

# Meeting Minutes

March 10, 2011

Orcas Island Park and Recreation District Commission  
Regular Public Meeting, Thursday, March 10, 2011  
Orcas Island Fire District Station #1, Eastsound  
12:00P.M.- 2:30 P.M.

## I. CALL TO ORDER (12:00)

Martha Farish, Chairman

Roll call:

Seat 1: Vicki Vandermay - present  
Seat 2: Bob Eagan - present  
Seat 3: Martha Farish - present  
Seat 4: Jim Bredouw - present  
Seat 5: Ian Lister - present

Greeting and Announcements

## II. OLD BUSINESS (12:05)

1. Previous Minutes - Ian Lister, Secretary

*(The minutes, while duly taken down, have not been approved at a public meeting for some time.)*  
The Secretary is to catch up on the minutes processing as quickly as possible. Ian expressed that this work is in progress, but not completed as yet.

**Motion:** To table the reading of the minutes  
- Cmsr. Lister, 2nd Cmsr. Farish  
- Deliberations: *none*  
- Vote: unanimously aye

## III. PUBLIC COMMENT (12:10)

Discussion with members of the Orcas Island Tennis Association, a local 501 (c)(3). The tennis group informed the assembly of a matching grant offered by the USTA Northwest.

## IV. OLD BUSINESS (12:20)

2. Park and Recreation District Map Validation

Suggested motion: To direct the Secretary to complete the Park and Recreation District Map validation and return it to the County Auditor as soon as possible.

- Motion:** To direct the secretary to complete and return the District Map validation questionnaire
- Cmsr. Lister, 2nd Cmsr. Eagan
  - Deliberations: *none*
  - Vote: unanimously aye

Committee Reports (12:20)

- Office Space Committee: Exploration of Local Office Space  
Office equipment, space options.  
Lead: Jim
- Computer Committee: Registration and Management system  
Establish online registration system  
Lead: Ian
- Insurance Committee: Further steps toward coverage  
Fees, insurance and waivers for 2011 OIPRD activities.  
Lead: Ian

· Buck Park Committee: buck park committee report, school district gym, school districtInterlocal 6-22-09 - Final (1:30)

Begin negotiations with School District on Buck Park.  
Lead: Vicki/Bob

· Programs Committee: OIPRD Programs matrix (2:10)

Convene stakeholders and inventory "needs" related to essential sport/activities to include coaching, facilities, equipment and financial support required for 2011 season.  
Lead: Jim/Vicki

· Discussion: *Board Policy*

V. **PUBLIC COMMENT** (2:30)

*Insurance, it is important as an OIPRD service*

IV. **NEW BUSINESS** (2:35)

Discussion: *Skate Board Park, Bob will investigate the grant and legacy dedicated for the skate board park.*

Discussion: *Martha: At least 10 cases of weddings blown off by SJC Parks at the Waterfront Park"- impact on suffering local businesses.*

Discussion: *Board Policy*

V. **ADJOURNMENT** (2:30)

**Motion:** To adjourn

- Cmsr. Bredouw, 2nd Cmsr. Eagan
- Deliberations: *none*
- Vote: unanimously aye

***Addenda:***

Park and Recreation District Map Validation  
Exploration of Local Office Space  
Registration and Management system  
Further steps toward coverage  
buck park committee report  
school district gym  
school districtInterlocal 6-22-09 - Final  
OIPRD Programs matrix

Regular Public Meeting minutes for March 10, 2011

Approved by motion on this 18<sup>th</sup> day of MAY, 2011

Signed and attested this 12<sup>th</sup> day of July, 2011

  
Ian Lister, Commissioner #5,  
Secretary

  
Martha Farish, Commissioner #3,  
Chair

**Committee Report:** Real Estate lease committee

**Submitted:** 3/10/2011

**Lead Commissioner:** Jim Bredouw

**Role of committee:** To determine availability and fair market value of leasable properties in and around the Eastsound corridor

**Next steps:** Determine when OIPRD wants to have a physical address, weigh the pros and cons of each facility and negotiate with landlords

**Motion:** No motion at this time

POTENTIAL OIPRD OFFICE SITES (need perhaps 300-500 s.f.)												
Location	Erb's old space	Over old Erb's	Behind old R.Shack	454 Pine St.	Old Gordeax's	R of Grdo's	Upstairs Grdo's	Old Gary vid.	Next to Ray's	old Orcas Net	Across Vern's	Funhouse
Phone #	298-2599	298-2599	298-2599	800-266-7483	360-472-0473	360-472-0473	360-472-0473	376-2838/2261	317-5463	360-389-3230	425-949-7629	376-7177
				Carolyn Morgan or						626-796-0021		
Contact person	Mike O' Donnell	Mike O' Donnell	Mike O' Donnell	Charles Crawford	Andre Souang	Andre Souang	Andre Souang	Kim Wareham	Rick/Marlace Hughes	Robert Volk	Darren	Pete Moe
Min. s.f. avail.	1,275	670	770	308	456	470	840	612	300	450	600	544
Max s.f. avail.	1,275	670	770	308	456	470	840	612	755	450	1,200	714
Price per s.f.	\$1.00	\$1.00	\$0.71	\$1.79	\$1.25	\$1.25	\$1.05	\$1.00	\$1.58	\$1.50	\$1.50	\$1.00
Utilities est.?	Add 10%	Add 10%	Add 10%	\$75	\$70	\$70	\$100	\$120	\$50	\$100	\$100	\$100
Public parking	Limited	Limited	Yes	Limited	Yes	Yes	Yes	Yes	Templin's public	Yes	Yes, behind	Yes
Bath	Private	Private	Private	Private	Private	Private	Private	Needs bldg.	Shared	Private	Private	Shared
NOTES	Can be divided and sublet	Has three offices and could sublet one or two	Anne Marie has a right of 1st refusal Some r'ball noise	Downstairs only Upstairs is condo Residential area	#104	#105	#106	Shared bath; plumbed for toilet - has sink	Shared bath We pay our own phone/internet	Front room, back office Has 2 for rent	Has heat/AC Can be cut in 1/2 we'd take the back	FH will custom build
MONTHLY EST.	\$1,403	\$737	\$605	\$625	\$645	\$663	\$982	\$732	\$575	\$775	\$1,000	\$644

DULY SUBMITTED: 12:20



**Committee Report: Computer Committee: "Rec Software"**  
**Submitted: 3/10/2011**  
**Lead Commissioner: Ian Lister**

**Role of Computer Committee:** To do research, seek community input and provide recommendations to the OIPRD commissioners in the area of computerized registration and management systems, and our website.

**Proposed Members:**

Pete Moe, Director, The Funhouse  
Bob Connel,  
Bob Brunius,  
Joe Symons,  
Joe Toren  
Tony **DENNIS DAHL**  
Ellen Goldberg, user, parent

**Basic assumptions:**

- Our registration and management system will be one of our most important "products" or services. It will attract participants to OIPRD, and help a great deal to market, for lack of a better term, our programs and services. It will facilitate OIPRD development, by its nature as a management tool, at the same aiding OIPRD development as an attraction or feature.
- The system, while holistic in nature, must be able to provide different levels of utility to organizations that have varied needs, and in some cases long standing identities and "brands", if you will.

*Example:* contrast Sail Orcas (<http://www.sailorcas.org/>), and what I'll call the kid's Soccer program. Sail Orcas is a chartered 501(c) foundation with more than a hundred participants, it has a strong and coherent web presence including membership registration, and the ability to transact. It has historically utilized the previous Orcas Rec. to handle and account for part of their Junior Sailing instruction program. On the other hand, the kid's Soccer program has no web presence, is not organized under any charter as yet, but is extremely popular among young families, and has relied on the previous Orcas Rec. for 100% of everything, from registration, to equipment and uniforms.

If the past is any indication: both groups will be interested in some part of our registration and management system. So, our "Program Provider" users must be able to pick and choose from our available services.

- The system, while serving such disparate levels of need, must be holistic in order to be convenient, it must be "one stop shopping" for both our service consumers and program providers. Using the soccer example: the system should be able to register players, group them in leagues (ages), and then teams, and generate a report in order to procure uniforms. Soccer mom's should have one place to go to find the "snack provider" schedule right on their I-phone. It must also minimize the stops for our Director, staff, and board of Commissioners.

DUTY SUBMITTED: 12:20, 031011



- The system should ease the burden on staff and volunteers. To the extent possible, daily mundane tasks and processes should be automated to avoid human error, save time and expense. When a transaction occurs, point of sale, web-based donation, it should record simultaneously in the ledger. Other tasks, such as maintaining current addresses or phone numbers, should actually be done by users themselves for the most part. Some (system) aspects of more independent programs similar to: "Hank's volleyball" should be able to be maintained by those affiliated with the program.
- The system must be secure. Ostensibly founded in a database of personal information, including the names of minor children, and possibly credit card information, there can be absolutely no question of security. At the same time, the system must be able to assign a rich variety of access privileges in a flexible way, for instance: assigning player roster access privileges to volunteer coaches that expire at the conclusion of a sports season.
- The system must be robust. Part of this is accomplished by redundant, frequent system backup: everything, system files and data files should be regularly duplicated and archived safely to the extent of the current industry standard. Whether the system is inevitably to be "produced by committee", or purchased, it must contain rich documentation in anticipation of future, unknown OIPRD regimes. Along these lines it must be flexible in scope to accommodate fluctuations in usage into the future (scalability).
- The system should reside remotely at a "Web Hosting Service. Primarily because this will consolidate our IT needs into one conceptual "black box". We don't need to consider elaborate servers, and powerful equipment with redundancy and backup. We can dispense with questions about operating systems and platform preferences. Basic security and robust backups are in the aegis of a provider with a huge stake in these things. This kind of security, changing day by day is completely beyond the grasp of small organizations. We can be afforded the state of the art, while requiring no special sophistication.
- Finally, the system should be "browser based". The previous assumptions all support this final profound leap, there are myriad other reasons too, but it should suffice to say that everything is browser based in today's world: think Amazon, Ebay, and Gmail. Being browser based, members will experience a flatter learning curve, using the browser that they are comfortable with.

## **Methods:**

- Purchase a commercial Park and Recreation Suite. Two industry leaders were explored:

### **Active Network Communities**

San Juan Island Rec, City of Seattle, City of Portland, City of Chicago

### **CSI Software USA**

YMCA's, several Municipalities

*Advantages* – quick implementation, broad support and upgrading, thorough documentation

*Disadvantages* – expensive, possibly over featured, cart leading horse

- Purchase services and develop with Local system designer. One explored:

**Smalldog Net Solutions**, Chris Sutton owner

*Advantages* – complete customization, local hands on support

*Disadvantages* – slower implementation, more detailed needs assessment, expensive, tight performance contract

- Develop with volunteers

*Advantage* - inexpensive

- Contract with another organization

YMCA Camp Orkila

**Recommended Action:**



## PRODUCTS AND SERVICES AGREEMENT

CUSTOMER INFORMATION			
ORGANIZATION FULL LEGAL NAME:	San Juan Island Park and Recreation District	ADDRESS:	P.O. Box 1946 Friday Harbor, WA 98250
CONTACT NAME:	Sally Thomsen	TELEPHONE:	360-378-4953
EMAIL:	<a href="mailto:play@islandrec.org">play@islandrec.org</a>	FAX:	360-378-4958

OVERVIEW OF AGREEMENT		
This document (the "Agreement") consists of this cover page, the General Terms, and the following Schedules and Exhibits (check all applicable Schedules)		
X	Schedule A:	Hosted Software
	Schedule B:	Licensed Software; Support and Maintenance
	Schedule C:	Third Party Products
X	Exhibit 1:	Pricing Form
	Exhibit 2:	Services Exhibit
	Exhibit 3:	Maintenance Exhibit

**NOTE:** If customer is tax exempt, certificate must be provided along with signed contract.

In consideration of the mutual promises and covenants contained in this Agreement, Customer and TAN hereby agree to be bound by this Agreement. By signing below, Customer acknowledges and confirms that it has read the General Terms and all attached Schedules and understands that each forms an integral part of this Agreement.

CUSTOMER	THE ACTIVE NETWORK, INC. ("TAN")
Signature: <u>Sally Thomsen</u>	Signature: _____
Name: <u>Sally Thomsen</u>	Name: _____
Title: <u>Recreation Director</u>	Title: _____
Date: <u>12.29.2009</u>	Date: _____

The Active Network, Inc., 10182 Telesis Court, San Diego, California 92121  
Telephone: (858) 964-3801, Fax: (858) 964-3978

## GENERAL TERMS

## PRICING FORM

The Active Network  
10182 Telesis  
Court, 1st floor  
San Diego, CA, 92121,  
United States

# Pricing Form

Quote#: 1131 - 1  
Date: 12/07/2009  
Expires: 03/07/2010

**Customer:**  
San Juan Island Park and  
Recreation District  
FRIDAY HARBOR

**Address:**

**Bill To:**  
San Juan Island Park and  
Recreation District  
580 Guard Street  
PO Box 1946  
FRIDAY HARBOR,  
WA 98250  
US

**Ship To:**  
San Juan Island Park and  
Recreation District  
580 Guard Street  
PO Box 1946  
FRIDAY HARBOR,  
WA 98250  
United States

**Sales Representative:**

**Payment Terms: 30 Net**

Line	Product	Units	Qty	Unit Price List (USD)	Unit Price Adj. (USD)	Unit Price Selling (USD)	Total Price List (USD)	Total Price Adj. (USD)	Total Price Selling (USD)	Total Charge s (USD)
1.0	70179 ActiveNet - Activity Registration	Ea	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2.0	70186 ActiveNet - Public Access	Ea	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3.0	70201 ActiveNet - Standard Professional Services – 8 hr = General Settings. 4 hr = User Interface. 16 hr = Activity Registration. 12 = Public Access. 4 hr = Project Planning	Hr	44	100.00	0.00	100.00	4,400.00	0.00	4,400.00	0.00
4.0	70178 ActiveNet - Annual Transaction Minimums	Yr	1	0.00	3,000.00	3,000.00	0.00	3,000.00	3,000.00	0.00

**Category Subtotal**

ActiveNet.SaaS.Online Transactions

Subtotal (Selling Price)

3,000.00

ActiveNet.Service.Consulting - Hosted

Subtotal (Selling Price)

4,400.00

**Tax**

CITY (Rate 0% )

0.00

CITY (Rate 1.3% )

0.00

COUNTY (Rate 0% )

0.00

## GENERAL TERMS

	STATE (Rate 0% )	0.00
	STATE (Rate 6.5% )	0.00
<b>Total(USD)</b>		<b>7,400.00</b>

### Additional Information

Customer shall pay TAN all fees for licensed software purchased hereunder upon delivery of the software.

Delivery of licensed software shall be deemed to have occurred upon TAN's email transmission to customer's designee of an FTP link permitting download of the software from TANs designated online site, or where delivered in the form of physical media, FOB Origin.

Sales taxes, where applicable, are not included and prices are in the currency of the country of installation (subject to change without notice).

Hardware, operating system, 3rd party software and site preparation are not included unless otherwise noted.

On-site services are exclusive of airfare.

The software and manuals are available for download.

Onsite services billed in minimum 8 hour daily increments.

All hardware sales are final. Hardware is covered by standard manufacturer's warranty. Equipment that is defective upon arrival will be replaced. RMA process will apply for items after support has indicated there are no alternatives.

Customer must notify TAN in writing of any defective hardware within 7 days of its receipt. Any notices received after 7 days concerning defective hardware will be null and void and will not be accepted for return or replacement by TAN.

### Ongoing Fees

Transactions entered directly by participants online will be assessed the customary Service Charge by TAN to online registrants, as described below. Transactions entered by a member of the Customer on behalf of a participant will be assessed a Service Charge equal to 1.5% for all Cash, ECP and Check transactions and an additional 2.99% + \$.25 for credit card transactions. Each online registrant will pay the event registration fee charged by Customer plus a Service Charge equal to 6.5% + \$.50 for all transactions \$1-\$150, \$150-\$500 = 3.5% + \$.50, and \$500+ = 2.5% + \$10 with a minimum Service Charge of \$2. TAN may change the Service Charges at any time and Customer agree to such change unless Customer provides TAN with written objection to such change within 30 days from the date such change is first implemented. TAN will be responsible for collecting all registration fees charged by Customer and all Service Charges assessed by TAN. All registration fees, except Service Charges, are Customer's exclusive property. Any registration fees collected by TAN will be sent to Customer twice a month and Service Charges shall be retained by TAN. Customer shall guarantee and pay to TAN a minimum aggregate Service Charge, whether through offline or online transactions, of \$3000 per 12 month period (the "Minimum Yearly Service Charge"). Customer shall pay to TAN the difference between such Minimum Yearly Service Charge and the actual Service Charges collected by TAN during the year, which will be billed at the end of each year beginning from the date set forth in the Agreement. TAN shall not be responsible for processing or making any refunds. All credit card refunds processed by Customer will be assessed a \$.10 fee charged by TAN to Customer. TAN may reimburse itself for any credit card chargebacks and associated fees out of registration fees collected by it. In the event such funds are not available, Customer agrees to reimburse TAN for any chargebacks or refunds.

## GENERAL TERMS

### Method of Payment

☒ Invoice me ☐ Purchase Order Number: \_\_\_\_\_

☐ Credit Card

☐ Visa ☐ MasterCard ☐ American Express

Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

I hereby Agree to pay the above quote with the stated method.

San Juan Island Park and Recreation District

Signature Sally Thomsen

Name Sally Thomsen

Title Recreation Director

Effective Date 12-29-09

End of Quote

## **Committee Report: Further Steps toward Coverage**

**3/10/2011**

**Lead Commissioner: Ian Lister**

During the spring of 2010 the board investigated the insurance requirements of the district. Enduris Washington, a municipal risk management pool emerged as the front runner, and a sensible choice for further investigation. Enduris provided the district with a quote and a contract, ready for signatures, based on the boards vision and anticipated scope at that time.

### **Membership for OIPRD per May 2010 Proposal (Quote): \$2,450**

Since last spring several people and organizations have expressed interest in the district's coverage. It is apparently the perception of many of the people interested in organizing small programs that obtaining coverage is an onerous hurdle that could be greatly simplified by the District. The committee asserts that coverage will be one of our great attractions or products, if you will, especially early on.

The committee is scheduling a meeting with Scott Hanson, Director of Business Development at Enduris, to take place at the Orcas Hotel. The meeting will constitute a Special Public Meeting, and will include the OIPRD board, interested program providers, our legal council, and perhaps local insurance providers.

**Suggested Motion:** *Authorize a Special Public Meeting during March for the purpose of inviting Scott Hanson of Enduris to address the Districts questions.*

DULY SUBMITTED: 12:20, 031011



**COMMITTEE REPORT:** Buck Park/Begin Negotiations with Orcas  
Island School District  
**SUBMITTED:** 3/10/11  
**LEAD COMMISSIONER:** Vicki Vandermay

- Meeting with Barbara Kline 2-16-11
  - Board interested in doing a lease/not willing to hand over Buck Park to us at this time
  - For 2011 year simple lease/intralocal type agreement (nominal fee, limited amount of time)
  - Barbara looking into risk management and insurance restrictions we might run into (school first, maintenance issues, use of volunteers, covered under school umbrella)
  - Barbara Kline suggested that OIPRD hire a director soon
  - OIPRD could be point of contact for scheduling activities at Buck Park/School Facilities (i.e. gym/classrooms)
- Meeting with Barbara Kline and David Johnson, OISD Facilities Manager on 3-2-11
  - Intralocal Agreement vs. lease Agreement
  - Agreement between the parties by June 2011
  - Begin looking at long term agreement for 2012
  - Maintenance - does OISD eliminate tractor and operations or do they dedicate more time to the needs of the Park? (i.e. does not make sense to have separate operations for fields 1-3 and 4-7) . The irrigation system has the same dilemma.
- What can OIPRD do in 2011 with little expense to assure the community we are moving forward:
  - Repair Parking Lot
  - Grants for Tennis Courts
  - Skate Board Event
  - Weed eat party
  - Sani-cans

**Recommendation:** That the committee prepare a draft agreement(s) between OISD and OIPRD using the template of the agreements that Island Rec and SJISD have in place (and any others) and to review those drafts at our April meeting to present to OISD school board at a joint special meeting in early May (date to be determined)

DULY SUBMITTED: 1:30



COMMITTEE REPORT: Program Committee  
SUBMITTED: 3/10/11  
LEAD COMMISSIONER: Vicki Vandermay

The attached chart shows programs that could be on our radar for 2011. Most of these programs sustain themselves with user fees to cover costs. Based on talking with the many people involved in these programs two things come to mind:

- Need discussion from Commissioners if these programs warrant a Director or interim director be hired to be the point of contact for programs. (responsibilities to include scheduling/marketing/registration, etc.)
- Need discussion with Commissioners regarding insurance coverage for programs
- Listed below are the programs that are a high priority (Vicki's opinion)
  - Youth Swim Lessons
  - Youth Outdoor Soccer (Fall and Spring)
  - Youth British Champ
  - Youth Morning Strings, Violin Camp and Keyboard Camp
  - Sailing

Recommendation: That OIPRD discuss hiring a director and discuss getting insurance coverage asap.

DULY SUBMITTED: 2:00



# INTERAGENCY AGREEMENT

between

**San Juan Island Parks and Recreation District (Island Rec)**

and

**San Juan Island School District #149  
2008-2009**

## Introduction

This agreement is an Interagency Cooperative Agreement between San Juan Island School District (School District) and San Juan Island Parks and Recreation District (Island Rec). There has been a pattern of historical cooperation between the two agencies that dates back approximately fifteen (15) years. Because San Juan Island has so few facilities, and the demands are greater than the available gymnasium time, there is a need to maximize the efficient use of School District facilities. It is the desire of both agencies to provide for broad community use and the efficient scheduling of the facilities, while at the same time protecting the facilities from misuse, damage, and safety violations. It is in the spirit of this common goal that the two agencies are entering into this agreement.

As the result of this agreement, San Juan Island School District agrees to:

1. Dedicate all gymnasium (Turnbull, Hall, and elementary) use time, exclusive of school and school-related events, to Island Rec for the scheduling of adult and youth recreational activities.

**Dedicate Island Rec to have first priority to all gymnasium (Turnbull, Hall, and elementary,) use time, exclusive of school and school-related events, for the scheduling of adult and youth recreational activities**

2. Give all School District and Island Rec events priority over all other requests for use of buildings, gymnasiums, and fields.

3. Provide block schedules of School District gymnasium use to Island Rec by July 1<sup>st</sup>, October 1<sup>st</sup>, and February 1<sup>st</sup> at cooperative scheduling meetings.

**Each party will acknowledge to the other party a reduction in usage so that the time may be rescheduled if needed.**

**Review and approve IR's month calendar by the 20th of each month.**

4. Inform Island Rec of one incident schedule changes and adjustments at least five days in advance unless those changes are due to unavoidable emergencies, weather postponements, or other factors not under control of the School district.
5. Be supportive of Island Rec's right to charge user fees for some recreational programs in order to help cover administrative, supervisory, and custodial costs.
6. Hold harmless Island Rec, its elected and appointed officials, employees, agents and staff from any and all claims, liabilities, damages, expenses, or rights of action, directly or indirectly attributable to activities conducted in connection with this agreement, to the extent allowed by law, except to the extent that such claims, liabilities, damages, expenses, or rights of action arise out of fraud or gross negligence on the part of Island Rec.

7. Indemnify Island Rec for any claims, liabilities, damages, expenses, or rights of action that arise out of or are connected to the use of the School District's buildings, gymnasiums, or fields for or during events sponsored by the School District.

As the result of this agreement Island Rec agrees to:

1. Give all School District co-curricular, academic, and related events priority over any outside use by Island Rec or other related users.
2. Consider gymnasium maintenance and custodial schedules, as constructed by the School District, as school events for the purpose of this agreement.
3. Provide a monthly use schedule for review/approval by the 15th of each month.
3. Provide appropriate supervision during all Island Rec activities in school facilities. This includes opening and closing of facilities, supervision during events, and custodial functions when school staff is not on duty or at other times by mutual agreement.
4. Be responsible for any facility damage occurring during the conduct of Island Rec events.
5. Abide by school rules and procedures for each specific gymnasium.
6. Consider historical use of gymnasiums by community groups when scheduling the facilities.
7. Hold harmless San Juan Island School District, its elected and appointed officials, employees, agents and staff from any and all claims, liabilities, damages, expenses, or rights of action, directly or indirectly attributable to activities conducted in connection with this agreement, to the extent allowed by law, except to the extent that such claims, liabilities, damages, expenses, or rights of action arise out of fraud or gross negligence on the part of San Juan Island School District.
8. Indemnify the School District for any claims, liabilities, damages, expenses, or rights of action that arise out of or are connected to the use of the School District's buildings, gymnasiums, or fields for or during events sponsored by Island Rec.

As the result of this agreement, both entities agree to:

1. Work cooperatively on the development, improvement, and maintenance of the facilities covered in this agreement. These project agreements are subject to the approval of the Boards of both organizations.
2. Work together, in a cooperative manner, to most efficiently provide recreational opportunities for the San Juan Island community.
3. Review this agreement in the spring of the 2009 – 2010 school year. If both agencies agree that the interagency cooperation should continue, either as written in this document or amended by mutual consent, the agreement will be extended for a period of one (1) year.

Term of agreement:

This agreement shall be in effect for a term of one (1) year from the date of the last signatory hereto.

For:  
**San Juan Island School District**

For:  
**San Juan Island Recreation District**

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

Printed Name \_\_\_\_\_

Title \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_



## Committee Rep. Programs committee

Submitted: 3/10/2011

**Lead Commissioner:** Vicki Vandermay

**Role of committee:** To determine the needs, wishes and viability of various recreational and educational programs' ability and appropriateness for OIPRD

**Next steps:** Determine which programs OIPRD will both now and eventually consider having under its district 'umbrella'.

**Motion:** No motion at this time

Program	Contact	Phone	Email	General Season	Per Person Charge	Other Overall Estimated Costs	Facility/field Rental Cost	Donations	Help with Registration and/or Marketing	Volunteers	Insurance	Comments	Recommendation
Adult Indoor Soccer	Mark O'Neil	376-6111		Feb - April	\$25/per season	\$200 (admin costs/insurance)	\$216	Not typically	yes/whoh	Coach	Needed	9 to adult, T & R eve 2 hours. Never made contact with Mark not sure if this would be on our radar or not at this time.	We don't do this year unless someone comes forward
Youth Swim Lessons	Storie Franck	376-8224	storiefrank@yahoo.com	4 or 5 week sessions (4 times per year est.)	\$70 to \$100/ per session (roughly 40 participants)	\$1800 (admin/instructor/locker room attendant)	\$2000-2600 per session	tried foundation fundraising \$2000/grants	yes/whoh	None - maybe parents in locker room	???	I have not heard back from Storie from my initial discussions with her. I know swim lessons are going on right now so she is very busy. Negotiations to lower pool rental have not been successful per notes but probably worth a try for OIPRD. I suspect the pool may be covering the insurance issue but don't have a definitive on that.	Continue this program
Youth Outdoor Soccer	Chris Wnagge	376-2436	chriswnagge@gmail.com	Spring (6 weeks)		admin if OIPRD does marketing	\$150/season	None	yes but would do it this year	Yes	Needed	Chris is willing to do this program this year but they have to have insurance	Continue this program
Youth Outdoor Soccer	Chris Wnagge	376-2436	chriswnagge@gmail.com	Fall (7 weeks)	\$75/season	admin if OIPRD does marketing	\$700/season	team sponsors (last year 12 sponsors at \$100/ea.)	yes Skyhawks is an organization already in place. They do a great job of providing all the marketing - we just have to get it out. Registration can be on line or through OIPRD	yes - totally run by volunteers	Needed	It would be great if OIPRD would take this on for the fall - big dollar maker that helps subsidize other programs. Again, insurance is a huge issue.	Continue this program
Youth Skyhawks Camp	Jason Brown	425-486-1014	jasonbrown@skyhawks.com	1 week in June	\$133/pp	500 (est.)	\$240	None		None		This has in the past not been a huge draw. It is 6 hours per day for 1 week (a great deal but not great attendance) it included basketball, baseball and soccer	would not do this program this year based on lack of attendance in years past.
Youth British Camp (Challenger)	Don Leeming	800-333-9374	dleeming@bcrcanada.com	1 week in July	\$82 to \$158(depending on which camp they choose)	700 (est.) instructor cost 205/hr x 6 hours = 120	\$500 est.	None	Organization is already in place and they can provide us with flyers, etc. They offer one free registration to Orcas and lots of incentives to register online	Heat family volunteers		This has been a huge draw - a good money maker for Orcas Rec. The logistics of running it and keeping track of who it is 1/2 day, full day, there or not there takes a lot of admin time according to Linda Sheridan. Coaches can be hosted at Orcas homes	Continue this program if poss. No background information to make a decision but could be good moving forward
Coaches Clinic Soccer Camp	Channa Andersson	206-930-5704	channa@clscanada.com	1 day in August prior to Fall soccer	\$10/pp		\$50/field	None	Yes	No		Something new Channa would like to do	
Youth Girls Soccer Camp	Channa Andersson	206-930-5704	channa@clscanada.com	3 days in July	\$60 to \$80 pp	instructor cost \$20/hr x 9 hours = \$180	field rental waived due to it being related to school	None	Yes	Yes - high school girls soccer team		Channa is interested in expanding this to a 10 day clinic with 2 days per skill set.	Recommend doing this as is good PR with high school program.
Youth Morning Strings Violin Camp	Pamela Wright	376-5894	pamwright@pacnwsk.com										
Keyboard Camp	Pamela Wright	376-5894	pamwright@pacnwsk.com										
Adult Women's Tennis Canoe Island Theater Camp	Midge Kraetzer	376-2373		Anytime	None	None	None	None	No	No	No	These people just want the tennis courts resurfaced and a wind block on the east side. Maybe new nets - they've repaired them as much as they can. I believe Joe Ciskowski is working on a USTA grant to help but would be good PR for us to work with this group	to do what we can when we get funding. Develop a plan to work with these people.

ADULT VOLLEYBALL	Kathy Morris Hank Date	5599 3376	help from school not enough for the program	Sept-June, Sun&Wed Sun.	\$5/night	2 hr @ \$20 (+5 O.R.)	Would like Would level	Setup school net and bring own ball Jay does all	Need ours	Participants are 60-70% Hispanic. Would like help negotiating better site w/OISD. Play outdoor in summer at beach park.	Continue this program
ADULT BASKETBALL CHRISTIAN SCHOOL ACTIVITIES	Jay Sack Dawnf	5855 4595	help from school not enough for the program Left messages, haven't heard back	Year round: 5:30-8p Sun.	1.5-3.5 @ \$5 ea.	\$25/hr x 2		all Jay	Need ours	They need insurance to rent old OISD gym so they use Christian S. though more expensive. Also, Jay would like more nights as they have many participants who want more.	Continue this program
TRIATHLON	Michelle Velozed	1426	no school for triathlon yet	First Sun. in Sept.	They have 150 Jr. sailing / 25 adult / 16 middle sch. / 30 HS kids Parents buy single headgear for \$100				Yes, if reasonably priced, though theirs is custom tailored	They'll do it this year but, depending on how much work vs. income, they may pass it over next year	No action as of now
SAILING 'Nail orcas'	Burke Thomas	2926	no sailing yet for sail orcas	High school: March- May. Core group: March-Oct.	Headgear for \$100	3-4 hotel room/airmty. Campool, ferry donated	Want help with both		Need ours	They want assistance but currently have and want to keep a degree of independence as well. A well oiled machine.	Continue this program
WRESTLING	Jason Dean Josh Rivas Michelle Rivas	2816 5504 8395	Jason Dean program for wrestling Left messages, haven't heard back	Freestyle: March-May Folkstyle: Dec-Feb.			Yes	Some incl. drivers/cars	Need ours	A relatively new programs with 4-20 participants and fairly high costs, not a slam dunk but clearly worth exploring.	Explore this program Continue this program
SOFTBALL/BASEBALL	Mike Lawson Ian Harlow	3733 96636950	help from school not enough for the program Left messages, haven't heard back	Jan. March/2 days/wk. Sept-June	\$100 x 8 3 participants	at Ian's house \$7.50/hr field, 5 6:30 daily middle school	Would like help with this, as well as gym fee nego		Would like to use ours	Coached boys SWISH; now girls, HS Varsity; concerned if OIPRD will have to open to all kids; may want to hand pick more than this.	More study: Low number of participants. Also, research hand pick aspect. Not big enough to consider yet
JR. VIKINGS (8TH gr. boys' b-ball) Weight lifting/training	Mike Lawson Ian Harlow	3733 96636950	help from school not enough for the program Left messages, haven't heard back	Jan. March/2 days/wk. Sept-June	\$100 x 8 3 participants	at Ian's house \$7.50/hr field, 5 6:30 daily middle school	Would like help with this, as well as gym fee nego		Would like to use ours	Varsity; concerned if OIPRD will have to open to all kids; may want to hand pick more than this.	More study: Low number of participants. Also, research hand pick aspect. Not big enough to consider yet
1-8TH GRADE BOYS BASEBALL	Ian Harlow	96636950	help from school not enough for the program Left messages, haven't heard back	April-mid June	n/a	9 teams x 1311	NOTES: Softball - ages 6-14; They use many fields; Digout in good shape			Can't use name "Little League". There is a 6-7 person board on "Island's Baseball and Softball League"	Meet w/board - complex program As with others, as part of a larger established organization, it warrants further research to fully understand all ramifications of the partnership
4-7TH GRADE BOYS FBALL	Ian Harlow	96636950	help from school not enough for the program Left messages, haven't heard back	Aug-Oct	\$225/tees & sweatblin	28 participants	n/a		If they had ours, might use Buck?	28 participants. Do 2 hrs/day x 6 days/wk practice (if 9/13 then go four 90 min, practice plus Sat. game. Part of N.Cascadia Youth Football League	Continue this program
4-7TH GRADE BOYS B'BALL AAU girls b-ball 5-6th	Ian Harlow Ian Hance	96636950 298-1163	help from school not enough for the program Left messages, haven't heard back	Nov. 9-March 21	\$25 (incl. jersey) x (13) 4-6th (13) 7th grd	\$75/wk (incl. two 90 min/wk)	Yes			3:30-5pm/75th. Mostly just scrimmage because playing other Islands is too costly.	Continue this program
JR. VIKINGS (4-6TH GIRLS B'BALL)	Amber Minnis	8882	help from school not enough for the program Left messages, haven't heard back	Jan. March	\$50 x 15-40	Christian gym: 35/hr. Old OISD: \$17/hr.	n/a			So SWISH (which is Skagit Whatcom etc.) charges \$495 per 10 person team (there are 3: 1 per grade) then Amber charges \$150 ea. so the remaining \$1k goes spent on uniforms, gym fees and pizza	As with others, as part of a larger established organization, it warrants further research to fully understand all ramifications of the partnership
GIRLS ON THE RUN/TH	Pete Moe	298-2600/2716	help from school not enough for the program Left messages, haven't heard back				Yes			This operates fine now and has a grant for 2011, but probably makes sense to put under OIPRD banner in 2012.	

GENERAL COMMENTS: \* If OISD is desiring OIPRD's help with Buck Park, it may be prudent to make a renegotiation of both field as well as gym rentals a part of the process.

\* Sharon Moreau books Buck Park for the school. Rates may not always uniformly consistent / have some room for negotiation.

\* Old gym and new gym both having falling apart stuff after snow.

\* In considering using the school lunch reduced fees program for low income participants as a paradigm, Amber says it's good and better than f. stamps, as it has two categories: half is reduced and half is free.