

Public Meeting
Feb 14, 2013

Meeting Minutes February 14, 2013

Orcas Island Park and Recreation District Commission
Public Meeting, Monday, February 14, 2013
Eastsound Fire Hall
4:00 P.M.- 5:00 P.M.

I. CALL TO ORDER - 4:00 PM

Bob Eagan, Chairman

Roll call:

Seat 1: Vicki Vandermay - present

Seat 2: Bob Eagan - present

Seat 3: Martha Farish - present

Seat 4: Jim Bredouw - by phone

Seat 5: Ian Lister - present

Guests - Krista Bouchey and Margie Doyle

II. PUBLIC COMMENT

None

III. MONTHLY BUSINESS

1. **Previous Minutes** - Motion to approve minutes from February 11, 2013 Special Meeting by Martha

Ian second.

Discussion: Bob reports as per the action items approved at the February 11 meeting that Ron has already replaced the plywood. Ron says other panels are rotten and wonders about feasibility of painting them. Martha and Vicki would prefer going ahead with it especially if we can get the paint donated. Kevin Loomis has started on the electrical. Abood will move in the Sani-cans before March 1.

Minutes approved.

2. **Director's Report**

Director's report is attached as addenda.

3. **Committee Reports**

Krista: Flyers for baseball will go out this week.

Island Baseball & Softball League (aka Little League or IBSL) will start March 18

Softball to begin March 25

Four "teams" anticipated: T-Ball, 2 minors and 1 major.

Vicki expressed concern over possible scheduling conflicts given the number of teams needing fields, rain-outs and the priority requirement of meeting school team's needs first.

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Buck Park Committee Report

Bob reports he, Marcia and Ian have begun discussions and anticipate making a software recommendation to the rest of the board soon in order to begin work on the as-built inventory and maintenance plan for Buck Park.

IV. UNFINISHED BUSINESS

None

V. NEW BUSINESS

Jim would like the board to consider restoring Marcia to full salary if the County verifies OIPRD's carryover cash from 2012 is as projected. Agreed to bring it to the board in the March meeting if the County verifies by the end of February.

VI. ADJOURNMENT

MOTION to adjourn by Martha; 2nd by Ian , unanimously approved.
The meeting was adjourned at 4:40.

Addenda:

Director's Report

Public Meeting minutes for February 14, 2013

Approved by motion on this 14th day of March , 2013

Signed and attested this 14th day of March , 2013



Ian Lister, Commissioner #5,
Secretary



Bob Eagan, Commissioner #2,
Chair

Orcas Island Park & Recreation District

P.O. Box 575, Eastsound, WA, 98245

DIRECTOR'S REPORT

Feb. 14, 2013

Activity Attendance and Signup:

Activities – There has been strong attendance at the adult evening activities and the Duck basketball. Tennis and chess are both doing well with good attendance and successful lessons.

Open gym – Friday nights have dropped off a bit but still going strong. Saturday night we have had 8 – 10 students, seems worth continuing. Sunday we have had very low to no attendance – I recommend we cancel this open gym time.

Ski Bus – One trip left on March 2. We have picked up more single riders and have room for fillers on Mar 2. The students have done very well on the trips. We have had some challenges getting the chaperones to actually assist in head counts and oversight. I would like to see them proactively helping keep track of the riders in the future. A big thanks to Ian, who has been a huge help on the trips.

Baseball – We are setting up ActiveNet to handle baseball registration and will start taking sign ups on Feb. 25.

Program Management

We need a startup package for activities and events. The package needs a work plan for the program that details meeting times, locations, volunteer requirements and checklist, marketing plan, and equipment needed. The package also needs a worksheet for establishing the fee schedule for the program. The third piece of the package needs to be a contract with the activity supervisor or lead volunteer. I have identified 4 categories of activities and am in the process of drafting the startup packages, one template for each category. Similar to the scale use for hurricanes the higher the category the more complex the program.

Category I – Individual sponsored programs – OIPRD provides space, registration, insurance, advertising. The individual is either charging an instructor fee or is fully committed to managing the program. Example – Boys Choir

Category II – Club sports – OIPRD provides registration, rosters, advertising, and field scheduling. The club is responsible for organization, insurance, scheduling, and player contact. Examples: baseball and sailing

Category III – OIPRD organized activities – OIPRD provides it all including finding volunteers and finding and training an activity supervisor. The activities happen once or twice a week and may include an all day or weekend event. Examples: open gym and chess

Category IV – Events – happen once a year, day long, need multiple supporters, may need sponsors, needs coordination with the full island calendar. Examples: skatepark cleanup and some of the ideas J. Lovejoy has met with us about.

We also need to create a plan of what mix of activities we can take on during any one season or year and what the funding and staffing needs would be to support the programs.

I welcome any thoughts you might have in developing this essential structure.

Program Issues:

We need to send a bulk email and announcements in Orcas Online and flyers with spring programs. Currently we are planning: baseball, soccer, running club, and evening adult volleyball. Other possible ideas: bird watching (adult & seniors), bicycle group including care and maintenance or Volksmarch walking (all ages). We have the skatepark cleanup scheduled for March 23.

Budget:

Draft monthly budget is setup and January tracking is input. We will finalize this as soon as the 2012 end of year accounting is complete.

Please let me know if you have any questions or additional input.

Marcia