

**Meeting Minutes  
Special Public Meeting  
February 27, 2014**

Orcas Island Park and Recreation District Commission  
Special Public Meeting, Thursday, February 27, 2014  
OIPRD Conference Room  
12:00 P.M. - 1:00 P.M.

**I. CALL TO ORDER – 12:08 pm**

Bob Eagan, Chairman

Roll call:

- Seat 1: Vicki Vandermay - *absent – recused due to conflict of interest*
- Seat 2: Bob Eagan - present
- Seat 3: Martha Farish - present
- Seat 4: Jim Bredouw - present
- Seat 5: Ian Lister – present

Adina Cunningham and Paul Elsner of Beery Elsner & Hammond LLP were present as legal counsel for Orcas Island Park and Recreation District.

**II. PUBLIC COMMENT**

<No public in attendance>

**III. UNFINISHED BUSINESS**

1. Completion of Resolutions approved by Motion during the Feb. 13, 2014 meeting.
  - a. Resolution 2014-1, Resolution to Adopt Agreement for Temporary Services Between OIPRD and The Funhouse Commons, together with “Exhibit A” Scope of Work.

**MOTION:** Jim moved to adopt Resolution #2014-1, for 2014 temporary services from the Funhouse Commons, Ian seconded. Unanimous approval.
  - b. Resolution 2014-2, Resolution to Hire Griffin Yard Works, Eastsound, WA to provide maintenance services for Buck Park.

**MOTION:** Ian moved to adopt Resolution #2014-2, hiring Griffin Yard Works for 2014 Buck Park maintenance, Jim seconded. Unanimous approval.
  - c. Resolution 2014-3, Resolution to Hire Orcas Septic, Eastsound, WA to provide portable toilet units for Buck Park.

**MOTION:** Martha moved to adopt Resolution #2014-3, hiring Orcas Septic for 2014 Buck Park services, Ian seconded. Unanimous approval.

**III. EXECUTIVE SESSION 12:15**

**MOTION:** Martha moved to enter executive session pursuant to RCW 42.30.110(1)(b), discussion of real estate acquisition by lease or purchase for approximately one hour. Jim second – deliberations: none – unanimously aye.

**MOTION:** Martha moved to adjourn executive session and reconvene the regular session at 2:20. Ian second – deliberations: none – unanimously aye.

2:22 out of executive session, no action taken

**VII. ADJOURNMENT**

**MOTION** to adjourn by Martha at 2:24 pm; second by Jim, unanimously approved. The meeting was adjourned at 2:25 pm.

**Addenda:**

*Resolution 2014-1, Resolution to Adopt Agreement for Temporary Services Between OIPRD and The Funhouse Commons, together with "Exhibit A" Scope of Work.*

*Resolution 2014-2, Resolution to Hire Griffin Yard Works, Eastsound, WA to provide maintenance services for Buck Park.*

*Resolution 2014-3, Resolution to Hire Orcas Septic, Eastsound, WA to provide portable toilet units for Buck Park.*

Special Public Meeting minutes for February 27, 2014

Approved by motion on this 13<sup>th</sup> day of MARCH, 2014

Signed and attested this 13<sup>th</sup> day of MARCH, 2014



Ian Lister, Commissioner #5,  
Secretary



Bob Eagan, Commissioner #2,  
Chair

# Resolution 2014-1

P.O. Box 575, Eastsound, WA, 98245

**Resolution to Adopt Agreement for Temporary Services Between OIPRD and The Funhouse Commons,  
together with "Exhibit A" Scope of Work.**

## Resolution 2014-1

**February 13, 2014**

**WHEREAS**, OIPRD is a municipal corporation duly established pursuant to the laws of the State of Washington, RCW Chapter 36.69, as a park and recreation district, for the purpose of providing leisure time activities and recreational facilities for its residents, including managing indoor and outdoor recreational and educational programs;

**WHEREAS**, OIPRD has only one staff member and has need for additional temporary services both in its office coverage and for the oversight and operation of some its 2014 programming; and

**WHEREAS**, the Board of Commissioners of OIPRD have advertised, received inquiries from three sources, and received a written bid based on the published contract as to the cost of providing the advertised temporary services; and

**WHEREAS**, the Contractor is experienced with providing educational and recreational programs in the community and is qualified and able to provide services in connection with OIPRD's needs, as set forth in this Agreement, and is willing and agreeable to provide such services upon the terms and conditions contained herein.

**NOW, THEREFORE BE IT RESOLVED** that the OIPRD Board of Commissioners adopt the Agreement for Temporary Services Between OIPRD and The Funhouse Commons together with Exhibit A Scope of Work according to promises and conditions set forth in the Agreement.

DATED Feb 27, 2014

Signed

  
\_\_\_\_\_  
Chair, Commissioner #2

\_\_\_\_\_  
Commissioner #1

  
\_\_\_\_\_  
Commissioner #3

  
\_\_\_\_\_  
Commissioner #4

  
\_\_\_\_\_  
Commissioner #5

## Resolution 2014-2

**Resolution to Hire Griffin Yard Works, Eastsound, WA to provide maintenance services for Buck Park.**

### Resolution 2014-2

**WHEREAS**, Orcas Island Park and Recreation District (OIPRD) is a municipal corporation duly established pursuant to the laws of the State of Washington, RCW Chapter 36.69, as a park and recreation district, for the purpose of providing leisure time activities and recreational facilities for its residents; and

**WHEREAS**, OIPRD is in need of services that the Contractor can provide for Buck Park, located at 673 Mt. Baker Road, Eastsound, Washington (TPN 271322002) ("Buck Park"), which OIPRD leases from the Orcas Island School District; and

**WHEREAS**, the Board of Commissioners of OIPRD have advertised and received written bids as to the cost of providing seasonal maintenance; and


**WHEREAS**, the Contractor is experienced with providing said services and has represented that it is qualified and able to provide such services in a professional and timely manner, and is willing and agreeable to provide such services upon the terms and conditions contained herein.

**NOW THEREFORE**, based on the foregoing and in consideration of the mutual covenants contained herein, the Commission hereby RESOLVES:


The Commission adopts the Buck Park Seasonal Maintenance Contract bid presented to it at its February 13, 2014 public meeting. The Commission authorizes the District Director, Marcia West, to sign the Agreement on behalf of the Commission and to be the Board's contact for Griffin Yardworks.

ADOPTED by the Board of the Orcas Island Park and Recreation District, San Juan County, Washington on the 27<sup>th</sup> day of Feb., 2014

Signed

  
Chair, Commissioner #2

\_\_\_\_\_  
Commissioner #1

  
Commissioner #3

  
Commissioner #4

  
Commissioner #5

## Resolution 2014-3

**Resolution to Hire Orcas Septic, Eastsound, WA to provide portable toilet units for Buck Park.**

### Resolution 2014-3

**WHEREAS**, Orcas Island Park and Recreation District (OIPRD) is a municipal corporation duly established pursuant to the laws of the State of Washington, RCW Chapter 36.69, as a park and recreation district, for the purpose of providing leisure time activities and recreational facilities for its residents; and

**WHEREAS**, OIPRD is in need of services that the Contractor can provide for Buck Park, located at 673 Mt. Baker Road, Eastsound, Washington (TPN 271322002) ("Buck Park"), which OIPRD leases from the Orcas Island School District; and

**WHEREAS**, the performance specifications were prepared by OIPRD and a written bid provided by the Contractor based on the specifications; and

**WHEREAS**, there are only two service providers on Orcas Island and it was determined that one not be considered due to non-performance historical issues with OIPRD; and

**WHEREAS**, the Contractor is experienced with providing said services and has represented that it is qualified and able to provide such services in a professional and timely manner, and is willing and agreeable to provide such services upon the terms and conditions contained herein.

**NOW THEREFORE**, based on the foregoing and in consideration of the mutual covenants contained herein, the Commission hereby RESOLVES:

The Commission adopts the Buck Park Portable Toilets bid presented to it at its February 13, 2014 public meeting. The Commission authorizes the District Director, Marcia West; accept the bid on behalf of the Commission and to be the Board's contact for Orcas Septic.

ADOPTED by the Board of the Orcas Island Park and Recreation District, San Juan County, Washington on the 27<sup>th</sup> day of Feb, 2014

Signed

  
Chair, Commissioner #2

  
Commissioner #3

  
Commissioner #5

\_\_\_\_\_  
Commissioner #1

  
Commissioner #4