

MEETING MINUTES
October 27, 2012

Orcas Island Park and Recreation District Commission
Special Meeting, Saturday, October 27, 2012
Orcas Island Park and Recreation District Office, Eastsound, WA
9:00 A.M. - 4:30 P.M.

I. CALL TO ORDER (9:30am)

Bob Eagan, Chairman

Roll call:

- Seat 1: Vicki Vandermay - present
- Seat 2: Bob Eagan - present
- Seat 3: Martha Farish - present
- Seat 4: Jim Bredouw - present
- Seat 5: Ian Lister - present

Also in attendance: Gretchen Kampf and Marcia West

Called to order by Gretchen Kampf, moderator

II. WORKSHOP

- All commissioners recited their strengths (according to the Clifton StrengthsFinder program), goals for the retreat and reasons for joining OIPRD;
- Gretchen suggested that we try to see each other with new eyes, regardless of paradigms and expectations set over the past 30 months and 80 meetings;
- All commissioners reviewed their strengths; both what they have in common with each other and where the organization might be lacking in certain characteristics;
- Discussion then revolved around OIPRD's priorities and purpose, which included determining how much energy, if any, should go towards parks, facilities and/or programming. It was also suggested that the mission, at it's simplest, is to manage a self funded and self determined entity that can stay flexible as to its specific purpose as time goes on and situations/needs evolve.
- In a free form conversation about an ideal 5-year plan, among the visions discussed were:
 - * Buck Park maintained in pristine condition, including ballpark fencing, good dugouts, tennis courts incl. backstop, adequate watering/mowing, parking lot, fitness trail, etc.;
 - * Developing and/or maintaining and/or simple oversight of multiple Orcas road ends and/or certain county parks, including waterfront, and possibly even extending to Moran Park;
 - * Developing, booking and/or coordinating existing multiple well-run programs, both athletics and educational;

* E.D. running 90% of the day-to-day functions with clearly established protocols of which the public is well aware;

* Develop and maintain walking trails, island-wide;

* Utilize rapidly developing broadband capabilities to create yet undeveloped venues/opportunities;

* Develop outreach both with organizations meeting attendance and creating "socials" without competing with existing non-profits' functions/proprietary areas;

* Owning the Funhouse Commons property (if conveyed as a gift) and maximizing its function far beyond current usage;

* Potentially creating capital reserves in future budgets for real estate acquisition and development.

- The roles and responsibilities of the Board AND Director were discussed.

Board: Deliver clear lanes to assignments, responsibilities and expectations regarding programming, web presence, ActiveNet interface, park maintenance, expense evaluation criteria, etc.

Director: Get feedback from users and the public / being our eyes and ears; be in charge of website re-creation and upkeep; develop branding; and monthly calendar. It was agreed that the ongoing paradigm going forward be that the Director would make recommendations to the Board vs. vice versa. It was also requested that the Director create the ability to generate, with existing county and ActiveNet input, meaningful reports in order to accurately assess the value of existing and future proposed programs and other expense allocations.

- Committee makeup and function was discussed. Buck Park: Bob/Terry Turner/Gregg Bronn; Real estate: Bob/Martha; Facilities: Bob/Martha; Programming: Vicki/Jim; Athletic solutions: Ian/Vicki; and rendering useless ActiveNet committee of Jim/Martha, tennis committee of Martha and Web committee of Ian/Pete Moe. May want committees for governance and skatepark. It was agreed to start bringing in the public / community to be on these committees with the Commissioners serving as heads vs. the only participants.

- It was determined that the program committee meet with the Director before the November regular meeting to make a recommendation to the Board re: teen night and after school.

- Discussed was the dilemma of park maintenance issues coming up while the contracted company is otherwise working on other issues and discovering them real time. It was determined that unforeseen issues under \$2,000 per occurrence (or 15% of an existing approved procedure, whichever is higher) will be at the discretion of the board member in charge of the process, currently Bob, and/or the ED, currently Marcia and be regarded as a change order. Over \$2,000 will need to be discussed with the Board. It was determined that a motion is not necessary.

- It was suggested that Marcia create and distribute a regular, bulleted, easy to read progress report for the community at large and, as well, specific organizations on roughly a quarterly basis to better connect with our stakeholders.

- Marcia discussed the need for ways for the public and commissioners to access information without having the potential to damage / corrupt them. Some cloud solution, such as groupsite.com, was suggested as a possible solution. Martha and Ian discussed the ease and efficiency of the current setup.

- A general budget discussion ensued - it was determined that Marcia will mock up an initial draft that she and Jim will review and revise before the next regular meeting.

- Succession was also discussed and it is generally assumed that Ian will sign up for a 2nd four year term, Jim will not, Bob is as yet undecided and Martha and Vicki will likely not re-sign up after 2015, particularly if it is felt that OIPRD is on firm footing.

III. CONSENT ADJENDA ITEM

Meetings minutes for the past 2012 meetings were reviewed and signed. Motion to approve minutes on the attached list made by Jim and 2nd by Bob, unanimous aye.

The meeting was adjourned at 4:15pm.

Addenda:

List of minutes for approval

Special Meeting minutes for October 27, 2012

Approved by motion on this 8th day of November, 2012

Signed and attested this 8th day of November, 2012



Ian Lister, Commissioner #5,
Secretary



Bob Eagan, Commissioner #2,
Chair

List of minutes for approval
Oct. 27, 2012

All minutes to date have now been posted for review, comments incorporated, and a second round of review complete.

Minutes for approval:

- The minutes for the regular meeting on Apr. 12, 2012.
- The minutes for the regular meeting on May 10, 2012.
- The minutes for the special meeting on May 10, 2010.
- The minutes for the special meeting on June 22, 2012.
- The minutes for the special meeting on July 5, 2012.
- The minutes for the regular meeting on July 12, 2012.
- The minutes for the special meeting on July 18, 2012.
- The minutes for the special meeting on July 19, 2012.
- The minutes for the special meeting on July 23, 2012.
- The minutes for the special meeting on July 30, 2012.
- The minutes for the special meeting on Sept 24, 2012.
- The minutes for the regular meeting on October 11, 2012.
- The minutes for the special meeting on October 18, 2012.