

## Meeting Minutes April 26, 2012

Orcas Island Park and Recreation District Commission  
Special Meeting: 5:30-6:30 P.M.  
Thursday, April 26, 2012  
Orcas Island School District Library

### I. CALL TO ORDER (5:30 P.M.)

Martha Farish, Chairman

Roll call:

Seat 1: Vicki Vandermay - present  
Seat 2: Bob Eagan - present  
Seat 3: Martha Farish - present  
Seat 4: Jim Bredouw - present  
Seat 5: Ian Lister - present

### II. JOINT SESSION WITH ORCAS ISLAND SCHOOL DISTRICT Board of Directors (5:30 P.M.)

This Special Meeting was convened jointly with the OISD board of director's REGULAR SCHOOL BOARD MEETING AND PUBLIC HEARING FOR TRANSFER OF BUCK PARK TO THE OIPRD. Minutes were recorded by the OISD Secretary to the board, approved subsequently in June, and attached herein to the OIPRD minutes.

[APRIL-MAY-2012-MIN-PACKET.pdf](#) (large file)

### III. ADJOURNMENT (6:30 P.M.)

**Motion:** To adjourn - Martha with Jim second - deliberation: none - unanimously aye.

Addenda:

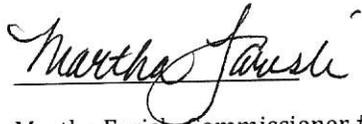
[APRIL-MAY-2012-MIN-PACKET.pdf](#) (large file)

~~Regular~~ <sup>Special</sup> Public Meeting minutes for April 26, 2012

Approved by motion on this 12<sup>th</sup> day of July, 2012  
Signed and attested this 12<sup>th</sup> day of July, 2012



Ian Lister, Commissioner #5,  
Secretary



Martha Farish, Commissioner #3,  
Chair

**REGULAR SCHOOL BOARD MEETING AND PUBLIC HEARING FOR TRANSFER OF BUCK PARK TO THE OIPRD**

**ALL TO ORDER** – Public Session: Vice Chair, Chris Sutton, Acting Chair, convened the regular meeting at 5:30pm in the School Library and announced that the board did not convene an executive session for Vice-Chair, Sutton then immediately adjourned the regular meeting.

Board Members Attending: Vice Chair, Chris Sutton presiding, Chair Tony P. Ghazel **VIA SKYPE**, Janet Brownell, Scott Lancaster, and Jim Sullivan.

Administration: Supt/ HS Principal Barbara Kline, K-8 Principal Kyle Freeman, Business Mgr. Keith Whitaker, Facilities/Transportation David Johnson, and Admin Asst. Cathy Ferran.

Others: B.Eagan, M.Farish, I.Lister, V.Vandermay, J.Bredouw, K.Schuh, C.Elliott, L.Oakes, B.Orchid, B.Madan, and others.

**CONVENE TO PUBLIC HEARING:** Bruce Orchid relayed history of Buck Park. The land was donated to the community by Sam Buck, however, because there was no park district at that time on Orcas, the Orcas Center (which Bruce was director of) took possession. Barry Madan helped form the non-profit to fundraise for the matching funds required by WA State's RCO. He believes the grant was \$300,000. Then the task of developing the raw land began. Both gentlemen encouraged the board to move forward with turning over Buck Park to the Orcas Island Park and Recreation District as they felt it was in the best interest of the kids.

**PUBLIC HEARING ADJOURNED AT 5:35 and Vice Chair Sutton immediately re-convened the regular meeting:**

Motion: by Brownell, second by Sullivan to move General Business item #16 Approve lease agreement for Buck Park between OISD and OIPRD for consideration before Administrator's reports.

Vote: Unanimous Approval (5-0)

**CONSENT AGENDA:**

Motion: by Brownell, second by Sullivan to approve the Consent Agenda to include last minute request for approval of Math Olympiad field trip to Bainbridge Island.

Discussion: Ghazel asked where the money is coming from for reinstatements. Supt Kline responded that another employee's recent extended leave of absence freed up the funds.

Vote: Unanimous Approval (5-0)

**PUBLIC ANNOUNCEMENTS:**

Brownell announced that the New Leaf restaurant is offering coupons of 10% off certain times that a patron can choose to take or gift to OIEF. May 26<sup>th</sup> is the OIEF Annual Food For Thought – biggest fundraiser of the year. Park and Rec Commissioner, Bob Eagan unveiled the re-furbished (by Dave Smith) Buck Park sign. Supt.Kline reported on her receiving the WA Achievement Award and banner; she commended the junior class and their efforts.

**GENERAL BUSINESS ITEM #16:**

Motion: by Lancaster, second by Brownell, to approve Lease Agreement with Orcas Island Park and Recreation District; amended as follows: Language change to the lease agreement – Section 9 Paragraph C – The District agrees to pay half of the total cost of the water used to irrigate all of the fields owned by OISD; OIPRD agrees to pay the remaining half. OIPRD agrees to use best practices, like rain gauge monitoring and

nighttime watering schedules, to minimize inefficient water usage as set forth in the EWUA Agreement...”

Discussion: OIPRD (Orcas Island Park and Recreation District) Commissioner Martha Farish expressed concerns that the OIPRD now has around leasing Buck Park. Farish stated that OIPRD needs to convene a public meeting to incorporate the changes to the lease agreement addressing OISD board concerns aired during the OISD 4.23.12 Budget Workshop. OIPRD is now debating whether to abandon the lease concept in favor of pursuing the final transfer of Buck Park. OISD Board Members are not willing to accept the full cost of watering the park (as suggested in the lease agreement drafted by OIPRD); OISD is prepared to split the water bill 50/50 as was verbally agreed to by both parties in prior meetings. The amount for the water (if the agreement with Eastsound Water is approved) will be \$166.67 per month. Farish said that OIPRD needs to convene another public hearing to consider a change to the proposed lease; precluding any agreement with OISD at this time.

Motion Withdrawn by Lancaster and Brownell.

Motion: by Lancaster, second by Brownell, to amend the lease OISD/OIPRD as follows: Insert in Section 2 – “...lease Buck Park to OIPRD for the amount of one (1) dollar per year, and 166.67 per month, in additional consideration”;

Section 9, Paragraph C 2nd line – ~~delete~~ ‘at its sole expense’;

Language now reads:

“The School District agrees to provide irrigation water flow....”

Section 9, Paragraph C 4th line – change OIPRD to OISD.

Language now reads: “OISD agrees to use best practices, like rain....”

Vote: 4 in favor – Brownell, Ghazel, Lancaster, Sutton.  
1 Dissent – Sullivan  
Motion Passes

**SPECIAL REPORTS:**

None

**ADMINISTRATORS’ REPORTS:**

Business Manager Report: Business Mgr. Whitaker submitted report in writing to the board previously. Whitaker reported a gain of 13 FTE. Enrollment is at 633 now; interest continues in OASIS.

K-8 Principal /Food Services Report: Principal Freeman submitted his report in writing previously. He went on to thank parents, Chef Zach, Camp Orkila, and all volunteers for a very successful MS Spaghetti Dinner. Freeman is working with parent and educator Donna Riordan on a STEM (science, technology, engineering, mathematics) grant; thus far, Riordan has received positive feedback and commitments from the large educational group. They are excited about developing a model for small schools. Six new students enrolled this week in K-8 brick and mortar schools.

**Facilities and Transportation Report:** Facilities and Transportation Mgr. Johnson submitted his report in writing previously. Weatherholt firm will be evaluating the siding on the hs on May 18<sup>th</sup>. Savage Roofing did not agree with report on the hs roof by Terra Firma (with Clyde Duke's input). Johnson explained that the hs might need to be re-roofed, as it appears that the sheeting, which holds the shingles, is rotting. Pop vending machines have been pulled out of the hs by the vendor.

**Superintendent/Principal Report:** Superintendent/Principal Barbara Kline submitted a written report previously. The exit interview with the auditors will happen on May 7<sup>th</sup>. Representative Kris Lytton is coming for a visit on that day as well; Keith Whitaker helped to arrange. Paul Evans will talk about technology expenditures. Supt.Kline is working with woodshop teacher Mark Padbury and various student advisors to address structural issues at the Senior Barn. They will be contacting an engineer/parent soon. Two meetings of the Athletic Handbook committee have taken place; discussions have been productive and civil.

**Board's Running Questions:** Director Brownell reported that the Way Forward Committee recommends Mahlum Architects Option 3 (posted on the website), although there is still concern about properly addressing safety/traffic flow issues. Brownell feels it is now time to send it on to the Finance Committee for their recommendations. Brownell feels that we have a brief window to act and suggests that we go out for a bond in November. After school discussion, the board agreed to invite the Way Forward Committee/Finance to the May meeting. August 7, 2012 is the deadline for placement on the November ballot.

**PUBLIC COMMENTS:** OASIS teacher, Bruce Orchid reported that most of his OASIS students are re-enrolling in September.

**GENERAL BUSINESS:**

- #15      **Motion:** by Brownell, second by Lancaster, to approve MOU with the PSE re: Buck Park.  
            **Vote:** Unanimous Approval (5-0)
  
- #17      **Motion:** by Ghazel, second by Lancaster, to approve Resolution 2012-05 Minimum Educational Plan.  
**Discussion:** Supt.Kline and K-8 Principal Freeman presented an outline of staffing possibilities-see attached. Business Mgr. Whitaker stated that there would be grant dollars as well; we don't how much at this time.  
            **Vote:** Unanimous Approval (5-0)
  
- #18      **Motion:** by Brownell, second by Lancaster to approve Resolution 2012-06 for Bank of America authorized signatures.  
**Discussion:** Whitaker explained the necessity for the resolution; currently payroll officer, Sara Morgan, cannot back-out payroll deposits mistakenly deposited to expired accounts- such as happens when employees forget to inform her of changes.  
            **Vote:** Unanimous Approval (5-0)
  
- #19      **Motion:** by Ghazel, second by Brownell, to accept the donation by CJ Adams-Collier of technology equipment valued at \$20,600.  
**Discussion:** Tech Director Paul Evans explained that a web accelerator is a web server/host. Runs on LINUX and costs \$38,000. new.  
            **Vote:** Unanimous Approval (5-0)
  
- #20      **Motion:** by Brownell, second by Ghazel to approve donation from the School Rehabilitation Fund of \$60,000. that will be used to meet the district's obligations for the Elementary school. Total donated \$100,000.

- #20 Continued: Discussion: Brownell would like to honor Marilyn Anderson's contributions to the effort. All agreed.  
Vote: Unanimous approval (5-0)
- #21 Motion: by Lancaster, second by Brownell, to approve the NWESD Technology contract for the yearly fee of \$900.00.  
Discussion: Tech Director Paul Evans explained the difference in the contracts presented; he negotiated a lower amount of \$900 (vs. \$4600) that more accurately reflects anticipated needs.  
Vote: Unanimous Approval (5-0)
- #22 Motion: by Brownell, second by Sullivan, to adopt second reading/revisions of policies 1005; 1810; and 2022.  
Vote: Unanimous Approval (5-0)

**MEETING ADJOURNED Approximately 7:15 pm****IMPORTANT FUTURE DATES:**

Mon, May 7th meeting with Representative Kris Lytton – lunch in the cafeteria around 12pm.  
Tue. May 8<sup>th</sup> @ 5:30pm School Board Budget Meeting in The School Library.  
Thu. May 24<sup>th</sup> @ 5:30pm Regular School Board Meeting in The School Library.

**THURSDAY, APRIL 26, 2012 CONSENT AGENDA** (updated Apr 26, 2012)

1. APPROVE MINUTES of the 3.16.12 Special Mtg; March 22, 2012 regular meeting.
2. APPROVE Martha Inch's class overnight filed trip (leave May 16th return May 17th) to Seattle Aquarium May 16th.
3. APPROVE Point Blank students two day (leave May 9th return May 11th) trip to WA Prevention Spring Youth Forum at Great Wolf Lodge.

**4. APPROVE donation of \$866.67 from The Orcas Island Booster Club for the athletic director salary for the month of May 2012. Correction: to previous approved donation in March 2012 was for April 2012.**

5. APPROVE the following PERSONNEL ACTIONS for the 2011-12 school year:

Certificated:

- Accept an intent to retire from **Katherine Anderson**, MS/HS Language Arts Teacher, at the end of this school year.
- Accept an intent to retire from **Dennis Dahl**, K-12 Physical Ed Teacher, at the end of this school year.

PSE-Represented Classified:

- Reinstatement **Margie Sabine**, PIP Coordinator, to .431 annual FTE, effective Apr 1, 2012; funded by the County Mental Health Grant;
- Reinstatement **Laurie Mayhew**, OASIS Clerk, to .501 annual FTE, effective Apr 1, 2012;
- Reinstatement **Patricia Goffeney**, OASIS Office Manager, to .786 annual FTE, effective Apr 1, 2012.

6. APPROVE authorizing the following WARRANTS:

- Accounts Payable Warrant #s 204304-204400 and 204441-204494, dated March and April 2012, in the amount of \$ 99,408.80;
- Payroll Warrant #s 204401-204440, and ACH Deposit #s 900002094-900002206 dated March 2012, in the amount of \$ 469,716.40

**SPECIAL SCHOOL MTG. BOARD BUDGET WORKSHOP**

**CALL TO ORDER** – Public Session: Chair Ghazel convened the special meeting 5:30pm in the School Library.

Board Members Attending: Chair Tony Ghazel, presiding, Vice Chair Chris Sutton, Janet Brownell, Scott Lancaster, and Jim Sullivan.

Administration: Supt/ HS Principal Barbara Kline, K-8 Principal Kyle Freeman, Business Mgr. Keith Whitaker, and Admin Asst. Cathy Ferran.

Others: L.Oakes, K.Schuh, M.Anderson, J.Burghardt, L.Stankevich, C.Lafin, D.Johnson, S.Harris, J.Luft, D.Hoffmann, K.Staub, R.Mietzner, M.Sabine, P.Jenkins, S.Stolmeier, J.Paulsen, B.Skotte and others.

Pledge of Allegiance

Attendees stood to recite the Pledge of Allegiance

Superintendent Kline and Business Manager Whitaker presented reports (see attached). Discussion ensued as to the byzantine ways of school funding. Chair Ghazel pointed out that the state systematically underfunds in all areas. Suggestions were made as to how to better inform the public about this. The state has not released final grant apportionments and Whitaker is expecting to have that information in time for the BAC and May regular meeting.

No action was taken by the school board.

Meeting adjourned at 7:15pm

Respectfully submitted: \_\_\_\_\_, Recording Secretary  
Catherine Ferran

School Board Approved: \_\_\_\_\_, Chair  
Tony P.Ghazel

ATTEST: \_\_\_\_\_, Secretary to the Board/Superintendent  
Barbara Kline

Orcas Island School District  
 Budget Development  
 2012-13

**F-195 Budget Timeline**

Month & Day of Week      Date      Time      Description

**May 2012**

Tuesday	05-08-12	5:30 PM	Budget Worksession with Board, staff, other interested parties
Tuesday	05-08-12		State Legislative Update (if necessary)
Tuesday	05-15-12	5:00 PM	BAC Meeting - Status Report and worksession
Tuesday	05-15-12		Final Notification of Certificated Staff complete
Thursday	05-24-12	5:30 PM	Enrollment & Staffing Assumption Update (if necessary)
Thursday	05-24-12		State Legislative Update
Thursday	05-24-12		April Financial Status Report
Thursday	05-24-12		
Thursday	05-24-12		

**June 2012**

TBD	TBD		BAC Meeting (Status Update), Prior to Board Meeting
Monday	06-11-12		**Draft (1st Version) Budget available to public @ DO
Thursday	06-14-12	5:30 PM	Formal Board Worksession on Budget (#1) - All Funds Presented
Thursday	06-14-12		State Legislative Update (if necessary)
Monday	06-25-12		**Draft (2nd Version) Budget available to public @ DO
Thursday	06-28-12	5:30 PM	Formal Board Worksession on Budget (#2) - General Fund Only
Thursday	06-28-12		May Financial Status Report
Monday	06-25-12		Place public notices for budget hearings with paper for publication, to run July 4 and July 11.

**July 2012**

Thursday	07-01-12		Budget Draft to Public (OISD Version plus F-195/F-203 - see WAC below)
Wednesday	07-04-12		Public Advertisement #1 (for both hearings)
Friday	07-06-12		Budget Draft to ESD189 (F-195/F-203 - see WAC below)
Wednesday	07-11-12		Public Advertisement #2 (for both hearings)
Thursday	07-19-12	5:30 PM	BAC Meeting (Revenue & NERC Analysis)
Thursday	07-19-12		OISD Board Budget Work Session (Public Hearing #1)
Thursday	07-26-12	5:30 PM	Public Budget Hearing and Adoption (Public Hearing #2)
Thursday	07-26-12		June Financial Status Report
Wednesday	08-01-12		Final Budget Adoption Date per WAC 392-123-054
Friday	08-03-12		Final date to send ADOPTED budget to ESD per WAC 392-123-054

\*\* 7/10/12      Final date to have public copies available per WAC 392-123-054  
 \*\* 7/10/12      Final date to send budget to ESD for review per WAC 392-123-054

## Budgetary Assumptions and Principles

1 - Money will be spent only when it is received in pass-through programs, such as Running Start or birth-3 Special Education. These funds will not be included in the budget until funds are received and encumbered.

2 - Revenues for grants that have been awarded will only be included in the budget with matching encumbrances. No unguaranteed revenue will be included in the budget even if there is a history of some level of revenue from a given source.

3 - Apportionment revenue from ALE enrollment will be budgeted at 80% of full apportionment, rather than a higher percent that is dependent on student contact time performance.

4 - The part of teachers' salaries that is called TRI, which is 9% of each teacher's base salary, is not paid by state funds and will be paid out of M&O levy funds.

5 - Using past history, we will budget for some level of unexpected expenditure in Special Education, that is driven by specific IEP requirements. In addition, every effort will be made to determine the need as accurately as possible and budget for those known needs accordingly.

6 - Supplies and materials expenditure under program 3100 (CTE) will be budgeted in an amount sufficient to match the level of expenditure mandated by the State, if the requirement is not met entirely by the expenditure on CTE staff.

7. The Minimum Education Plan is a floor. It is our intent to add more staff as funding becomes available.

8. Maintenance and Operations Levy dollars will be assigned intentionally across programs; we will be able to explain how we are spending these levy dollars.
9. Sick leave use will continue to be high and needs to be budgeted accordingly.
10. The budget is a best guess based on historical data. It will be adjusted once during the school year. This will be done in January when the state adjusts revenue.
11. Ferry and other travel costs will be accurately and easily assigned to the correct grant or program by some system we invent.
12. An adequate reserve will be built and maintained. A timeline will be developed for the restoration of the reserve.
13. Tax revenues will be budgeted at a level that accurately reflects historical collection percentages, as well as changing economic conditions.

**Orcas Island School District  
Generated Staffing Units Compared to Actual  
Projected at 600 FTE**

	Brick&Mortar Total B&M	0.423	0.159	0.391	0.027	K-12 prog.	OASIS	2.160 Total Enrollment
	ES	MS	HS	Waldron				
Projected Enrollment @ 600 total FTE	402.00	170.00	64.00	157.00	11.00		198.00	600.000
<b>Certificated Staffing Units</b>								<b>Staff units</b>
CIS Staff K-3 @ 49/1000	4.802	4.606	0.000	0.000	0.196	0.000	2.514	7.316
CIS Staff Grade 4 @ 46/1000	1.334	1.196	0.000	0.000	0.138	0.000	0.994	2.328
CIS Staff Grade 5-6 @ 46/1000	2.438	2.300	0.000	0.000	0.138	0.000	2.236	4.674
CIS Staff Grade 7-8 @ 46/1000	2.990	0.000	2.944	0.000	0.046	0.000	2.029	5.019
CIS Staff Grade 9-12 @ 46/1000 (Less CTE) subtotal without R&N or Small High R&N Additional CIS Staffing - Bonus Units Small High Schools additional CIS staffing	6.449 18.013 1.762 3.705	0.000 8.102 0.000 0.000	0.000 2.944 0.000 0.000	6.449 6.449 0.000 3.705	0.000 0.518 1.762 0.000	0.000 0.000 0.000 0.000	0.580 8.351 0.000 (0.467)	7.029 26.364 1.762 3.239
Middle School Vocational CIS Staffing	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
High School Vocational CIS Staffing	0.793	0.000	0.000	0.793	0.000	0.000	0.000	0.793
Reduction for transfer to Special Education	(1.000)	(0.423)	(0.159)	(0.391)	(0.027)			(1.000)
<b>BEA Funded Certificated Instructional Staff Total</b>	23.273	7.679	2.785	10.557	2.253	0.000	7.884	31.158
Actual BEA Certificated Staff Totals	39.690	12.780	5.200	10.900	2.980	7.830	7.700	47.390
Under (Over) State funded units	(16.417)	(5.101)	(2.415)	(0.343)	(0.727)	(7.830)	0.184	(16.232)
Funded by grants	9.450	2.300	0.200	1.950	0.400	4.600	0.000	9.450
Funded from Levy	(6.967)	(2.801)	(2.215)	1.607	(0.327)	(3.230)	0.184	(6.782)
Under (Over) funded & Levy units	4.308	1.339	0.634	0.090	0.191	2.055	0.000	4.308
	(2.659)	(1.462)	(1.581)	1.697	(0.136)	(1.175)	0.184	(2.474)

### Administration Summary 2010-11

Budget Code	Expenditures	Description	Account Total
10 530 0100 23 2--- ---		Principals - salaries	\$137,018.16
10 530 0100 23 4--- ---		Principals - benefits	\$35,937.80
Principals Total			\$172,955.96
10 530 9700 12 2--- ---		Superintendent - salaries	\$50,687.84
10 530 9700 12 4--- ---		Superintendent - benefits	\$12,216.01
Superintendent Total			\$62,903.85
Administration Total Expenditures			\$235,859.81
10 R 960 0000 31		Administration Revenue - Apport. Staff	\$189,970.72
Administration Total Revenue			\$189,970.72
Net Gain or (Loss)			(\$45,889.09)



### Districtwide Services Summary 2010-11

Budget Code	Expenditures	Description	Account Total
10 530 9700 11 5---		Bd of Directors - supplies	\$326.00
10 530 9700 11 7---		Bd of Directors - services	\$32,881.11
10 530 9700 11 8---		Bd of Directors - travel	\$1,615.33
Bd. of Directors Total			\$34,822.44
10 530 9700 12 3---		Superintendent - classified salaries	\$33,330.38
10 530 9700 12 4---		Superintendent - benefits	\$12,785.10
10 530 9700 12 5---		Superintendent - supplies	\$9,257.72
10 530 9700 12 7---		Superintendent - services	\$10,294.85
10 530 9700 12 8---		Superintendent - travel	\$3,229.56
Superintendent's Office Total			\$68,897.61
10 530 9700 13 3---		Business Office - classified salaries	\$122,549.91
10 530 9700 13 4---		Business Office - benefits	\$46,874.94
10 530 9700 13 5---		Business Office - supplies	\$2,673.53
10 530 9700 13 7---		Business Office - services	\$35,215.92
10 530 9700 13 8---		Business Office - travel	\$4,426.95
Business Office Total			\$211,741.25
10 530 9700 13 3---		Human Resources - classified salaries	\$55,526.97
10 530 9700 13 4---		Human Resources - benefits	\$17,913.68
10 530 9700 13 5---		Human Resources - supplies	\$0.00
10 530 9700 13 7---		Human Resources - services	\$508.00
10 530 9700 13 8---		Human Resources - travel	\$0.00
Human Resources Total			\$73,948.65
10 530 9700 67 7---		Property Security - services	\$781.68
10 530 9700 67 8---		Property Security - travel	\$151.03
Property Security Total			\$932.71
10 530 9700 68 7---		Insurance	\$35,904.00
Districtwide Services Total Expenditures			\$426,246.66
10 R 960 9700 22		Districtwide Revenue - sales	\$5,609.14
10 R 960 9700 26		Districtwide Revenue - fines and fees	\$236.00
10 R 960 9700 29		Districtwide Revenue - undesignated	\$10,226.43
10 R 960 0000 31		Districtwide Revenue - apportionment	\$230,219.73
10 R 960 9700 97		Districtwide Revenue - rebates	\$428.00
Districtwide Services Total Revenue			\$246,719.30
Net Gain or (Loss)			(\$179,527.36)

## Food Service Program Summary 2010-11

Budget Code	Expenditures	Description	Account Total
10 530 9800 41 2---		Supervision - salaries	\$28,449.18
10 530 9800 41 4---		Supervision - benefits	\$20,789.88
10 530 9800 41 7---		Supervision - services	\$0.00
10 530 9800 41 8---		Supervision - travel	\$291.56
Food Service Supervision Total			\$49,530.62
10 530 9800 42 5---		Food - supplies	\$59,018.98
10 530 9800 42 7---		Food - services	\$1,556.51
Food Total			\$60,575.49
10 530 9800 44 3---		Operations - classified salaries	\$35,217.16
10 530 9800 44 4---		Operations - benefits	\$24,625.99
10 530 9800 44 5---		Operations - supplies	\$1,502.46
10 530 9800 44 7---		Operations - services	\$550.00
10 530 9800 44 9---		Operations - capital outlay	\$1,001.87
Food Service Operations Total			\$62,897.48
10 530 9801 42 5---		F2C Food - supplies	\$7,350.99
10 530 9801 42 7---		F2C Food - services	\$20.00
F2C Food Total			\$7,370.99
10 530 9801 44 5---		F2C Operations - supplies	\$100.00
10 530 9801 44 7---		F2C Operations - services	\$5,764.97
F2C Operations Total			\$5,864.97
F2C Program Total			\$13,235.96
Food Service Program Total Expenditures			\$186,239.55
10 R 960 9800 22		Food Service Revenue - Food Sales	\$79,112.91
10 R 960 9800 25		Food Service Revenue - Grants	\$3,000.00
10 R 960 9800 41		Food Service Revenue - State CNP	\$3,194.89
10 R 960 9800 61		Food Service Revenue - Fed. NSLP	\$81,521.75
10 R 960 9800 69		Food Service Revenue - Commodities	\$4,425.83
10 R 960 9801 25		Food Service Revenue - F2C Grants	\$13,235.96
Food Service Program Total Revenue			\$184,491.34
Net Gain or (Loss)			(\$1,748.21)

## Maintenance Summary 2010-11

Budget Code	Expenditures	Description	Account Total
10 530 9700 61 3--- ---		Supervision - salaries	\$34,742.96
10 530 9700 61 4--- ---		Supervision - benefits	\$13,345.11
10 530 9700 61 5--- ---		Supervision - supplies	\$400.44
10 530 9700 61 7--- ---		Supervision - services	\$1,900.00
	Maintenance Supervision Total		\$50,388.51
10 530 9700 62 3--- ---		Grounds - classified salaries	\$43,016.05
10 530 9700 62 4--- ---		Grounds - benefits	\$17,710.49
10 530 9700 62 5--- ---		Grounds - supplies	\$9,773.39
10 530 9700 62 7--- ---		Grounds - services	\$1,454.95
10 530 9700 62 8--- ---		Grounds - travel	\$278.42
	Grounds Total		\$72,233.30
10 530 9700 63 3--- ---		Custodial - classified salaries	\$137,152.78
10 530 9700 63 4--- ---		Custodial - benefits	\$62,344.75
10 530 9700 63 5--- ---		Custodial - supplies	\$15,164.75
10 530 9700 63 7--- ---		Custodial - services	\$2,069.88
10 530 9700 63 8--- ---		Custodial - travel	\$233.73
	Custodial Total		\$216,965.89
10 530 9700 64 5--- ---		Maintenance - supplies	\$10,953.04
10 530 9700 64 7--- ---		Maintenance - services	\$41,776.00
10 530 9700 64 8--- ---		Maintenance - travel	\$1,397.17
	Maintenance Total		\$54,126.21
	Maintenance Program Total Expenditures		\$393,713.91
10 R 960 9700 27		Maintenance Revenue - Facilities Rental	\$7,066.75
10 R 960 0000 28		Maintenance Revenue - Insurance recov.	\$18,406.85
10 R 960 0000 31		Maintenance Revenue - Apport. Staff	\$154,915.04
10 R 960 0000 31		Maintenance Revenue - MSOC allow.	\$50,885.25
	Maintenance Program Total Revenue		\$231,273.89
	Net Gain or (Loss)		(\$162,440.02)

## Special Education Program Summary 2010-11

Budget Code	Expenditures	Description	Account Total
10 530 2100 21 2	---	Supervision - salaries	\$24,608.42
10 530 2100 21 4	---	Supervision - benefits	\$7,302.31
10 530 2100 21 7	---	Supervision - services	\$225.00
10 530 2100 21 8	---	Supervision - travel	\$133.06
Special Education Supervision Total			\$32,268.79
10 530 2100 26 2	---	Health Related - salaries	\$101,123.91
10 530 2100 26 4	---	Health Related - benefits	\$31,724.63
10 530 2100 26 5	---	Health Related - supplies	\$225.00
10 530 2100 26 7	---	Health Related - services	\$42,471.88
Sp. Ed. Health Related Total			\$175,545.42
10 530 2100 27 2	---	Teaching - certificated salaries	\$172,007.13
10 530 2100 27 3	---	Teaching - classified salaries	\$201,853.27
10 530 2100 27 4	---	Teaching - benefits	\$165,332.58
10 530 2100 27 5	---	Teaching - supplies	\$8,556.94
10 530 2100 27 7	---	Teaching - services	\$30,889.33
10 530 2100 27 8	---	Teaching - travel	\$7,272.59
State Sp. Ed. Teaching Total			\$585,911.84
10 530 2400 27 2	---	IDEA Teaching - certificated salaries	\$84,805.69
10 530 2400 27 3	---	IDEA Teaching - classified salaries	\$0.00
10 530 2400 27 4	---	IDEA Teaching - benefits	\$24,574.41
10 530 2400 27 5	---	IDEA Teaching - supplies	\$0.00
10 530 2400 27 7	---	IDEA Teaching - services	\$0.00
10 530 2400 27 8	---	IDEA Teaching - travel	\$0.00
10 530 2401 27 7	---	Preschool 619 - teaching services	\$1,947.00
IDEA B Teaching Total			\$111,327.10
Overall Teaching Total			\$697,238.94
Special Education Program Total			\$905,053.15
10 R 960 2100 31 0000 000 0000 0000		Sp. Ed. Revenue - General Apport.	\$67,201.11
10 R 960 2100 41 0000 000 0000 0000		Sp. Ed. Revenue - State Sp. Ed. Apport.	\$357,948.80
10 R 960 2100 63 0000 000 0000 0000		Sp. Ed. Revenue - Medicaid Reimburse.	\$12,573.17
10 R 960 2100 71 0000 000 0000 0000		Sp. Ed. Revenue - Other Districts	\$60,863.20
10 R 960 2400 61 0000 000 0000 0000		Sp. Ed. Revenue - Fed. IDEA B grant	\$106,529.66
10 R 960 2401 61 0000 000 0000 0000		Sp. Ed. Revenue - Other Fed. Grants	\$7,109.34
Special Education Program Total Revenue			\$612,225.28
Net Gain or (Loss)			(\$292,827.87)

### Technology - Annual Expenditures

Budget Code	Expenditures	Description	Account Total
10 530 0100 22 3--- ---		Library - classified salaries	\$28,309.24
10 530 0100 22 4--- ---		Library - classified benefits	\$5,914.54
10 530 0100 27 2--- ---		Tech. - certificated salaries	\$49,384.00
10 530 0100 27 4--- ---		Tech. - certificated benefits	\$16,552.00
10 530 9700 72 3--- ---		Tech. - classified salaries	\$16,284.78
10 530 9700 72 4--- ---		Tech. - classified benefits	\$4,968.70
10 530 xxxx 31 7--- ---		Tech. - staff tech training	\$4,685.00
10 530 9700 72 5--- ---		Tech. - supplies (district-wide)	\$5,000.00
10 530 xxxx 72 5--- ---		Tech. - supplies (REAP, SpEd, CTE)	\$14,403.00
	Renaissance Learning	\$2,492.00	
	Safari Montage	\$2,100.00	
	Sonicwall	\$3,092.00	
	Follett Support	\$534.00	
	Rosetta Stone renewal	\$5,520.00	
	Apex Online Learning renewal	\$8,100.00	
	Wings renewal	\$1,800.00	
	Copier contracts	\$24,000.00	
	K-20 Network Access Fee	\$7,646.00	
	WSIPC/NWRDC Fees	\$26,104.35	
	Network Coop Onsite	\$4,808.00	
	Network Coop Remote Support	\$4,668.00	
	Onque renewal	\$249.00	
	Repeater rental for buses	\$1,845.00	
10 530 xxxx xx 7--- ---		Technology - lic., memb., etc. subtotal:	\$92,958.35
	Technology Program Total Expenditures		\$238,459.61
	Additional annual \$\$ for replacement		

## Transportation Program Summary 2010-11

Budget Code	Expenditures	Description	Account Total
10 530 9900 51 3---		Transportation Supervision - salaries	\$14,878.39
10 530 9900 51 4---		Transportation Supervision - benefits	\$11,191.45
10 530 9900 51 7---		Transportation Supervision - services	\$1,101.26
10 530 9900 51 8---		Transportation Supervision - travel	\$277.24
Transportation Supervision Total			\$27,448.34
10 530 9900 52 3---		Transportation Operations - salaries	\$37,923.97
10 530 9900 52 4---		Transportation Operations - benefits	\$23,624.94
10 530 9900 52 5---		Transportation Operations - supplies	\$25,238.27
10 530 9900 52 7---		Transportation Operations - services	\$7,767.13
10 530 9900 52 8---		Transportation Operations - travel	\$406.00
10 530 9900 52 9---		Transportation Operations - capital eqp.	\$4,329.19
Transportation Operations Total			\$99,289.50
10 530 9900 53 5---		Transportation Maintenance - supplies	\$1,765.44
10 530 9900 53 7---		Transportation Maintenance - services	\$237.10
Transportation Maintenance Total			\$2,002.54
10 530 9900 59 1---		Transportation Adjustments - ASB	(\$30,123.65)
Pupil Transportation Total			\$98,616.73
10 530 9901 52 3---		Athletic Transportation - salaries	\$9,770.58
10 530 9901 52 4---		Athletic Transportation - benefits	\$1,631.01
10 530 9901 5- ----		Athletic Transportation Total	\$11,401.59
10 530 9902 52 3---		Field Trip Transportation - salaries	\$2,654.89
10 530 9902 52 4---		Field Trip Transportation - benefits	\$431.50
10 530 9902 5- ----		Field Trip Transportation Total	\$3,086.39
10 530 9903 52 3---		Reimbursable Transportation - salaries	\$2,091.32
10 530 9903 52 4---		Reimbursable Transportation - benefits	\$313.75
10 530 9903 5- ----		Reimbursable Transportation Total	\$2,405.07
Other Transportation Total			\$16,893.05
Transportation Program Total Expense			\$115,509.78
10 R 960 9900 22 0000 000 0000 0000		Transportation Revenue - Billable trips	\$6,821.50
10 R 960 9900 41 0000 000 0000 0000		Transportation Revenue - State	\$85,291.72
Transportation Program Total Revenue			\$92,113.22
Net Gain or (Loss)			(\$23,396.56)

## OISD Utility Expenditure Review

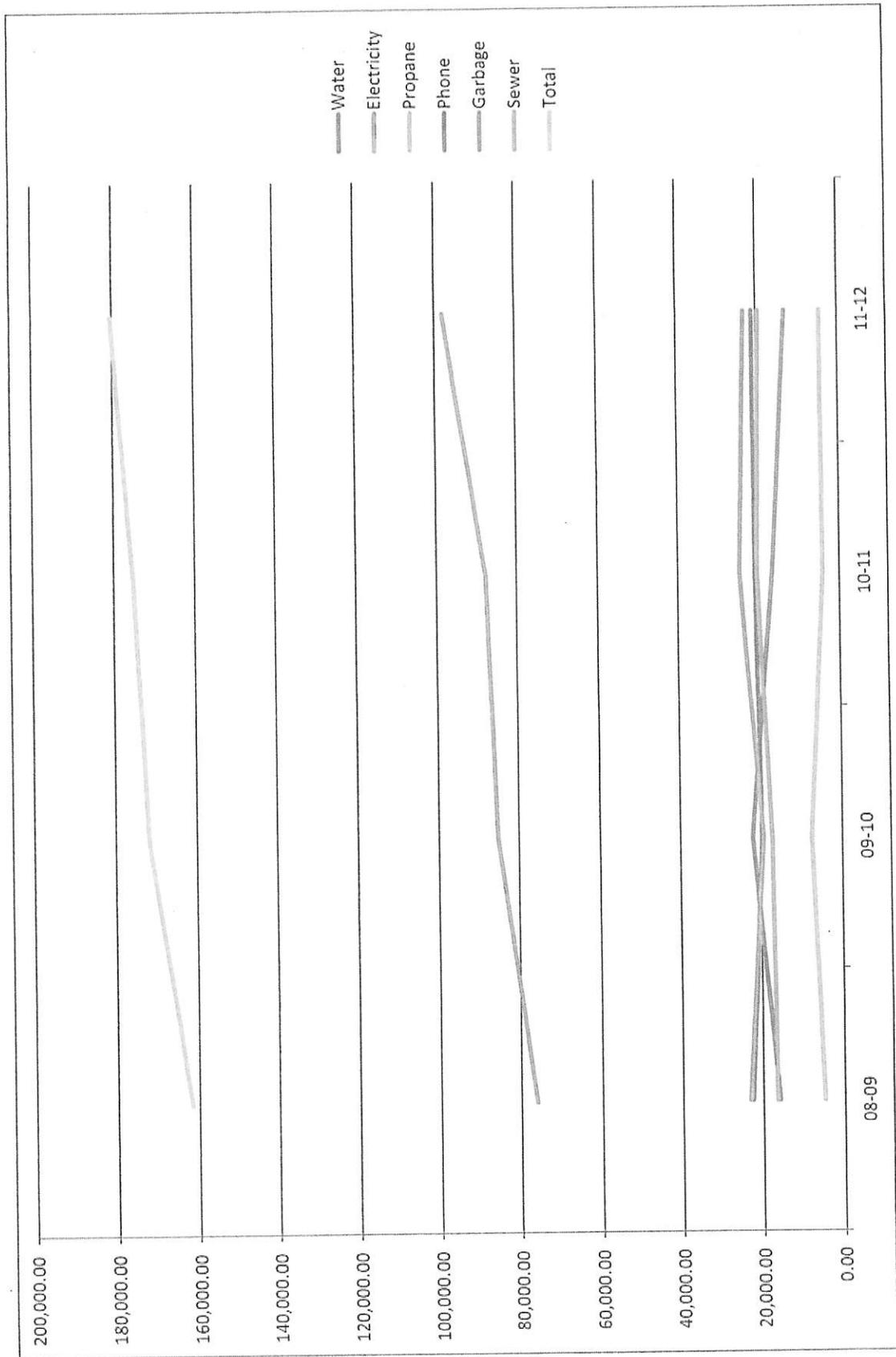
2008-09 to 2011-12

Account Code	Description	2008-09 Actuals	2009-10 Actuals	2010-11 Budget	2010-11 Actuals	2011-12 Budget	2011-12 YTD (Feb)	2011-12 YE (projected)
10 E 530 9700 65 7000 ---	Purchased Services	1,543.14	57.88	42,500.00	364.78	0.00	0	500 1
10 E 530 9700 65 7002 ---	Waldron Network Access	990	855	0	980	0	0	1000
10 E 530 9700 65 7057 ---	Mis-coded phone exp	16,186.94	11,591.56	0	1,872.35	0	0.00	0.00 2
10 E 530 9700 65 7093 ---	Eastsound Water	15,960.55	21,988.11	19,355.00	16,541.58	10,000.00	8,135.67	13,000.00 3
10 E 530 9700 65 7094 ---	Electricity	75,975.65	85,229.40	84,063.00	87,761.79	84,063.00	56,888.66	98,000.00 4
10 E 530 9700 65 7095 ---	Propane	4,931.39	7,532.15	6,500.00	4,121.14	5,000.00	921.13	4,400.00
10 E 530 9700 65 7096 ---	Telephone	6,367.86	8,084.21	5,459.00	18,833.28	15,000.00	14,955.02	21,000.00 5
10 E 530 9700 65 7097 ---	Garbage	23,189.97	19,325.39	5,500.00	24,535.01	10,000.00	12,421.41	23,000.00 6
10 E 530 9700 65 7098 ---	Sewer	16,551.70	17,254.50	24,785.00	20,241.22	20,000.00	9,630.20	19,500.00
10 E 530 ---- 65 ---- ----	UTILITIES	161,697.20	171,918.20	188,162.00	175,251.15	144,063.00	102,952.09	180,400.00

**NOTES**

- 1 budget redistributed to appropriate codes for 2011-12.
- 2 coding corrected - all phone expense is in 7096.
- 3 2010-11 included \$8000 bill for mistaken usage. 2011-12 YTD cost is higher by over \$3000 due to construction usage.
- 4 2011-12 includes August 2011 expense of \$4132. Change was made to 'date of invoice' payment to simplify FY close.
- 5 budget was nearly tripled for 2011-12, but still needs to be adjusted. The majority of this cost is offset by E-rate (\$19,500).
- 6 budget was nearly doubled for 2011-12, but still needs to be adjusted. Includes August 2011 expense of approximately \$2,000.

### OISD Utility Costs 2008 to 2012



Tuesday, May 08, 2012

To the Esteemed Members of the Orcas Island School District Board:

I have been your librarian for the past 4 years and have enjoyed every moment of it. The idea that the library may be cut in the middle of this year, although not unexpected, is crushing. I will be sorry to lose a job but mostly I am afraid for what closing the library will mean to our school. Briefly, I will describe what the library provides. I also want to note that we have been operating on skeletal hours since I came on board and have managed to keep the library open every school day.

The library provides safety, dependability and security for our students. Safety and security, in that it is the only place for them to go when they are at recess or on break to work, create, and learn, as well as stay dry and relatively warm. Dependability in that they know we will provide them with learning resources, books with Accelerated Reader levels marked clearly, and technology equipment. The students and staff know that they will get excellent service when they come to the library for these things, plus more. We do everything in our power to serve the students, staff, and community to use our facilities and resources.

Of course a library is based in knowledge and the students and staff we work with rely on a facility where they can go to meet part, if not all, of their needs. We still have staff that requires books as part of a student's research. We have a large non-fiction section, and of course the technology for their additional research. I know there is a lot of discussion in our society about libraries being a dying enterprise. I, personally, don't agree with this. No surprise, I'm a librarian. There are so many resources and skills that libraries provide our society in the age of digital knowledge and e-books. That is a long discussion that I would be happy to have with you anytime.

Back to our school and the possibility of the library being closed. We have a significantly larger children's and young adult collection than the public library has, although they do a wonderful job at also labeling books that are in the AR system. It is our mission to provide reading material to our patrons: students and staff. Since our school is so committed to the Accelerated Reading (AR) program, a significant amount of AR material will be cut off if it is not available from the library. Teachers, on campus and off campus students rely on our collection.

Another aspect that I did not address in my first version of this letter in January is the technology instruction and collaboration that the library provides for younger students, older students, and staff. With more standards referring to the concept of Information Literacy, a fully functioning library is essential.

I respect the decisions you have to make in these hard times. It is my wish to let you know what happens here in the library and what I see as being lost if it is cut. I am open and willing to discuss this further with any one of you.

Thank you for your kind consideration. -

Maria Doss

Orcas School Librarian