### Meeting Minutes December 11, 2014

Orcas Island Park and Recreation District Commission Public Meeting, Thursday, December 11, 2014 Eastsound Firehall 4:00 P.M. - 6:00 P.M.

### I. CALL TO ORDER – 4:02 pm

Bob Eagan, Chairman

Roll call:

Seat 1: Vicki Vandermay - present

Seat 2: Bob Eagan - present

Seat 3: Martha Farish - present

Seat 4: Justin Paulsen - present

Seat 5: Ian Lister – Absent

Public present: No public present.

### II. PUBLIC COMMENT

No public present.

### III. MONTHLY AGENDA

1. Previous Minutes – November 13, 2014

**MOTION**: With no revisions, Justin moved to approve the November 13th meeting minutes; Vicki seconded and it was approved unanimously.

### 2. Payment of Claims

MOTION to approve Claims Payment #6501 for \$6,834.33 by Martha seconded by Vicki; it was approved unanimously.

MOTION to approve sales tax payment of \$29.15 to the Department of Revenue by Vicki; seconded by Justin; It was approved unanimously.

### 3. Employee Pay Slip

**MOTION** to approve employee pay slip by Vicki; seconded by Justin; and it was approved unanimously.

### V. MONTHLY BUSINESS

### 1. Financials

<Custom runner attached>

Cash ending balance at end of November 2014 was \$159,211.79.

### 2. Director's Report

<Monthly Director's report attached>

Page 1 of 3

### VI. UNFINISHED BUSINESS

### 1. Winter Schedule and Events

The winter schedule is done, and Marcia will email it out this weekend in a bulk email.

### 2. OOLA – Feasibility Update

Marcia and OOLA tried many times to set up a meeting but due to scheduling difficulties they have tabled meeting until January.

### 3. Tennis Court - Update on instruction and reservation proposal

A discussion occurred on what the best policy is for accommodating everyone's reservation and instruction needs. Many suggestions arose, but no decisions have been made yet.

### 4. Facility Use Contract Renewal - update

OISD Superintendent would like to review the contract and meet after the first of the year. The school was reminded that we are beyond our 2014 contract and a verbal agreement was to continue, "as is" until time is available to meet. No activities will be taking place in the K8 gym over holiday break. The only P&R use will be for SWISH boys teams to practice in the HS gym.

### VII. NEW BUSINESS

### 1. Review of Advertisement for Program Coordinator Position

There were no suggestions of changes for the advertisement for the Program Coordinator position. Marcia will post the advertisement.

### 2. Funhouse Service Support Contract

This has been tabled until January.

### VIII. ADJOURNMENT

<u>MOTION</u> to adjourn by Vicki, seconded by Bob at 6:04 pm, unanimously approved. The meeting was adjourned at 6:04 pm.

### Addenda:

December Payment of Claims Custom Report Runner Director's dashboard.pdf including Ad for Program Coordinator Position Winter Schedule of Park and Rec Activities **Public Meeting** December 11, 2014

Public Meeting minutes for December 11, 2014

Approved by motion on this

8 th day of January

Signed and attested this

8 th day of January , 20145

Secretary

Bob Eagan, Commissioner #2,

Chair

| RA (UPDANO) PRO LOCALIZADO EN COMO PROPERTO DE PROPERTO DE PORTO DE PORTO DE PORTO DE PORTO DE PORTO DE PORTO DE   |   | Page 1 of 7 |  |              | labor performed as described<br>and certify to these claims.<br>public on request.  | 12/11/19<br>Date                | als) totaling<br>pelow.  | (2-11-17<br>Date | 12-11-14<br>Date |
|--|---|-------------|--|--------------|---|---------------------------------|--|------------------|------------------|
| THE FOR ENGINEER IN THE WAY WITH THE WAY WAS A VIOLENTIAL TO THE WAY WAS AND THE WAY WAS A VIOLENTIAL TO WAS A VIOLENT | FUND # 6501                               |             |  |              | materials have been furnished, the services rendered or the labor performed as described obligation against the district. I am authorized to authenticate and certify to these claims. y the district according to state law and are available to the public on request.  | Signed as Chairman Commissioner | e reviewed the claims attached (including original backup materials) to December 11, 2014 We approve payment with our signatures below.  | Ville Kondermay  | Martha F mah.    |
| QUEST  | ORCAS ISLAND PARK AND RECREATION DISTRICT | 11-Dec-14   | : ACCOUNTING REPORT                    | \$6,834.33   | I do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as describ herein, and that the claim is just, due, and unpaid obligation against the district. I am authorized to authenticate and certify to these claims. Materials backing up these claims will be retained by the district according to state law and are available to the public on request. |                                 | As the duly elected board for this district we have reviewed the claims attached (including original backup materials) totaling \$6,834.33 for the period ending December 11, 2014 We approve payment with our signatures below. | 12-11-14<br>Date | Date             |
| CLAIMS PAYMENT REQUEST   | DISTRICT: ORCAS ISLA                      | DATE        | SEE ATTACHED INVOICE ACCOUNTING REPORT | TOTAL CLAIMS | I do hereby certify unc<br>herein, and that the cl<br>Materials backing up t  | Board Authorization             | As the duly elected bo   | Commissioner     | Commissioner     |

apinAVnn

Invoice Accounting Report by Vendor Name San Juan County

Page: 1

11:38:58AM 12/11/2014

Vendor Number: orc155

Amount Type 551.31 6501.00.571.00.45.0100 Account Number E 6501.00.571 pool rental - COMMUNITY OPEN SWIM Name: CENTURYLINK Line No Line Description Vendor Number: cen480 Invoice Number oac1211

Name: A&T DOUGLAS CORPORATION

Amount Type 240.99 in 6501.00.571.00.42.0004 Account Number E 6501.00.571.0 Name: EASTSOUND WATER USERS ASSN Line No Line Description Dec phone bill Vendor Number: eas350 Invoice Number ct1211

6501.00.571.00.47.0011 Account Number E 6501.00.571.0 Name: GRIFFIN YARD WORKS 1 Nov water- Buck Park Line No Line Description Vendor Number: gri146 Invoice Number eswu1211

Amount Type

Amount Type 85.34 1,053.64 6501.00.571.00.48.0006 6501.00.571.00.48.0006 Account Number E 6501.00.571.00 E 6501.00.571.00 1 October maintenance - Buck Park Line No Line Description Invoice Number gyw1211

1,138.98

Vendor Total:

sales tax - maintenance

Name: HESSELGRAVE INTERNATIONAL Vendor Number: hes144

Amount Type 1,137.66 6501.00.571.00.45.0100 Account Number E 6501.00.571.0 snow bus Jan 24 and Feb 7~ Line No Line Description Invoice Number hess1211

Name: HICKMAN, LANA Vendor Number: hic144

Amount Type 170.00 Account Number E 6501.00.571.00.41.0003 Nov. Art and Science classes Line No Line Description Invoice Number Ih1211

Vendor Number: orc830

Name: ORCAS POWER & LIGHT

## Invoice Accounting Report by Vendor Name San Juan County

apinAVnn 12/11/2014 11:38:58AM

| Invoice Number<br>OPALCo1211 | Line No Line Description  1 Buck Park Power - Oct & Nov              | Account Number<br>E 6501.00.571.00.47.0013 | Amount Type<br>215.88 in                            |
|------------------------------|--|--|---|
| Vendor Number: ska149        | Name: SKAGIT COUNTY PARKS & HEC                                      |  |   |
| Invoice Number<br>scp1211    | Line No Line Description 1 Orcas Boys Swish Teams - 5/6 and 7/8      | Account Number<br>E 6501.00.571.00.49.0009 | <b>Amount Type</b> 1,230.00 in                      |
| Vendor Number: fun100        | Name: THE FUNHOUSE DISCOVERY CTR                                     |  |   |
| Invoice Number<br>fhc1211    | Line No Line Description 1 Dec Rent 2 Nov program and staff services | Account Number                             | Amount Type<br>460.00 in<br>1,441.80 in<br>1,901.80 |
| Vendor Number: vis100        | Name: VISA   |  |   |
| Invoice Number<br>visa1211   | Line No Line Description 1 fustal equipment                          | Account Number<br>E 6501.00.571.00.35.0100 | Amount Type<br>60.51 in                             |
| Vendor Number: wil149        | Name: WILLALLEN, MARY TAYLOR   |  |   |
| Invoice Number<br>mwa1211    | Line No Line Description 1 boys choir - instructor and dec concert   | Account Number<br>E 6501.00.571.00.31.0019 | Amount Type<br>108.45 in                            |
|                              |  | Grand Total:                               | 6,834.33  |



### Eastsound Water Users Association

PO Box 115, Eastsound WA 98245 Phone: (360) 376-2127 Fax: (888) 523-2470 www.eastsoundwater.org

**Billing Date** 11/20/2014

Location No.

06-0135

**Due Date** 12/20/2014

Amount Due \$78.75

Add \$17.00 PER MONTH LATE FEE if paying after due date.

OI PARK & RECREATION DISTRICT C/O: MARCIA WEST, DIRECTOR PO BOX 575 EASTSOUND, WA 98245-

For emergencies EWUA has your email address and phone as:

Amt Enclosed Make Checks Payable to

This stub ensures your payment is processed accurately Please detach and return the stub with your payment, and add your Location # to your check.

Address or email corrections or updates provided on reverse of stub.

Please Detach and Remit Stub with Payment

### **Eastsound Water Users Association**

286 Enchanted Forest Road, Suite B102 PO Box 115, Eastsound WA 98245

Phone: (360) 376-2127

Fax: (888) 523-2470

www.eastsoundwater.org EWUA@rockisland.com

OI PARK & RECREATION DISTRICT C/O: MARCIA WEST, DIRECTOR PO BOX 575 EASTSOUND, WA 98245**Billing Name** 

OI PARK & RECREATION DISTRICT

Member Name

ORCAS SCHOOL #137

Service Address

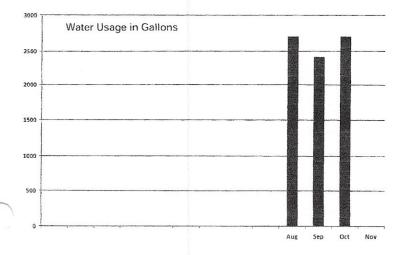
673 MT. BAKER RD (1.75 ERUs)

Location No. 06-0135

**Due Date** 

12/20/2014

| Billing Date   | Service<br>Starting | Dates<br>Ending | Meter Readings<br>Previous Current |                                    | Usage<br>(gallons) | Charge Amount |  |
|--|---------------------|-----------------|------------------------------------|------------------------------------|--------------------|---------------|--|
| Control of the Contro | PREVIOUS BAI        | LANCE           |                                    | TAKENDAN HAR MANAGE CONSUMERATE ES |                    | \$78.75       |  |
| 11/20/2014   | 10/20/2014 - 11     | /20/2014        | 3,310                              | 3,310                              | 0                  | \$78.75       |  |
|  | <b>PAYMENTS</b>     |                 |                                    |                                    |                    | \$-78.75      |  |



**Total Amount** Due

\$78.75

\$17.00 PER MONTH LATE FEE will be applied to all past due accounts.

### Special Message

EWUA Rates 2014:

Inactive - \$38/mo/ERU; Active - \$45/mo/ERU Water included w/ Base Rate - up to 5,000 gal/mo/ERU. Surplus Water Fee - \$20.00/1000 gal.

E-Bill & Bank Draft AVAILABLE!

Account Name: ORCAS ISLAND PARK & REC DISTRI Account Number: 427063167

P.O. Box 4300

Carol Stream, IL 60197-4300

Page: 1 of 7 Bill Date: Dec. 06, 2014

| Previous<br>Balance     | Payments   | Adjustments<br>Credits | Current<br>Charges |    |  |
|-------------------------|--|------------------------|--------------------|----|--|
| 240.99                  | 240.99 CR  | 0.00                   | 240.99             |    |  |
| Payment Summa           | ry   |                        |                    |    |  |
| Previous Balance        |  |                        | 240.99             |    |  |
| Payment by ch           | neck received on NOV   | 25                     | 240.99             | CR |  |
| Balance                 |  |                        | 0.00               |    |  |
| Adjustments/Cre         | and the second of the second o |                        | 0.00               |    |  |
| Total Adjustmer         | nts  |                        | 0.00               |    |  |
| Current Charge S        | Summary  |                        |                    |    |  |
| Monthly Charges         |  |                        | 255.73             |    |  |
| One-Time Charge         | s  |                        | 0.00               |    |  |
| Usage Charges           |  |                        | 0.00               |    |  |
| Discount                |  |                        | 40.00              | CR |  |
| Adjustments             |  | 0.00                   |                    |    |  |
| Taxes, Fees, and        | Surcharges   |                        | 25.26              |    |  |
| <b>Total Current Ch</b> | narges   |                        | 240.99             |    |  |
| Due Date Dec            | . 29, 2014 A   | Amount Due             | 240.99             |    |  |

### **IMPORTANT NEWS**

CenturyLink understands that your telecommunication service is your lifeline to your business. Thank you for trusting us to help you make connections that count with your customers. For questions, or inquiries about additional services, call our Customer Contact Center at 1-800-201-4102 or call your local CenturyLink representative.

\*\*\*PLEASE FOLD, TEAR HERE AND RETURN THIS PORTION WITH YOUR PAYMENT\*\*\*

FOR CHANGE OF ADDRESS OR PAYMENT AUTHORIZATION:
Please check here and complete reverse. Thank You.

Account Number:

427063167

Amount Due By Dec. 29, 2014

240.99

ORCAS ISLAND PARK & REC DISTRICT P.O. BOX 575 EASTSOUND, WA 98245-0575 CenturyLink P.O. Box 4300 Carol Stream, IL 60197-4300

### **Orcas Power & Light Cooperative** 183 Mt Baker Rd Eastsound WA 98245-9413

For Billing Questions: Eastsound - Call (360) 376-3500 Friday Harbor - Call (360) 376-3550

| 1189 1 AV 0.37             | 8    |      |          | 4 1189  |
|----------------------------|------|------|----------|---------|
| ORCAS IS PARK              | AND  | REC  | DISTRICT | C-4 P-4 |
| PO BOX 575<br>EASTSOUND WA | 9824 | 45-0 | 575      |         |

| Billing Summary                   |        |  |  |  |  |  |  |
|-----------------------------------|--------|--|--|--|--|--|--|
| Balance From Last Billing         | 162.71 |  |  |  |  |  |  |
| No Payments Received              | 0.00   |  |  |  |  |  |  |
| Balance Into Billing              | 162.71 |  |  |  |  |  |  |
| New Bill BUCK PARK WATER-MT BAKER | 53.17  |  |  |  |  |  |  |
| Total Due By 12/05/14             | 215.88 |  |  |  |  |  |  |

Page 1 of 1

### Messages

REMINDER: Your previous balance is past due. Please pay immediately to avoid disruption of service for non-payment and an additional \$5 fee. Cut waste from your bill - call to schedule an energy audit.

### Sarvice Details

| service Details                       |   |  | RC 20  |
|---------------------------------------|---|--|--|
| Meter Reading Details Current Reading | vice Add BUCK PARK V<br>Meter 110317844<br>11/12/14 19029<br>10/12/14 <u>18744</u><br>285 | VATER-MT BAKER RD Desc  Detail of Charges Balance Into Billing Facility Charge KWH Charges 285 KWH @ .0978 This Service Sub-Total Amount Due | 162.71<br>25.30<br>27.87<br>27.87<br>27.87<br>215.88 |

| 716 | per contract of the last of th | T  |   |                  |   |
|-----|--|--|---|------------------|---|
| 287 |  |  | + |                  |   |
| 858 |  |  |   |                  |   |
| 000 |  | and the same of th |   |                  |   |
| 429 |  |  | f | ACCRECATE STREET | AND DESCRIPTION OF THE PERSON |

| KWH & Cost<br>Comparison | No.<br>Days | Total<br>KWH | KWH<br>Per Day | Total<br>Monthly Cost | Avg. Cost<br>Per Day |
|--------------------------|-------------|--------------|----------------|-----------------------|----------------------|
| Current Billing          | 31          | 285          | 9              | 53.17                 | 1.71 0               |
| Last Billing             | 31          | 1716         | 55             | 162.71                | 5.24 0               |
| This Billing Last Year   | 0           | 0            | 0              | 0.00                  | 0.00 0               |

Account:

ORCAS IS PARK AND REC DISTRICT PO BOX 575 **EASTSOUND WA 98245-0000** 

Please Return This Stub With Your Payment Please Do Not Staple. Paperclip. Or Tape

> **Statement Date:** Total Due After 12/05/2014

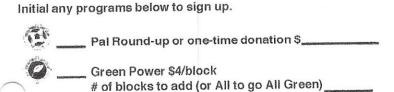
9454400 11/14/2014

215.88

Your payment and any returned items may be processed electronically.



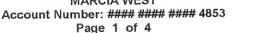
**Orcas Power & Light Cooperative** 183 Mt Baker Rd Eastsound WA 98245-9413 



See reverse for more information.



### ORCAS ISLAND PARK & REC MARCIA WEST





**Account Summary** 12/01/14 Billing Cycle Days In Billing Cycle 29 \$408.51 Previous Balance 60.51 Purchases 0.00 Cash Special \$0.00 \$0.00 Credits \$408.51 **Payments** Other Charges \$0.00

| Finance Charges         | + | 0.00       |
|-------------------------|---|------------|
| NEW BALANCE             |   | \$60.51    |
| Credit Summary          |   |            |
| Total Credit Line       |   | \$3,000.00 |
| Available Credit Line   |   | \$2,939.00 |
| Available Cash          |   | \$0.00     |
| Amount Over Credit Line |   | \$0.00     |
| Amount Past Due         |   | \$0.00     |
| Disputed Amount         |   | \$0.00     |
|                         |   |            |

**Account Inquiries** 

Customer Service: (800) 423-7503
Report Lost or Stolen Card: (727) 570-4881

Visit us on the web at: www.MyCardStatement.com

Please send Billing Inquiries and Correspondence to: PO BOX 30495 TAMPA, FL 33630-3495

**Payment Summary** 

 NEW BALANCE
 \$60.51

 MINIMUM PAYMENT
 \$20.00

 PAYMENT DUE DATE
 12/26/14

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE. NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

PAY ONLINE OR VIEW YOUR ACCOUNT AT:

| Trans Date | Post Date | MCC Code | R | eference Number  | Description                            | Amount     |
|------------|-----------|----------|---|------------------|--|------------|
| 11/01/14   | 11/03/14  |          |   |                  | WWW.THESPORTSAUTHORTY.COM              | \$60.51    |
| 11/17/14   | 11/17/14  | 6010     | 1 | 4321998300000170 | 888-801-9164 PA<br>PAYMENT - THANK YOU | \$408.51 - |

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

ISLANDER BANK P O BOX 909 FRIDAY HARBOR WA 98250 - 0909 Account Number

#### #### #### 4853

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date

**New Balance** 

Total Minimum Payment Due

**Payment Due Date** 

\$

12/01/14

\$60.51

\$20.00

12/26/14

ORCAS ISLAND PARK & REC MARCIA WEST PO BOX 575 EASTSOUND WA 98245-0575 4283

MAKE CHECK PAYABLE TO:

VISA PO BOX 30131 TAMPA FL 33630-3131

|  | Page 1 of 3  |                      | e labor performed as described<br>e and certify to these claims.<br>public on request.  | 12/11/14/<br>Date               | erials) totaling<br>below.   | Date                   | 12-11-14<br>Date           |
|--|--|----------------------|---|---------------------------------|--|------------------------|----------------------------|
| FUND # 6501  |  |                      | materials have been furnished, the services rendered or the labor performed as described biligation against the district. I am authorized to authenticate and certify to these claims. I are district according to state law and are available to the public on request.  | Signed as Chairman Commissioner | ed board for this district we have reviewed the claims attached (including original backup materials) 29.15 for the period ending December 11, 2014 We approve payment with our signatures below.                              | Victor Vanderman       | Martha Faren. Commissioner |
| CLAIMS PAYMENT REQUEST DISTRICT: ORCAS ISLAND PARK AND RECREATION DISTRICT | DATE: 11-Dec-14 SEE ATTACHED INVOICE ACCOUNTING REPORT | TOTAL CLAIMS \$29.15 | I do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as describ herein, and that the claim is just, due, and unpaid obligation against the district. I am authorized to authenticate and certify to these claims. Materials backing up these claims will be retained by the district according to state law and are available to the public on request. | Board Authorization             | As the duly elected board for this district we have reviewed the claims attached (including original backup materials) totaling \$ 29.15 for the period ending December 11, 2014 We approve payment with our signatures below. | Commissioner   7-11-14 | Commissioner               |

Page: 1

Invoice Acc. Ating Report

3:14:34PM 12/09/2014

aplnAinv

Invoice #:

Vendor#: sta895 dor1211

Line No Line Description
1 Nov Sales Tax

Invoice Date: 12/09/2014

e Date: 12/09/2014 Doc Date: 12/12/2014 Name: STATE OF WASHINGTON

Due Date: 12/12/2014

Type: in

Account Number E 6501.00.586.00.44.0000

Amount PO Number 29.15

Grand Total:

29.15

Dane. 1



My account home

File a return

Manage account

Pay/view invoices (BillPay)

Electronic funds transfer registration/update

Payment methods

Miscellaneous payment

Credits & tax incentives

More services

E-mail & notices

My logon profile

ORCAS ISLAND PARK AND RECREATION DISTRICT PO BOX 575

Tax Registration Number: 603-231-409

Frequency: Monthly

EASTSOUND, WA 98245-0575

Period

11/2014

Filed

12/9/2014 1:52:18

PM

Return due date

12/26/2014

Total taxes

\$29.15

Less payments

(does not include check or ACH credit \$0.00

payments)

Amount due

\$29.15

Select payment method

E-Check

E-check payment

Transfer date

12/29/2014

\*

If the payment transfer date is on a weekend or holiday, the payment will be

initiated the next business day.

Amount

29.15

Cancel

Next

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gIWAMonthly

MONTHLY FINANCIA
SAN JUAN COUNTY
START DATE: 11/1/2014 END DATE: 11/30/2014

12/4/2014 1:48:21PM
Fiscal Year: 2014
Fiscal Sear: 2014
FUND: 6501.00 ORCAS ISLAND PARK AND REC DISTRICT

| Account N | Account No Account Description                          | Amount  | Total Amount Beginning Balance | Ending Balance                               |
|-----------|---|---|--------------------------------|--|
| 101 BEGIN | 101 BEGINNING CASH BALANCE                              |   | 158,808.20                     |  |
| 212       | SALARY PAYABLE  | 3,280.73  |                                |  |
| 231       | OTHER ACCRUED LIABILITIES                               | 1,239.93  |                                |  |
| 310       | TAXES   | 12,522.83   |                                |  |
| 330       | INTERGOVERNIMENTAL REVENUE                              |   |                                |  |
| 340       | CHARGES FOR GOODS AND SERVICES                          | 979.75  |                                |  |
| 380       | NONREVENUES   | 29.15   |                                |  |
|           | TOTAL RECEIPTS  |   | 18,052.39                      |  |
| 212       | SALARY PAYABLE  | 3,280.73  |                                |  |
| 231       | OTHER ACCRUED LIABILITIES                               | 1,239.93  |                                |  |
| 570       | CULTURE AND RECREATION                                  | 13,032.06   |                                |  |
| 580       | NONEXPENDITURES   | 96.08   |                                |  |
|           | TOTAL DISBURSEMENTS                                     |   | 17,648.80                      |  |
| 101 ENDIF | 101 ENDING CASH BALANCE                                 |   | GL ENDING CASH BALANCE         | 159,211.79<br>159,211.79                     |
|           |   |   | NET VARIANCE =                 | 0.00   |
| 20100     | 2011 POLICE CLITETANDING (BEGINNING BAI ANCE)           |   | 0.00                           |  |
| Z41 FRIO  | R BONDO CO LO LANDING (BEGINNING BALANCE)               |   |                                |  |
|           | BONDS PAID  | 0.00  |                                |  |
|           | BONDS ISSUED  | 0.00  |                                |  |
|           | NET CHANGE  |   | 0.00                           | Č  |
| 241 BONE  | 241 BONDS OUTSTANDING (ENDING BALANCE)                  | A province and the contract of the second |                                | 0.0(   |
| 151 BEGII | 151 BEGINNING INVESTMENT BALANCE INVESTMENTS ACQUIRED   | 0.00  | 00.0                           |  |
| 154 END   | INVESTMENTS LIQUIDATED  15.1 ENDING INVESTMENT RAI ANCE | 0.00  |                                | 0.00   |
|           |   | enternativenselvere som er parameter enternativenselveniselske under elektroner elektroner elektroner elektrone |                                | Type many many many many many many many many |

Dec. 11, 2014 Avg. served last week = 151

| Charges and a summariable and spirit hear tendence to an expension of the second secon | -        | -                      | The state of the s |           |            |
|--|----------|------------------------|--|-----------|------------|
|  |          | participants           |  |           |            |
| activity   | category | category avg each time | end date   | staffing  | location   |
| rt / Science Classes   | =        | 6                      | 16-Dec   | Hickman   | Funhouse   |
| oys Chair  | =        | 00                     | 16-Dec   | Van Allen | Music Room |
| okemon Club  | =        | 7                      | on going   | FHC       | Funhouse   |
| Aagic the Gathering  | =        | 00                     | on going   | SHS       | Funhouse   |
| dult Volleyball (2)  | Ξ        | 24                     | 17-Dec   | FHC       | K8 Gym     |
| dult Basketball  | Ξ        | 20                     | 16-Dec   | PHC       | K8 Gym     |
| ickelball  | =        | 6                      | 15-Dec   | CHH       | K8 Gym     |
|  |          |                        |  | /nosqmiS  |            |
| irls Swish   | =        | 28                     | 20-Dec   | Gaydos    | K8 Gym     |
| Vinter Soccer  | iii      | 12                     | 20-Dec   | Quin      | ВP         |
| een Futsal   | ≣:       | 10                     | 11-Dec   | FHC       | K8 Gym     |
| The state of the s |          |                        |  |           |            |

P P P B P P P

Snow Trip - Jan 24, Stevens Pass

PCOMING

22

1st Sun 21-Feb

West

OAC

Snow Trip - Feb 7, Stevens Pass

rer and Garden trip w/ Senior Center Bus - Feb 12

Orcas Island Park and Recreation District Seeking: Program Coordinator

OIPRD office in the Funhouse Commons. 98245 or email to: oiprd@ and cover letter to: OIPRD, PO Box 575, Eastsound, WA employment application and mail along with a resume www.OIPRD.ORG. To apply, download and complete an For more evenings and weekends depending on program needs. essential. Typical hours are M-F 12:30 to 5:30 plus some computer, communication, and interpersonal skills. Knowledge of local community and social media is Program Coordinator must have strong organizational, coordination with volunteer coaches and instructors. The This is a permanent part-time position averaging 25 programing and administrative tasks and requires hours per week. The position includes a wide range of information see dorg or drop it by at the our website

Monthly Director's Report Park and Recreation District Orcas Island

AS OF: 12/11/14

Funds as of

\$159,211.79 11/30/2014

\$13,531.73

\$13,128.14

## Commissioners' Action Items

- Facility Use Agreement and Use Fee for 2015 – ready for meeting
- Buck Park Transfer After Action
- Risk Management Assessment
- Tennis court use and reservation policy
- Review draft operations manuals that include administrative policies and
- OIPRD organizational structure Planning and programming for park and
- Funding opportunities
- Citizen Input
- Planning for levy and ballot issues.

# Buck Park Maintenance & Management

- Soccer goals are stacked and stored for winter except for the set being used by the winter soccer players.
- Bill for first 4 months has been sent to OISD.
- **Total Electric**
- Sept \$184.77
- Oct \$162.71
- Nov \$53.16
- Total Water \$78.75 each mo.

0

- Aug 2700 gal
- Sept 2410 ga
- Oct 2700 gal
- Nov o gal
- budget. Recommend we offer to extend Griffin Yard Works contract for a second year – work has been proactive, professional and within

## Administrative Task Update

- Contract signed for pool rental for Jan, Feb, to cover staff costs. Recommend we charge \$5 / family for the swim Mar. Community swim from 2:30 - 4:30.
- Adult drop in programs will wrap up Dec 17<sup>th</sup> 7:30 - 9:30. and restart on Jan 5. Each evening will be from
- Ad for program coordinator is ready to post. facility supervisor. Sarah would like to accept the position of
- SWISH basketball is running. Final girls game for Jan practice times. for Dec. Will meet again the end of the month schedule has been coordinator with the schoo Jan 20. Boy's teams start practice Dec 22. Gym
- Draft of Funhouse Commons 2015 contract prepared and ready for review & signing
- Updated winter programs should we do a winter mailing?



### Orcas Island Park and Recreation District Winter 2015 Recreation Activities



Details and sign up for activities are on our website at:

www.orcasparkandrec.org or call 376-PARK or stop in the Park Office in the Funhouse Commons

| Clinics, | Works       | hons   | and S   | necial | Events    |
|----------|-------------|--------|---------|--------|-----------|
| ~~~~~    | A A O T TEO | and bo | CHILL D | PULLER | LIV CARLO |

| DATES                      | SPORT                                  | AGES    | LOCATION          | TIME                 | FEE               |
|----------------------------|--|---------|-------------------|----------------------|-------------------|
| Mon                        | A                                      |         | Public School     |                      |                   |
| Jan 5 – Apr 13             | Boys Choir II                          | 6 - 14  | Band Room         | 3:15 - 4:45 pm       | \$60              |
| Mon, Wed, & Thur           | 5 <sup>th</sup> / 6 <sup>th</sup> Boys | 10 - 13 | K8 and HS Gyms    | Practice times vary  | \$90              |
| Tues, Wed, & Thur          | 7 <sup>th</sup> / 8 <sup>th</sup> Boys |         | •                 | Saturday games       |                   |
| Dec 22 – Feb 28            | SWISH Basketball                       |         |                   | off island           |                   |
| Thursday                   | Northwest Flower                       | 18+     | Group Bus Trip    | ALL DAY              | \$40              |
| Feb 12                     | and Garden Show                        |         | to Seattle        | 8:00 am – 8:30 pm    |                   |
| First Sunday               | Community                              | ALL     | Orcas             | 2:30 - 4:30 pm       | \$5 per family    |
| Jan, Feb, Mar, Apr         | Swim                                   |         | Athletic Club     |                      | ,                 |
| Tues & Thur                | Youth Basketball                       | 10 - 12 | K8 Gym            | Girls 3:30 – 4:30 pm | \$25              |
| Feb 24 – Apr 16            | Fundamentals                           |         |                   | Boys 4:45 – 5:45 pm  |                   |
| Mon & Wed                  | PeeWee                                 | 6-9     | K8 Gym            | Girls 3:30 – 4:30 pm | \$25              |
| Feb 23 – Apr 15            | Gym Games                              |         | •                 | Boys 4:45 – 5:45 pm  |                   |
| Tues & Thur                | Wrestling Club                         | 6 - 18  | Camp Orkila Tracy | 5:00 -7:00 pm        | \$80 incl. USA    |
| Jan 6 – Apr 16             | with Match Events                      |         | Strong Lodge      | 3 ,                  | Wrestling reg.    |
| Sat – Jan 24 <sup>th</sup> | SNOW BUS                               | ALL     | Stevens Pass      | 7:00 am - 10:00 pm   | \$80 / trip incl. |
| Sat – Feb 7th              |  | Ages    | Ski / Board /     |                      | transportation    |
|                            |  |         | Cross Country     |                      | and lift ticket   |

**Creative Explorations** 

|                 |               |         | TTO ZILDIOI GETOILD |                     |                      |
|-----------------|---------------|---------|---------------------|---------------------|----------------------|
| DATES           | ACTIVITY      | AGES    | LOCATION            | TIME                | FEE                  |
| Mon             | Mad Scientist | 7 - 12  | The Funhouse        | 3:30 – 4:30 pm      | Drop in \$5 or free  |
| Jan 5 – Apr 13  |               |         | Yurt                | 33 131              | for Funhouse Kids    |
| Tues            | Chess Club    | 6 - 16  | Park & Rec          | 3:30 – 4:30 pm      | \$20                 |
| Jan 13 – Apr 14 |               |         | Funhouse            | 33 13 1             |                      |
| Wed             | Yurt Art      | 7 - 12  | Funhouse Yurt       | 3:30 – 4:30 pm      | Drop in \$5 or free  |
| Jan 7 – Apr 15  |               |         |                     | 33 13.1             | for Funhouse Kids    |
| Fri             | Pokemon Club  | 6 - 10  | Park & Rec          | 3:30 – 5:00 pm      | \$10 plus individual |
| Jan 9 – Apr 17  |               |         | Funhouse            | 3 3 · 3 · - F · · · | supplies             |
| Fri             | Magic the     | 13 - 18 | The Funhouse Loft   | 5:00 – 10:00 pm     | \$10 plus individual |
| Jan 9 - Apr 17  | Gathering     |         |                     | J                   | supplies             |

**Drop In Sports** 

| DAY                               | SPORT            | AGES     | LOCATION               | TIME                                      | FEE         |
|-----------------------------------|------------------|----------|------------------------|---|-------------|
| Tues, Wed, Sat<br>Jan 6 - Apr 18  | Winter<br>Soccer | All ages | Buck Park<br>till dusk | 3:30 pm Tues & Wed<br>9:00 – 10:15 am Sat | Free        |
| Tues and Sat<br>Jan 6 till Apr 14 | Adult Basketball | 18+      | K8 Gym                 | 7:30 – 9:30 pm                            | \$2 Drop in |
| Wed and Sun<br>Jan 7 till Apr 12  | Adult Volleyball | 16+      | K8 Gym                 | 7:30 – 9:30 pm                            | \$2 Drop In |
| Mon<br>Jan 5 till Apr 13          | Pickleball       | All ages | K8 Gym                 | 7:30 – 9:30 pm                            | \$2 Drop In |
| Thur<br>Jan 8 till Apr 16         | Teen Futsal      | 13 - 18  | K8 Gym                 | 7:30 – 9:30 pm                            | \$2 Drop in |
| Sat<br>Jan 10 – Feb 14            | Youth Basketball | 6 - 12   | K8 Gym                 | 10:30am - 12:00 pm                        | \$2 Drop In |

Open gym times may vary as needed due to changes in school schedules. Changes will be posted to Facebook
and on the door. Activities will be cancelled any time school is cancelled due to weather. Activity Punch cards
available for drop in sports. Save \$5 - 20 activities for \$35