2016	Q4 2016	Q1 2017	Q2 2017	Q3 2017	Q4 2017		<u>Avg./year</u>
\$10,000	\$500	\$1,500	\$2,500	\$10,000	\$500	\$1,500	\$2,500	\$10,000	\$0	Loan proceeds
\$1,687	\$1,170	\$2,925	\$5,849	\$1,755	\$1,217	\$3,042	\$6,083	\$1,825	\$92,000	\$15,333 Donations
\$7,500	\$2,500	\$10,000	\$20,000	\$7,500	\$2,500	\$10,000	\$20,000	\$7,500	\$67,330	\$11,222 Rental/Lease (Buck/Gyms/Pool/FH, etc.)
\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$219,250	\$36,542 Participant fees
\$126,233	\$1,303	\$126,412	\$5,213	\$127,715	\$1,319	\$127,895	\$5,274	\$129,213	\$60,000	\$10,000 Grants
\$1,000	\$1,500	\$2,000	\$5,000	\$1,000	\$1,500	\$2,000	\$5,000	\$1,000	\$1,539,443	\$256,574 Public Funds
									\$58,000	\$9,667 Team/corporate sponsorships
\$148,920	\$9,473	\$145,337	\$41,062	\$150,470	\$9,535	\$146,936	\$41,357	\$152,038	\$2,036,023	\$339,337
		\$3,000							\$21,000	ONE-TIME EXPENSES
		\$1,500				\$1,500			\$5,000	<u>Capital one-time purchases</u>
									\$24,000	Refurb of Buck Park
									\$12,068	Pre-school playground
									\$3,000	Purchase of office equip
									\$30,000	Resurface tennis courts
									\$2,500	Rebuild office materials
	\$500	\$2,500	\$500		\$500	\$2,500	\$500		\$20,500	Schmitz/FH subcontract admin. Etc.
									\$1,250	Skatepark refurb
									\$1,500	Purchase of rec. equip.
\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$57,000	Signage
										Letterhead/Office Supplies
										Misc./unknown
										<u>One-time setup fees</u>
									\$7,000	Legal
									\$6,500	Acct.
									\$2,000	Website development
									\$14,500	Ballot/promo/domaines reimburse
										ONGOING EXPENSES
										<u>Avg./year STAFF</u>
\$13,520	\$14,061	\$14,061	\$14,061	\$14,061	\$14,623	\$14,623	\$14,623	\$14,623	\$295,816	\$53,785 OIPRD Director
\$1,758	\$1,828	\$1,828	\$1,828	\$1,828	\$1,901	\$1,901	\$1,901	\$1,901	\$38,456	\$6,992 Dir. payroll taxes
\$8,788	\$9,140	\$9,140	\$9,140	\$9,140	\$9,505	\$9,505	\$9,505	\$9,505	\$192,280	\$34,960 OIPRD Asst. Director
\$1,142	\$1,188	\$1,188	\$1,188	\$1,188	\$1,236	\$1,236	\$1,236	\$1,236	\$24,996	\$4,545 (Asst. Dir. 13% payroll taxes/FICA/Medi)
\$1,460	\$1,519	\$1,519	\$1,519	\$1,519	\$1,579	\$1,579	\$1,579	\$1,579	\$31,948	\$5,809 Health insurance dir. Stipend
										ADMINISTRATIVE
\$811	\$844	\$844	\$844	\$844	\$877	\$877	\$877	\$877	\$16,749	\$3,045 Legal
\$1,622	\$562	\$562	\$6,562	\$1,687	\$585	\$585	\$6,825	\$1,755	\$37,489	\$6,816 Accounting / auditing
										<u>Fundraising</u>
\$2,000				\$2,000				\$2,000	\$12,000	\$2,182 Summer Event
\$1,000	\$1,000	\$1,850	\$750	\$1,000	\$1,000	\$1,850	\$750	\$1,000	\$27,600	\$5,018 Mailing
\$1,622	\$1,687	\$1,687	\$1,687	\$1,687	\$1,755	\$1,755	\$1,755	\$1,755	\$38,248	\$6,954 Insurances
										<u>Other</u>
\$1,406	\$1,462	\$1,462	\$1,462	\$1,462	\$1,521	\$1,521	\$1,521	\$1,521	\$25,565	\$4,648 Building lease
\$1,687	\$1,170	\$2,925	\$5,849	\$1,755	\$1,217	\$3,042	\$6,083	\$1,825	\$62,830	\$11,424 Event rental fees (FH/OISD/Christian S.)
\$1,082	\$1,125	\$2,812	\$3,375	\$1,125	\$1,170	\$2,925	\$3,510	\$1,170	\$48,122	\$8,750 Office Supplies/Printing/Mailing
\$100	\$250	\$500	\$250	\$100	\$250	\$500	\$250	\$100	\$6,250	\$1,136 Travel
\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$24,000	\$4,000 ActiveNet fees
\$324	\$337	\$337	\$337	\$337	\$351	\$351	\$351	\$351	\$7,700	\$1,400 Utilities
\$541	\$562	\$562	\$562	\$562	\$585	\$585	\$585	\$585	\$11,833	\$2,151 Web mgr.
									\$3,576	Gap Loan interest:
									\$65,000	Gap Loan principal repayment:
\$3,000	\$4,000	\$4,000	\$4,000	\$4,000	\$5,000	\$5,000	\$5,000	\$5,000	\$66,000	\$12,000 Reserve / contingency
										ESSENTIAL-Parks
\$2,600	\$2,600	\$10,400	\$7,800	\$2,600	\$2,600	\$10,400	\$7,800	\$2,600	\$140,400	\$25,527 Contract greens maint.
\$300	\$300	\$1,000	\$500	\$300	\$300	\$1,000	\$500	\$300	\$13,800	\$2,509 Spinkler & general repair / maint.
\$500	\$500	\$1,500	\$5,000	\$500	\$500	\$1,500	\$5,000	\$500	\$39,000	\$7,091 E/S water
\$2,000	\$2,000	\$3,500	\$6,500	\$2,000	\$2,000	\$3,500	\$6,500	\$2,000	\$77,000	\$14,000 Toilets/garbage fees
\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$33,000	\$6,000 Reserve / contingency
										ESSENTIAL-Programs
\$2,000	\$2,500	\$2,000	\$1,500	\$2,000	\$2,500	\$2,000	\$1,500	\$2,000	\$43,500	\$7,909 Swim lessons/senior aerobics
\$5,062	\$5,264	\$5,264	\$5,264	\$5,264	\$5,475	\$5,475	\$5,475	\$5,475	\$110,754	\$20,137 Teen Night
\$5,678	\$5,906	\$5,906	\$5,906	\$5,906	\$6,142	\$6,142	\$6,142	\$6,142	\$124,243	\$22,590 After School
\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$22,000	\$4,000 Reserve / contingency
										IN/OUTDOOR REC. PROGRAMS
\$1,500	\$1,820	\$2,600	\$3,640	\$1,560	\$1,893	\$2,704	\$3,786	\$1,622	\$51,375	\$9,341 Instructors
\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$11,000	\$2,000 Contract A/V tech
\$500	\$500	\$1,000	\$2,000	\$500	\$500	\$1,000	\$2,000	\$500	\$22,500	\$4,091 Low income scholarships
\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$22,000	\$4,000 Reserve / contingency
\$69,505	\$70,125	\$92,947	\$99,524	\$72,425	\$73,064	\$93,055	\$103,053	\$75,422	\$1,955,848	\$355,609 EXP.(should match with cel AG77 below)
\$79,415	(\$60,652)	\$52,390	(\$58,462)	\$78,045	(\$63,529)	\$53,881	(\$61,696)	\$76,616	\$80,175	net
\$139,424	\$78,772	\$131,162	\$72,699	\$150,745	\$87,216	\$141,097	\$79,401	\$156,017	\$156,017	should balance w/bank balance
total 2015				total 2016				total 2017		
\$317,009				\$335,022				\$344,594	\$1,955,848	

CLAIMS PAYMENT REQUEST

FROM: Orcas Island Park & Rec. District

Batch#

DATE: November 9, 2011

Page 1 of 1

Vendor#	Vendor Name	Bars #	\$ Amount	Grant#	Project#	Date	Inv#	1099
rae144	Leslie Rae Schmitz	576.80.41.2002	\$2,683.75			11/3/2011	3	
isl680	Island Excavating Inc.	576.80.48.0001	\$1,228.92			10/26/2011	50068	
Total this page			\$3,912.67					

I do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is just, due, and unpaid obligation against the district. I am authorized to authenticate and certify to these claims. Materials backing up these claims will be retained by the district according to state law and are available to the public on request.

 (Martha Farish) Chairman
 Signed Title

Board Authorization

As the duly elected board for this district we have reviewed the claims listed above (including original backup materials) totaling **\$3,912.67** for the period ending November 9, 2011. We approve payment with our signatures below.

Commissioner	_____	Date	_____	Commissioner	_____	Date	_____
Commissioner	_____	Date	_____	Commissioner	_____	Date	_____
Commissioner	_____	Date	_____	Commissioner	_____	Date	_____

**SAN JUAN COUNTY
MONTHLY FINANCIAL STATEMENT BY FUND**

2011 1:56:11PM
 Fiscal Year: 2011

START DATE: 10/1/2011 END DATE: 10/31/2011

6501.00 ORCAS ISLAND PARK AND REC DISTRICT

No
 Amount Description

**Amount
 Total Amount
 Beginning Balance
 Ending Balance
 76,77**

BEGINNING CASH BALANCE
 76,77

CHARGES FOR GOODS AND SERVICES

CELLANEOUS REVENUES

45

GENERAL RECEIPTS
 CULTURE AND RECREATION

45

CULTURE AND RECREATION

21,88

GENERAL DISBURSEMENTS

21,88

CASH BALANCE

55,33

55,33
GENERAL ENDING CASH BALANCE

NET VARIANCE

FOR BONDS OUTSTANDING (BEGINNING BALANCE)

BONDS PAID

BONDS ISSUED

CHANGE

BONDS OUTSTANDING (ENDING BALANCE)

BEGINNING INVESTMENT BALANCE

INVESTMENTS ACQUIRED

INVESTMENTS LIQUIDATED

ENDING INVESTMENT BALANCE