

Meeting Minutes

February 10, 2011

Orcas Island Park and Recreation District Commission
Regular Public Meeting, Thursday, February 10, 2011
Orcas Island Fire District Station #1, Eastsound
12:00P.M.- 2:30 P.M.

I. CALL TO ORDER (12:00)

Martha Farish, Chairman

Roll call:

Seat 1: Vicki Vandermay - present
Seat 2: Bob Eagan - present
Seat 3: Martha Farish - present
Seat 4: Jim Bredouw - present
Seat 5: Ian Lister - present

Greeting and Announcements

II. OLD BUSINESS (12:05)

1. Previous Minutes - Ian Lister, Secretary

(The minutes, while duly taken down, have not been approved at a public meeting for some time.)
The Secretary is to catch up on the minutes processing as quickly as possible. Ian expressed that this work is in progress, but not completed as yet.

Motion: to direct the Secretary to bring the minutes up to date for the next regular meeting

- Cmsr. Bredouw, 2nd Cmsr. Farish
- Deliberations: *none*
- Vote: unanimously aye

2. Nov 2, General Election Bill

Discussion: \$12,000 is the estimated cost for the February 8, Special Election, as the sole issue to be on the ballot is the OIPRD Levy.

3. Park and Recreation District Map Validation

Adina Cunningham is reviewing this, it was agreed to table the SJC Auditors questionnaire and map validation

III. PUBLIC COMMENT (12:10)

IV. NEW BUSINESS (1:00)

4. Preliminary Proposal for Operating Spring-Fall 2011 - *Martha*

Motion: To convene to discussion committee

- Cmsr. Farish, 2nd Cmsr. Eagan
- Deliberations: *none*
- Vote: unanimously aye

Discussion: Sounder clarification - *Jim*

Discussion: My priorities for OIPRD - *Jim*

Motion: To reconvene in regular session

- Cmsr. Farish, 2nd Cmsr. Eagan
- Deliberations: *none*
- Vote: unanimously aye

5. Discussion: Jim's Mission Statement

6. Discussion: Committee roles:

Bob - accounting: County, State
Buck Park & School Board

Jim - Loans, office equipment, office space

Martha - establish protocols (bullet #1)
communications after March 10

Ian - Computer registration, administration, Insurance

Vicki - School Board, Buck Park

V. ADJOURNMENT (2:30)

Motion: To adjourn

- Cmsr. Bredouw, 2nd Cmsr. Eagan
- Deliberations: *none*
- Vote: unanimously aye

Addenda:

Park and Recreation District Map Validation

Draft: Funding Plan 2011

Draft: Roles / Responsibilities / Time line: February-June 2011

My priorities for OIPRD

Regular Public Meeting minutes for February 10, 2011

Approved by motion on this 18th day of MAY, 2011

Signed and attested this 12th day of July, 2011


Ian Lister, Commissioner #5,
Secretary


Martha Farish, Commissioner #3,
Chair



Auditor
F. Milene Henley

Doris Schaller, Elections Supervisor
doriss@co.san-juan.wa.us

San Juan County

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January 20, 2011

Orcas Island Park & Recreation District
828 Eastman Rd
Eastsound WA 98245

Dear Park and Recreation District Official:

RCW 29A.76.020 state that each city, town and district within the county will provide the County Auditor with accurate information in regard to its geographical boundaries and boundaries of its director, council or commissioner districts and that all information provided to the Auditor is kept current. If one of the above lies within more than one county, that city, town or district will provide the Secretary of State with all applicable information.

The Orcas Island Park & Recreation District has five commissioner districts. The commissioners are elected at large. Enclosed you will find a map and legal description of your park and recreation district. We request that you review this map and legal description for accuracy. It is important that this information is correct as we proceed forward with the redistricting/repredistricting process in conjunction with the 2010 Census. We are asking the park & recreation district to double check and sign off on their district map and legal description.

The enclosed map is what is currently on file with the San Juan County Auditor's Office. Please look the map over and double check the district boundaries with your maps. If the map is incorrect in any way, please call us immediately. Additionally, please fax back this verification form by January 31, 2011.

Park & Recreation District Map Validation

The map and legal description of the Orcas Island Park & Recreation District as provided by the San Juan County Auditor's Office on January 20, 2011;

☐ is correct to the best of my knowledge or ☐ is incorrect, I have enclosed the correct map.

☐ I have enclosed a legal description of the District.

Printed Name

Date

Signature

Title

Please fax this form, map and legal description to (360) 378-8856.



This map is a graphic representation derived from San Juan County's Geographic Information System. It is designed and intended for reference only, and is not guaranteed to survey accuracy. This map is based on the best information available as of the publication date.



Drawn By:
mjc

Orcas Island Park and Rec

San Juan County, Washington

Date:
03/07

Revised:
00/00

Orcas Island Park & Recreation District
Legal Description of Boundaries

The Orcas Island Park and Recreation District is organized with a territory of all of Orcas Island, which property is legally described as follows:

Orcas Island is legally described as being an island located with the following sections:
Section 36 in T37N, R3WWM; and Sections 9, 10, 11, 12, 13, 14, 15, 16, 20, 21, 22, 23, 24, 25, 31, 32, 33, 34, 35, 36 all in 37N, R2WWM; and Sections 30, 31, all in T37N, R1EWM; and Sections 1, 12, 13 all in T36N, R3WWM; and Sections 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 20, 21, 22, 23, 24 all in T36N, R2W; and Sections 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 15, 16, 18, 19, 21 all in T36N, R1WWM, all in San Juan County, WA

DRAFT: Funding Plan 2011

Determine activities and required budgets for 2011 essential activities through stakeholder meetings and interviews with interested community members.

Conduct feasibility assessment with coaches, coordinators and volunteers to determine minimal staffing/management and financial support required for successful completion of the 2011 OIPRD roster of activities.

Develop 2011 Budget Plan and Funding Options Report detailing needs, staffing requirements and funding options for 2011.

Convene Budgetary "Oversight" 2011 Committee of citizens to address feasibility assessment results, Budget and Funding Report, and assist the commissioners in selecting appropriate funding options for 2011 activities.

Seek and secure funding as needed and agreed upon.

*This plan assumes no regular paid staff for OIPRD in 2011. The five commissioners serve as the "management team" for 2011 season. No office rental fees, or office equipment purchased, in 2011. OIPRD becomes an on-line, web-based entity, operating physically out of the Funhouse, with minimal "live" administrative support other than services provided by individual commissioner or OIPRD volunteers. **Subject to Funhouse Board and OPIRD Commissioner approval.***

*Paid contracted services, as required, may include legal, accounting, communications and web-based services to assure adequate start-up, secure reporting, fiduciary, and on-line services. Program information, registration, communications and payment capabilities all to be managed online. **Funding for projected contracted services to be secured at the direction of the Commissioners with support from Oversight 2011 Committee.***

*Financial support beyond anticipated participation fees, donations and sponsorships may need to be secured in order to assure adequate scholarship opportunities. **Responsibility for securing these funds rests with Commissioners and the Oversight 2011 Committee.***

DULP etc.  AS SEC.

DRAFT: Roles/Responsibilities/Timeline: February-June 2011

- Establish banking and Quick Books accounting protocols and procedures for OIPRD. Determine legal reporting requirements.
- Convene stakeholders and inventory "needs" related to essential sport/activities to include coaching, facilities, equipment and financial support required for 2011 season.
- Prioritize essential 2011 activities and determine required operating budget.
- Develop communications plan for public discussion of "essential" activities and budget for 2011 season.
- Fundraise and/or secure funding for 2011 season as needed.
- Establish online registration system, fees, insurance and waivers for 2011 OIPRD activities.
- Negotiate use of needed facilities for 2011.
- Begin negotiations with School District on Buck Park.
- Establish "communications plan" for reporting progress and 2011 successes back out to the community.

~~ACTION: ENJOY, TOUCH BASE~~
(HAN)

DULY etc.

Sam Stewart
021011

AS SEC

Thought about my priorities for OIPRD

- 1) To provide a range of activities – some athletic; some artistic and some educational in roughly that order - for kids after school, during the summer and on weekends, also in roughly that order;
- 2) To provide / invent / invite programs that will benefit the very adults who are paying for this, not just kids;
- 3) To offer reduced rates to low income people/kids, much like the school lunch program (which we might even consider using as a model);
- 4) To, as much as possible, make our Park and Rec the envy of all small communities by:
 - a. Making a conscious effort at not being difficult or unpleasant with the public, each other, parents, volunteers or our Director – that is, trying to listen carefully and, though making some tough decisions that won't please everyone that will require resolve and a firm stand occasionally, letting any coarseness or incivility stay on 'the other side of the street'.
 - b. Being ultra efficient, though not pound-foolish, with our budget always, as though the poorest of our taxpayers is in the room with us when we're making decisions. Making it a goal to actually come in under budget whenever possible (or perhaps equivalently paying for 7 years with 6 years of income).
 - c. Having some innovative programs and out-of-the-box thinking on a larger, global scale as to what a Park and Rec district can be using creative thinking, open minds, curiosity and perhaps some technology as a part of this goal.
- 5) To be diligent at trying to keep my own ideas, prejudices, preferences behind what I perceive to be best serving the taxpayer at large
- 6) ?

Randy: Loan – bond against levy w/county?