

## Meeting Minutes November 14, 2013

Orcas Island Park and Recreation District Commission  
Public Meeting, Thursday, November 14, 2013  
Eastsound Firehall  
4:00 P.M. - 6:00 P.M.

### **I. CALL TO ORDER – 4:03pm**

Bob Eagan, Chairman

Roll call:

Seat 1: Vicki Vandermay - present

Seat 2: Bob Eagan - present

Seat 3: Martha Farish - present

Seat 4: Jim Bredouw - present

Seat 5: Ian Lister - present

### **II. PUBLIC COMMENT**

Krista Bouchey, Funhouse Director, indicated she was available for comment/clarification when the subject of the Annual Budget came up later.

### **III. PUBLIC HEARING 2014 ANNUAL BUDGET**

#### **1. Budget Review**

The 2014 budget was discussed. The \$30,000/year for Program Subcontracting is intended to cover 3 hrs. per day/7 days per week/50 weeks per year for an Activity Supervisor (presumed at this point to be subcontracted from the Funhouse Commons ("TFC"), because it's less expensive than the alternative plus there is 12 hrs./week/52 weeks for a Program Coordinator, who will manage the Activities staff and help develop new programs and marketing, web outreach, etc.

(There is also \$4,000 and \$1,000 under Prof. Services and Website Development, which could alternately go, instead, to hire our own in-house person @ roughly 16 hours/week.)

#### **2. Levy Request**

**MOTION:** To authorize the Tax Levy Certification for Year 2014 by Vicki; seconded by Bob and passed unanimously.

#### **3. Resolutions 2013-7 and 2013-8**

**MOTION:** To pass Resolution 2013-7 setting the property tax levy for Year 2014 by Martha; seconded by Jim and it passed unanimously.

**MOTION:** To pass Resolution 2013-8 adopting the Budget for Year 2014 by Bob; seconded by Ian and it passed unanimously.

**IV. CONSENT AGENDA**

1. **Previous Minutes** – October 10, 2013, October 17, 2013, and October 24, 2013

**MOTION:** With no revisions, Martha moved to approve Oct. 10 meeting minutes; Vicki seconded and it was approved unanimously.

**MOTION:** With no revisions, Bob moved to approve Oct. 17 special meeting minutes; Martha seconded and it was approved unanimously (Vicki and Ian abstained).

**MOTION:** With no revisions, Ian moved to approve Oct. 24 special joint meeting minutes; Martha seconded and it was approved unanimously (Vicki abstained).

2. **Payment of Claims**

**MOTION** to approve Claims Payment #6501 for \$8,248.16 by Martha; seconded by Ian; It was approved unanimously.

**MOTION** to approve sales tax payment of \$52.08 to the Department of Revenue by Martha; seconded by Ian; It was approved unanimously.

3. **Employee Pay Slip**

**MOTION** to approve \$4,166.67 by Martha; seconded by Ian and it was approved unanimously.

**V. MONTHLY BUSINESS**

1. **Financials**

*<Custom runner attached>*

Cash ending balance at end of Oct. was \$147,176; roughly \$20k better than our 2013 budget indicated for this point. Even with a couple of unexpected expenses likely to still be made in 2013, year end should end up better than budgeted.

2. **Director's Report**

*<Monthly Director's report attached>*

Marcia has had the first meeting for 2014 Spring little league; is preparing winter programming and a bulk mailing; and is developing a model train club. Jim volunteered to help clean out the FHC maintenance room where this club will be meeting. Ian also volunteered to help supervise at Teen Night Open Gym. *(It was also reported that the next regular public meeting on Dec. 12 will be OIPRD's 100<sup>th</sup> meeting!)*

**VI. UNFINISHED BUSINESS**

1. **Buck Park transfer update**

- a. Jim reviewed his and Bob's conversations w/each other as well as a meeting they had with Janet Brownell and Chris Sutton, OISD board members re: a revised and simplified Quit Claim and Interlocal Agreement. He also described our response to and revision of their draft of these documents, augmented by Marcia and Martha, and this correspondence and attached drafts were emailed to all commissioners for review. Further action will likely resume when Janet returns from vacation in early December.

**2. WAC review - Resignation and Appointment of new commissioners.**

- a. Jim is not intending to re-sign up for another 4-year term after his current 4-year term is up Jan. 1, 2014. Because no one ran for his position in the latest election, however, the County will automatically extend him for another 2 years regardless of his intention, so he will need to proactively resign after January 1 to open this position up for someone else to fill it. It was agreed that the remaining four members, per RCW 42.12.020 and RCW 42.12.070, can and will appoint someone to fill this position after his resignation. It was also suggested that Jim take a position of Commissioner Emeritus, which would allow him access to Commissioner information and special meetings in order to continue to assist when asked, without having the right to vote or attend Executive Meetings. Jim and the others will consider this concept further. Jim agreed that he would continue to stay actively involved with the Buck Park title transfer until its completion.

**3. Funhouse Service Support Contract**

- a. Bob and Vicki, with Marcia, determined to revise the FHC support contract to more minimal responsibilities, focusing on services only until a clearer vision becomes apparent for the FHC's future direction. While Krista has been most helpful in filling in some perceived gaps in service that have been detected of late, she is too busy with FHC Directorship for this to be a permanent solution. The notion was also introduced as to whether or not, say, a 90-day interim contract could be drafted with a performance review at the end, to determine whether or not it will be extended for the balance of 2014. There should be a contract draft ready for the next Dec. reg. mtg. from the subcommittee.

**VII. NEW BUSINESS**

1. Nomination of Commissioner to fill vacancy
  - a. Names will be discussed for this January task at the next mtg.
2. Winter Programming
  - a. It was discussed to partner with San Juan Rec to go to Mt. Baker this winter for some skiing/snowboarding trips. Ian wanted to make sure that such a program will be both cost effective and a prudent use of Marcia's time before going forward. A snowshoe trip was also discussed.
3. 2014 Buck Park Maintenance Contract
  - a. The prudence of a longer-term contract was discussed. One thought was perhaps a one-year contract with an automatic renewal for a second if certain conditions are met, perhaps with automatic CPI increases.

**VIII. ADJOURNMENT**

**MOTION** to adjourn by Jim at 5:45pm; 2<sup>nd</sup> by Vicki, unanimously approved.  
The meeting was adjourned at 5:46pm.

Public Meeting  
November 14, 2013

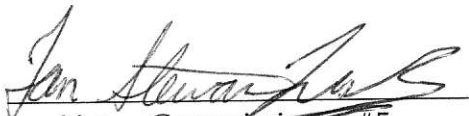
**Addenda:**

November Payment of Claims  
Custom Report Runner  
Director's dashboard.pdf  
2014 Draft Budget  
Resolution 2013-7 setting the property tax levy for Year 2014  
Resolution 2013-8 adopting the Budget for Year 2014  
Tax Levy Certification for Year 2014

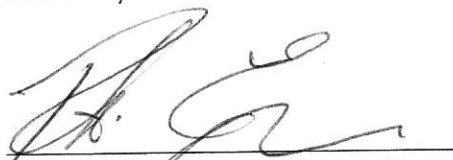
Public Meeting minutes for November 14, 2013

Approved by motion on this 12<sup>th</sup> day of December, 2013

Signed and attested this 12<sup>th</sup> day of December, 2013



Ian Lister, Commissioner #5,  
Secretary



Bob Eagan, Commissioner #2,  
Chair

**CLAIMS PAYMENT REQUEST**DISTRICT: ORCAS ISLAND PARK AND RECREATION DISTRICT **FUND # 6501**Page 1 of 9DATE: Nov. 14, 2013

SEE ATTACHED INVOICE ACCOUNTING REPORT

TOTAL CLAIMS \$8,248.16


I do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is just, due, and unpaid obligation against the district. I am authorized to authenticate and certify to these claims. Materials backing up these claims will be retained by the district according to state law and are available to the public on request.

 Signed as Chairman / Commissioner  
Date 11/14/13


**Board Authorization**

As the duly elected board for this district we have reviewed the claims attached (including original backup materials) totaling

\$ 8,248.16 for the period ending Nov. 14, 2013 We approve payment with our signatures below.

 Commissioner  
Date 11/14/13

 Commissioner  
Date 11/14/13

 Commissioner  
Date 11/14/13

 Commissioner  
Date 11/14/13

# Invoice Accounting Report by Vendor Name

San Juan County

Page: 1

aplNAVnn  
11/14/2013 9:43:05AM

Vendor Number: and110 Name: ANDERSON, CHAMA

Invoice Number	Line No	Line Description	Account Number	Amount	Type
ca111413	1	soccer coordinator - fall session	E 6501.00.571.00.41.0001	800.00	in

Vendor Number: cen480 Name: CENTURYLINK

Invoice Number	Line No	Line Description	Account Number	Amount	Type
ct111413	1	Nov Phone bill	E 6501.00.571.00.42.0004	240.31	in

Vendor Number: gri146 Name: GRIFFIN YARD WORKS

Invoice Number	Line No	Line Description	Account Number	Amount	Type
gyw1101413	1	October Maintenance and winter prep	E 6501.00.571.00.48.0006	1,586.67	in
	2	Sales tax Oct.	E 6501.00.571.00.48.0006	128.52	in
				Vendor Total:	1,715.19

Vendor Number: hic144 Name: HICKMAN, LANA

Invoice Number	Line No	Line Description	Account Number	Amount	Type
lh111413	1	instruction fall science and art classes	E 6501.00.571.00.41.0003	220.00	in

Vendor Number: journal Name: JOURNAL OF THE SAN JUANS

Invoice Number	Line No	Line Description	Account Number	Amount	Type
595014	1	Legal notice - 2014 budget	E 6501.00.571.00.41.0100	30.72	in

Vendor Number: pro147 Name: PROSTOCK ATHLETIC SUPPLY, INC.

Invoice Number	Line No	Line Description	Account Number	Amount	Type
BBT011450-BT05	1	Balls fall sports - basketball, soccer,	E 6501.00.571.00.35.0100	564.64	in
	2	sales tax	E 6501.00.571.00.35.0100	49.12	in
				Vendor Total:	613.76

Page: 1

Invoice Accounting report by Vendor Name  
San Juan County

Vendor Number: san275 Name: SAN JUAN SANITATION CO INC

Invoice Number	Line No	Line Description	Account Number	Amount	Type
sis1030	1	Oct service at Buck Park	E 6501.00.571.00.47.0013	114.98	in

Vendor Number: sou121 Name: SOUND PUBLISHING, INC.

Invoice Number	Line No	Line Description	Account Number	Amount	Type
595014	1	legal notice - 2014 budget	E 6501.00.571.00.41.0100	30.72	in

Vendor Number: sta890 Name: STATE AUDITOR'S OFFICE

Invoice Number	Line No	Line Description	Account Number	Amount	Type
L100468	1	2012 state audit review	E 6501.00.571.00.41.0015	919.60	in

Vendor Number: sta895 Name: STATE OF WASHINGTON

Invoice Number	Line No	Line Description	Account Number	Amount	Type
dor1030	1	Oct. Sales tax	E 6501.00.586.00.44.0000	52.08	in

Vendor Number: fun100 Name: THE FUNHOUSE DISCOVERY CTR

Invoice Number	Line No	Line Description	Account Number	Amount	Type
fhc111413	1	October program and staff services	E 6501.00.571.00.41.0200	2,614.89	in
	2	Oct rent and storage	E 6501.00.571.00.45.0002	460.00	in
Vendor Total:				3,074.89	

Vendor Number: wes146 Name: WEST, MARCIA J.

Invoice Number	Line No	Line Description	Account Number	Amount	Type
mw15	1	go daddy hosting and email, 2nd domain	E 6501.00.571.00.42.0002	396.10	in
	2	adobe creative cloud monthly fee	E 6501.00.571.00.31.0004	21.89	in
	3	amazon- elementeo - science club	E 6501.00.571.00.31.0100	70.00	in
Vendor Total:				487.99	

Invoice Accounting report by Vendor Name  
San Juan County

Grand Total:

8,300.24

EFT - DOR Claim

- 52.08

\$ 8,248.16

**CLAIMS PAYMENT REQUEST**

DISTRICT: ORCAS ISLAND PARK AND RECREATION DISTRICT FUND # 6501


DATE: Nov. 14, 2013

Page 1 of 2

SEE ATTACHED INVOICE ACCOUNTING REPORT

TOTAL CLAIMS \$52.08

I do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is just, due, and unpaid obligation against the district. I am authorized to authenticate and certify to these claims. Materials backing up these claims will be retained by the district according to state law and are available to the public on request.


  
Signed as Chairman, Commissioner  
Date 11/14/13

**Board Authorization**

As the duly elected board for this district we have reviewed the claims attached (including original backup materials) totaling

\$ 52.08 for the period ending Nov. 14, 2013 We approve payment with our signatures below.

  
Commissioner  
Date 11/14/13

  
Commissioner  
Date 11/14/13

  
Commissioner  
Date 11/14/13

  
Commissioner  
Date 11/14/13

**My account**

**oiprdadmin** Log out | DOR Home

My account home

File a return

Manage business account

Invoices &  
payment options

Credits & tax incentives

More services

E-mail & notices

My logon profile

**ORCAS ISLAND PARK AND RECREATION DISTRICT**

**Tax Registration Number:** 603-231-409

**Frequency:** Monthly

PO BOX 575

EASTSOUND, WA 98245-0575

Edit

**Current unpaid tax return**

Period 10/2013

Filed 11/14/2013 7:59:11 AM

Return due date 11/25/2013


Total taxes \$52.08

Less payments \$0.00 (does not include check or ACH credit payments)

**Amount due \$52.08**

Select payment method **E-Check**

**E-check payment**

Transfer date **11/26/2013**  \*

If the payment transfer date is on a weekend or holiday, the payment will be initiated the next business day.

Amount **52.08**

Cancel

**Next** >

Need Assistance? 1-877-345-3353

## FUND: 6501.00 ORCAS ISLAND PARK AND REC DISTRICT

Account No	Account Description	Amount	Total Amount	Beginning Balance	Ending Balance
<b>101</b>	<b>BEGINNING CASH BALANCE</b>			109,516.05	
212	SALARY PAYABLE	3,623.39			
231	OTHER ACCRUED LIABILITIES	1,459.76			
310	TAXES	49,829.19			
330	INTERGOVERNMENTAL REVENUE				
340	CHARGES FOR GOODS AND SERVICES	1,831.63			
360	MISCELLANEOUS REVENUES	141.43			
380	NONREVENUES	43.74	56,929.14		
	<b>TOTAL RECEIPTS</b>				
212	SALARY PAYABLE	3,623.39			
231	OTHER ACCRUED LIABILITIES	1,459.76			
570	CULTURE AND RECREATION	14,166.58			
580	NONEXPENDITURES	19.75	19,269.48		
	<b>TOTAL DISBURSEMENTS</b>				
<b>101</b>	<b>ENDING CASH BALANCE</b>				147,175.71
				<b>GL ENDING CASH BALANCE</b>	147,175.71
				<b>NET VARIANCE</b>	0.00
<hr/>					
<b>241</b>	<b>PRIOR BONDS OUTSTANDING (BEGINNING BALANCE)</b>			0.00	
	BONDS PAID	0.00			
	BONDS ISSUED	0.00			
	<b>NET CHANGE</b>		0.00		0.00
<b>241</b>	<b>BONDS OUTSTANDING (ENDING BALANCE)</b>				0.00
<hr/>					
<b>151</b>	<b>BEGINNING INVESTMENT BALANCE</b>			0.00	
	INVESTMENTS ACQUIRED	0.00			
	INVESTMENTS LIQUIDATED	0.00			
<b>151</b>	<b>ENDING INVESTMENT BALANCE</b>				0.00

## Monthly Director's Report

## Activities and Events

November 14, 2013

Avg. served per week = 119

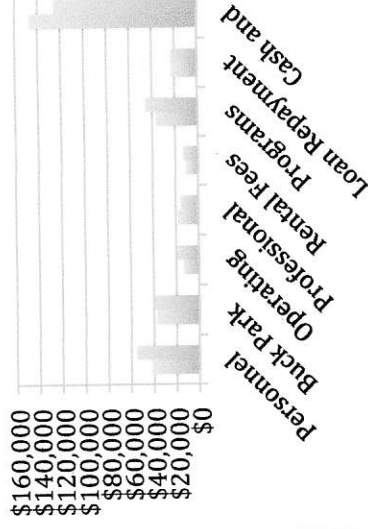
activity	category	participants avg each time	end date	staffing	location
SWISH Girls	II	20	21-Dec	Simpson	K8 Gym
Running Club	III	10	18-Dec	Bruner	funhouse
Boys Choir	II	8	18-Dec	WillAllen	Band Room
Mad Scientist	III	8	18-Nov	Hickman	funhouse
Draw and Built it	III	6	20-Nov	Hickman	funhouse
Magic the Gathering	III	9	20-Dec	FHC	funhouse
Adult Basketball (2)	III	14	21-Dec	FHC	K8 Gym
Futsal Soccer	III	4	19-Dec	FHC	K8 Gym
Gentlemen's Basketball	II	4	16-Dec	FHC	BP 2
Adult Volleyball (2)	III	24	22-Dec	Hickman	K8 Gym
Teen Night Open Gym	III	12	20-Dec	Parnell	K8 Gym
<b>Upcoming Activities</b>					
activity	category	setup / age	start date	staffing	location
Model Club - Jr / Sr Mix	III	y / y, t, a	3-Dec	west	funhouse
Basketball boys SWISH	III	n / t	7-Jan	tbd	K8 Gym
Senior Badminton	III	n / a	6-Jan	FHC	K8 Gym
Bowling Nights - FH	III	n / y, t	Feb	FHC	ferry trip
Basketball Youth	III	n / y, t	Sat	hendric	K8 Gym
Science Club	III	n / y, t	2-Dec	Hickman	ferry trip
Art Club	III	n / y, t	4-Dec	hendric	K8 Gym
<b>TRIPS AND EVENTS</b>					
Snowshoe trip	March trip				
Flower and Garden trip with Friday Harbor	Feb				
Ski Weekends	Two trips one in late Jan and one in Feb				
Mariner Game trip	spring				
Baseball	meetings starting next week				
Football	meetings starting Jan				

## Commissioners' Action Items

- Follow up on Buck Park Transfer.
- Review draft and finalize 2014 budget.
- Staffing and service contract review and revisions, expires 30 Dec.
- Fill vacant position on Board
- Party – December's public meeting will be the 100<sup>th</sup> meeting of the OIPRD Board of Commissioners!

## Budget Summary

Revenue	2013 as of Oct. 31	2014
Beginning Net Cash	\$139,172	\$130,000
Taxes and Remittances	\$158,841	\$181,250
Activity Fees and Rents	\$26,573	\$21,200
Donations	\$3,244	\$2,500
<b>TOTAL</b>	<b>\$327,831</b>	<b>\$334,950</b>
<b>EXPENSES (incl. reserves)</b>		
Personnel	\$41,680	\$54,910
Buck Park	\$36,971	\$39,300
Operating Supplies	\$13,735	\$18,630
Professional Services	\$17,915	\$15,300
Rental Fees	\$10,872	\$13,000
Programs	\$36,678	\$45,400
Loan Repayment incl. interest	\$22,804	\$22,820
Cash and Transfers	\$147,176	\$125,590
<b>TOTAL</b>	<b>\$327,831</b>	<b>\$334,950</b>



## Administrative Task Update

- Draft budget and supporting documents prepared for Board review.
- Preparing winter programming and media including a bulk mailing. The major challenge is gym space. We are planning on using weekend time for indoor soccer and basketball for the younger players.
- Baseball is planning on OIPRD taking over the program management. I have met with some members of the board about what this will involve.
- Teen Night open gym is still not running smoothly. We will try a programmed activity this week and see if that improves the participation in the gym active. The plan is to a different major indoor sport each Friday evening so we have 4 rotation options.
- I am reviewing and filing all of 2013 budget activities and inputting data into QuickBooks for backup and analysis. This project includes updating the paper files and preparing the 2011 and 2012 for storage.
- The Funhouse has agreed to let us use the storage room for the model train club. The club members and our staff will be cleaning out the room in the next few weeks.

## Buck Park Maintenance &amp; Management

- Irrigation has been winterized including all lines and valves.
- A winter storage area is being prepared for the soccer goals.
- Weather sensitive equipment in the storage shed has been moved to the storage unit. We will continue to clean and store the balance of the equipment.
- The contract of seasonal maintenance is complete and the routine work was completed within budget, on time, and with attention to detail.
- Recommend that we consider a 3 or 5 year contract for annual maintenance to consistence and economy.
- The sani-can contract is complete as of the end of Oct. We are awaiting removal of the units.
- Trash dumpster use is complete and San Juan Sanitation has been called to remove the dumpsters for the winter.

**DRAFT as  
of:11/04/13**

**Orcas Island Park and Rec District  
2014 Budget**

date of this revision  
11/14/13 2014

**Revenues**

Beginning Net Cash and Investments	308.80.00.0000	130,000
General Property Taxes	311.10.00.0000	180,000
Leasehold Tax	317.20.00.0000	200
Timber Harvest Tax	317.40.00.0000	50
Payment In-Lieu of Property Tax (DNR)	336.02.31.0000	0
Activity Fees	347.60.00.0000	20,000
Rental / Lease Revenue	362.40.00.0000	1,200
Donations		
Donations - Unrestricted	367.00.00.0010	500
Donations - Team/Corporate Sponsorship	367.00.00.0020	1,000
Donations - Private Grants	367.00.00.0030	500
Donations - Restricted	367.00.00.0100	500
State Remittances	386.00.00.0000	1,000
Refunds(technically "Other Nonrevenues")	389.00.00.0000	
<b>column total-&gt;</b>		<b>334,950</b>

**Expenditures**

Ending Cash	508.80.00.0000	
<b>Personnel</b>		
OIPRD Director	571.00.10.0001	50,000
FICA	571.00.20.0001	3,830
L & I	571.00.31.0002	360
Unemployment	571.00.20.0009	720
<b>Supplies</b>		
Office Supplies	571.00.31.0002	1,300
Computer Supplies	571.00.31.0003	150
Software	571.00.31.0004	400
Grounds - Sprinkler	571.00.31.0007	750
Janitorial Supplies	571.00.31.0009	230
Promotion Supplies	571.00.31.0013	400
Supplies - Other	571.00.31.0019	2,500
Athletic Supplies - General	571.00.31.0100	3,200
<b>Equipment Non-Capitalized</b>		
Office Equipment	571.00.35.0002	200
Signage	571.00.35.0003	150
Athletic Equipment - General	571.00.35.0100	3,000
<b>Professional Services</b>		
Professional Services	571.00.41.0001	4,000
Instructors	571.00.41.0003	5,700
Website Development / Consulting	571.00.41.0004	1,000
Legal Services	571.00.41.0006	6,000
Accounting Services	571.00.41.0007	800
Print/Graphics Services	571.00.41.0008	1,000
Grounds - Mowing	571.00.41.0009	0
Grounds - Design/New Installations	571.00.41.0014	0
WA State Auditors Fees	571.00.41.0015	1,500
Promotion	571.00.41.0019	1,000
Programs Brochures/Mailers	571.00.41.0020	3,000
Advertising	571.00.41.0100	0
Employment Advertising	571.00.41.0101	0
Program Subcontracting	571.00.41.0200	30,000
Teen Night / After School Programs	571.00.41.0201	0
<b>Admin./Office non-supplies/equip. costs</b>		
Postage & Shipping	571.00.42.0001	600
Website / Online Billing	571.00.42.0002	450
Printing / Graphics	571.00.42.0003	2,500
Telephone/Internet	571.00.42.0004	3,000
Active Net Fees	571.00.42.0005	300
Travel	571.00.43.0010	200
<b>Taxes</b>		
External Taxes and Operating Assessments	571.00.44.0000	1,000

**2014 Budget Summary**

**Revenue**

Beginning Net Cash	\$130,000
Taxes and Remittances	\$181,250
Activity Fees and Rents	\$21,200
Donations	\$2,500
<b>TOTAL</b>	<b>\$334,950</b>

**EXPENSES (incl. reserves)**

Personnel	\$54,910
Buck Park	\$39,300
Operating Supplies	\$18,630
Professional Services	\$15,300
Rental Fees	\$13,000
Programs	\$45,400
Loan Repayment incl. interest	\$22,820
Cash and Transfers	\$125,590
<b>TOTAL</b>	<b>\$334,950</b>

**DRAFT as  
of:11/04/13**

**Orcas Island Park and Rec District  
2014 Budget**

<i>date of this revision</i>		
11/14/13		2014
<b>Revenues</b>		
DOR Tax Payments	571.00.44.0001	0
<b>Rentals and Leases</b>		
Operating Rentals and Leases	571.00.45.0002	6,000
Event Rental Fees	571.00.45.0100	7,000
<b>Insurance Premiums and Recoveries</b>	571.00.46.0001	3,000
<b>Utilities</b>		
Utilities Sevices - Chem RR Svc.	571.00.47.0011	1,500
Sewer / Garbage	571.00.47.0013	800
<b>Repairs and Maintenance</b>		
Grounds / Mowing	571.00.48.0006	13,500
Grounds / Sprinkler Related	571.00.48.0007	2,000
Grounds / Gen. Water System Related	571.00.48.0008	4,000
Grounds Maintenance	571.00.48.0010	2,500
Grounds - Other	571.00.48.0011	8,000
<b>Miscellaneous</b>		
Auditor Recording Fees	571.00.49.0002	200
Ballot/Promo/Domaines	571.00.49.0004	500
Other	571.00.49.0009	0
GAP Loan Principal Repayment	581.20.79.6721	21,670
Taxes and Operating Assessments	586.00.44.0000	1,300
Interest on GAP Loan	592.71.80.6721	1,150
Park Improvements	594.71.63.0010	7,000
<b>column totals -&gt;</b>		<b>209,360.00</b>
<b>estimated ending of period cash balance -&gt;</b>		<b>\$125,590</b>

# Resolution 2013-7

## RESOLUTION 2013-7

### Resolution Setting the Property Tax Levy For the Year 2014

**WHEREAS**, Orcas Island Park and Recreation District has properly given notice of the public hearing on November 14<sup>th</sup>, 2013 and notices of said public hearing were recorded in the official newspaper of San Juan County in accordance with RCW 36.40.60; and

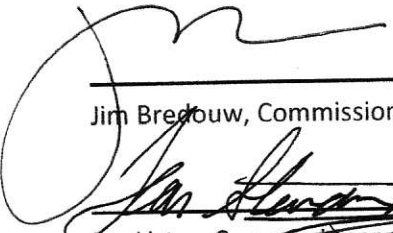
**WHEREAS**, the Orcas Island Park and Recreation District requested and received voter approval to levy nine (9) cents per thousand of assessed value in 2011 for a six year term; and


**Whereas**, the property assessments on Orcas Island for 2013 continue at below projected levels, the Orcas Island Park and Recreation District board find themselves accepting the property assessment value that represents a 30 percent drop from previously approved voter funding; and

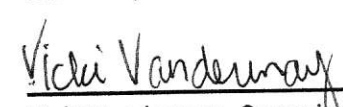
**WHEREAS**, the San Juan County Assessor has forecasted the property tax revenues for tax year 2014 for Orcas Island Park and Recreation District; and

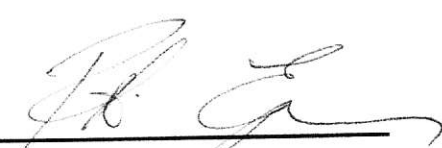
**NOW THEREFORE BE IT RESOLVED**, that the Board of Commissioners of Orcas Island Park and Recreation District hereby authorize for the 2014 regular levy revenue the amount of **\$180,000**.


**DATED** this 14<sup>th</sup> day of November 2013.

  
\_\_\_\_\_  
Jim Bredouw, Commissioner

  
\_\_\_\_\_  
Ian Lister, Commissioner

  
\_\_\_\_\_  
Vicki Vandermay, Commissioner

  
\_\_\_\_\_  
Bob Eagan, Commissioner

  
\_\_\_\_\_  
Martha Farish, Commissioner

**ATTEST:**

  
\_\_\_\_\_  
Marcia West, Director

# Resolution 2013-8

## RESOLUTION 2013-8

### Resolution Adopting the 2014 General Fund Budget

**WHEREAS**, the Orcas Island Park and Recreation District held a public hearing on the 14<sup>th</sup> day of November 2013 to receive public comment relating to the adoption of its 2014 budget; and

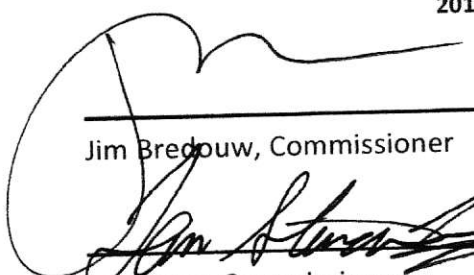
**WHEREAS**, notice of said public hearing were recorded in the official newspaper of San Juan County in accordance with RWC 36.40.60; and


**WHEREAS**, the Orcas Island Park and Recreation District has determined the anticipated cash on hand plus all anticipated revenues and did fix the appropriate amount for each expenditure line item.


**NOW THEREFORE BE IT RESOLVED**, that the Orcas Island Park and Recreation District set the final budget for the year 2014 as attached hereto and incorporated as is fully set forth.

**DATED** this 14<sup>th</sup> day of November 2013.

2014 General Account Fund #6501 Budget \$334,950

  
Jim Bredouw, Commissioner

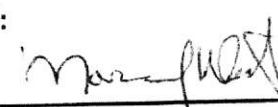
  
Ian Lister, Commissioner

  
Vicki Vandermay, Commissioner

  
Bob Eagan, Commissioner

  
Martha Farish, Commissioner

**ATTEST:**



Marcia West, Director

## RESOLUTION 2013-8

### Resolution Setting the Property Tax Levy For the Year 2014

### Budget Summary

#### Revenue

Beginning Net Cash	\$130,000
Taxes	\$181,250
Activity Fees and Rents	\$21,200
Donations	\$2,500
<b>TOTAL</b>	<b>\$334,950</b>

#### EXPENSES (incl. reserves)

Personnel	\$54,910
Buck Park	\$39,300
Operating Supplies	\$18,630
Professional Services	\$15,300
Rental Fees	\$13,000
Programs	\$45,400
Loan Repayment incl. interest	\$22,820
Cash and Transfers	\$125,590
<b>TOTAL</b>	<b>\$334,950</b>

# Orcas Island Park & Recreation District

RCW 84.52.020

## Tax Levy Certification

In accordance with RCW 84.52.020, I, Marcia West, Director for the Orcas Island Park and Recreation District, do hereby certify to the San Juan County legislative authority that the Commissioners of said district request the following levy amount be collected in 2014 as provided in the district's budget which was adopted following an advertised public hearing held on the 14<sup>th</sup> day of November, 2013.

Regular Levy: \$180,000

Marcia West Nov. 14, 2013  
\_\_\_\_\_  
Marcia West, Director Date

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