

Minutes

July 5, 2012

Orcas Island Park and Recreation District Commission
Special Meeting, Thursday, July 5, 2012
The Firehall, Eastsound
12:00PM -3:00 PM

I. CALL TO ORDER (*Noon*)

Martha Farish, Chairman

Roll call:

- Seat 1: Vicki Vandermay - present
- Seat 2: Bob Eagan - present
- Seat 3: Martha Farish - present
- Seat 4: Jim Bredouw - present
- Seat 5: Ian Lister - present

A quorum was established and the meeting was called to order. There were no attendees.

II. PUBLIC COMMENT (12:05 P.M.)

None

III. NEW BUSINESS (12:10 P.M.)

- It was moved by Ian and seconded by Jim that we limit the number of Director applicants for a face-to-face interview to a maximum of five. Discussion ensued. Unanimous approval.
- It was agreed to send letters to all applicants, yay or nay by the end of this week. It was agreed to make an offer to our final choice within one week of final interviews, no later than August 1.

IV. EXECUTIVE SESSION (12:30 P.M.)

- It was moved by Martha and seconded by Jim to go into Executive Session for the purpose of discussing applicants for the Director's position for two hours. Unanimous approval.
- Ian moved to come out of Executive Session; Jim seconded; unanimously approved and came out of executive session at 2:30 P.M.

V. NEW BUSINESS (cont.) (2:30 P.M.)

The four finalists for the position of Director were determined. Discussion ensued as to how and when to interview them. It was suggested that we do our homework with applicant before meeting them in person in order to potentially save time. This would include checking references and a criminal background check; the consent form for which would be included in the four "Yes" letters.

It was also suggested that, though we would also send these finalists their 'yes' letters, that Jim also call each of them in which he is authorized to tell them how many are in the process, if asked, and to reimburse ferry fare or 1/2 of plane fare, if asked, and to book interviews with our finalists.

Ideal dates in order of preference are July 18, 19, 25 then 26. Jim will send Bob a draft of the 'yes' letter and the background consent form to be sent to finalists and Bob will mail these out tomorrow, July 6, along with all of the 'no' letters, which were previously approved.

It was also determined to meet at Enzo's at Noon on July 6 to sign these letters as well as a thank you note to Eric Eagan for mowing the ball fields, although nothing can be discussed because it will not be an authorized public meeting.

V. ADJOURNMENT (3:30 P.M.)

Motion: To adjourn - Vicki with Jim second - deliberation: none - unanimously aye.

Special Meeting minutes for July 5, 2012

Approved by motion on this 27th day of October, 2012

Signed and attested this 27th day of October, 2012



Ian Lister, Commissioner #5,

Secretary



Martha Farish, Commissioner #3,

Chair