

Meeting Minutes

May 2, 2012

Orcas Island Park and Recreation District Commission
Special Meeting, Wednesday, May 2, 2012
Orcas Island Fire District Station #1, Eastsound WA
9:00-11:00 A.M.

I. CALL TO ORDER (9:00)

Martha Farish, Chairman

Roll call:

Seat 1: Vicki Vandermay - present
Seat 2: Bob Eagan - present
Seat 3: Martha Farish - present
Seat 4: Jim Bredouw - present
Seat 5: Ian Lister - present

A quorum was established and the meeting was called to order.

II. UNFINISHED BUSINESS (9:05)

Discussion: MINUTES/WEBSITE

Martha raised the issue of minutes – both how to find various documents and resolutions when needed and by what process we can finalize the completion and approval processes for past minutes; particularly from 2011. She also voiced frustration trying to navigate the website, looking for resolutions, documents and/or contracts.

Vicki brought up her frustration in trying to access documents and how to print them up in WORD – that is, maybe the HTML and hyperlinks system currently used could use some modification. Ian points out that HTML is the “lingua franca”, that is, generally accepted and unchanging vs. pdfs which are hard to edit and WORD, which changes it's program regularly.

Ian suggests that there are three separate issues:

- 1) Completion (and approval) of old minutes;
- 2) Posting of resolutions in separate area of website;
- 3) Reconfigure of search window on the website;

Ian also suggested that when minutes are approved, that it would be a good idea that there be a link to the minutes referred to.

After much discussion, Martha summarized that she would like:

- 1) Minutes that are:
 - a. Up to date
 - b. Approved
 - c. Accessible
- 2) A complete list of all OIPRD Resolutions
- 3) A tab that says "2012 Budget"
- 4) A website that:
 - a. Allows easy to understand access to any and all completed:
 - i. Resolutions
 - ii. Motions

Jim asked how to access the GoDaddy files where all OIPRD records and data live to which Ian said that Jim would need an appropriate browsing tool and passwords, at which point Martha said that this discussion should occur in a separate workshop.

Ian said he would change the search box to make it easier.

Ian will add a link to our budget in the side tab.

It was agreed that Bob will join Ian at the Firehall Sunday, May 6 from 9am-1pm and Jim will spell him from 1-5pm to work with Ian to finish / handhold previously incomplete postings. Vicki and Martha agreed to, at a tbd later date, subsequently go through all postings looking for inaccuracies or incompletions.

III. PUBLIC COMMENT

none

IV. NEW BUSINESS

FHC OIPRD OFFICES (10:40am)

Bob suggested that we consider putting in a separate door to our offices, so that we are not needing to be concerned about OIPRD patrons migrating into the Funhouse Commons space, particularly during their closed hours. It was agreed to shelf the conversation until the offices are complete and if a grant put in by the FHC comes through.

SPECIAL MTG. (10:50am)

As Bob and Vicki both have to leave at 1pm on the regular May 10 mtg. and there is an unusually large agenda, it was suggested that we have a special mtg. from 9am-Noon on the same day.

V. ADJOURNMENT (11:00)

Motion: To adjourn

- Martha, Vicki
- Deliberations: *none*
- Vote: unanimously aye

Addenda

none

Special Public Meeting minutes for May 2, 2012

Approved by motion on this 17th day of MAY, 2012

Signed and attested this 27th day of October, 2012



Ian Lister, Commissioner #5,
Secretary



Martha Farish, Commissioner #3,
Chair