



Resolution 2016-4

Resolution Appointing Alternate Auditing Officer (BARS Manual Section 3.8.5)

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WHEREAS, pursuant to the BARS Manual, section 3.8.5 that all claims against a district must be audited and approved by an "auditing officer" of the district prior to payment; and

WHEREAS, the appointed district auditing officer may not be available at the time payment processing is required; and

WHEREAS, the identity of the alternate auditing officer and the address where he or she may be reached during the normal business hours of the local governmental entity are public records and shall be recorded with the auditor of the county in which the entity is located.

NOW THEREFORE, BE IT RESOLVED, that the Board of the Orcas Island Park and Recreation District appoints the below listed alternate auditing officer to review all claims and payroll. Approval of the full board is also required at the next meeting following the preparation and audit of the claims and payroll submittals.

Alternate Auditing Officer: Deborah Jones, Commissioner
Office Address: 30 Pea Patch Lane, Eastsound, WA 98245
Business Hours: 10AM – 5PM Monday - Friday

BE IT FURTHER RESOLVED, by the Board of Orcas Island Park and Recreation District the clerk of the Orcas Island Park and Recreation District record this document with the San Juan County Auditor.

ADOPTED by the Board of the Orcas Island Park and Recreation District, San Juan County, Washington on the 12th day of MAY, 2016

Signed

Chair, Commissioner #2

Commissioner #3

Commissioner #5

Commissioner #1

Commissioner #4