

Public Meeting
June 11, 2015

Meeting Minutes June 11, 2015

Orcas Island Park and Recreation District Commission
Public Meeting, Thursday, June 11, 2015
Eastsound Firehouse
4:00 P.M. - 6:00 P.M.

I. CALL TO ORDER – 4:01 pm

Bob Eagan, Chairman

Roll call:

Seat 1: Vicki Vandermay - *absent (arrived 4:10)*

Seat 2: Bob Eagan - *present*

Seat 3: Martha Farish - *present*

Seat 4: Justin Paulsen - *present*

Seat 5: Joe Gaydos- *appointed at beginning of meeting*

Staff present: Marcia West (Director), Kim Ihlenfeldt (Program Coordinator)

Public present: Pierrette Guimond, Deb Jones, Hank Date, Joyce Nigretto, David Janecek,

Commissioner Seat 5 – Appointment for Temporary Position

MOTION was made by Martha to invite Joe Gaydos to fill position number 5 on a temporary basis until the next election has been certified; seconded by Justin; and it was approved unanimously.

The Oath of Office was administered to Joe Gaydos by Bob Eagan, President of the Board.

Vicki arrived at 4:10.

II. PUBLIC COMMENT

Pierette Guimond, cemetery commissioner presented her concerns over an incident that happened on both Buck Park and Mt. Baker Cemetery properties on March 25th. **Her report is attached.** Marcia West responded with apologies for not coordinating directly with the cemetery regarding the issue and promised to do better at keeping an eye on our neighboring properties.

III. MONTHLY AGENDA

1. Previous Minutes – May 12, 2015

MOTION: With no revisions, Justin moved to approve the May 12, 2015 public meeting minutes; Martha seconded and it was approved unanimously.

2. Payment of Claims

MOTION to approve the June Claims Payment #6501 for \$6,421.29, Martha moved to approve; Justin seconded and it was approved unanimously.

MOTION to approve sales tax payment of \$183.43 to the Department of Revenue by Vicki; seconded by Justin; It was approved unanimously.

3. Employees Pay Slip

MOTION to approve employees pay slip by Martha; seconded by Vicki; and it was approved unanimously.

V. MONTHLY BUSINESS

1. Financials

<Custom runner attached>

Cash ending balance at end of May 31 30th, 2015 was \$196,467.24. That brought us back up so we are ahead of the projection. Expenses are running right on track. 57% received on property taxes. Of \$180,000. We projected we were only going to get \$172,000.

2. Director's Report

<Director's report attached>

Maintenance is needed on the existing sand volleyball court. Two cost estimates have been developed and vetted with contractors for the repair of the court. The volleyball community has actively been engaged in identifying potential donations for materials and labor. Sea Island Gravel is willing to donate materials, and Bob/Dan Kimple excavation and labor.

Kim will contact potential donors and verify the quantity and extent of their contributions.

David Janecek will make a substantial contribution towards the construction effort. His donation needs to be through a 501(c)3 organization. Justin is verifying that this donation can be handled through the Booster Club, as the improvements will align with the Booster Club's mission.

The general question was raised whether the Booster Club is allowed to advocate for the OIPRD levy. Justin will investigate with the Booster Club and we will further discuss this at the next meeting.

Bob has continued his investigation about adding a real-time water meter reading in Buck Park. A \$300 investment could catch leaks. Paul Kamin purchased a few meter monitors, one of which will be installed on the Buck Park meter. Once installed, Marcia will receive a text every 24 hours with water use. It also has a shut-off feature.

Justin reported that an implementation committee is being formed for the Positive Coaching Alliance, consisting of 5-7 people with the hopes to start training in August. Second step would be to bring the trainer back in the spring for more training. PCA has

asked to make us part of their national campaign. The plan is to get all the MS/HS and OIPRD coaches through the training.

Marcia reported that Lana, who has been teaching the OIPRD art class, has made a coloring book for OIPRD use. The cost to print and bind 50 books @ \$3.49/ pc will total \$174.50 The plan is to have the books available for at-cost purchase at community events and to have some copies available during adult drop-in sports for adults who bring their children.

MOTION to authorize printing of 50 copies at a cost not to exceed \$200 by Bob; seconded by Vicki; and it was approved unanimously.

VI. UNFINISHED BUSINESS

1. Facility rental fees – fee schedule of facility rental - Update

Meeting proposed for the last week of June or 1st week of July with OISD to review the Facility Use agreement. Waiting confirmation from OISD. As with last year, OISD athletic summer programs maybe contacting OIPRD to coordinate the schedule for facility since during the summer OIPRD holds the facility use contract. Martha expressed concern about the increased use of park staff and facilities in support of school athletics. During the facilities lease agreement discussions we need to review fees and tasks related to increased school use of park facilities and types of rooms available for OIPRD rental.

A question was made regarding the status of the track proposal. No one had any new information regarding the track project. Martha would like an analysis of the impacts on OIPRD if the school does not have fields available for OIPRD use. She would also like to know if the new track reduces field use the school would have normally had/used, SUCH THAT, priority use dictates that public/OIPRD use of Buck Park fields would have to be reduced in favor of school use. Marcia was directed to prepare an analysis of the potential impact on OIPRD activities and Buck Park field use.

2. Rental contract renewal – FHC – new rental amount

The lease between OIPRD and the Funhouse Commons expires on July 15. The lease includes a two-year automatic extension. The Funhouse board recommends a fixed 2% increase with each two-year renewal. This year's renewal would include the 2% increase skipped in the first renewal. The rent beginning July 2015 would increase to \$416 for office space and \$64 for storage space for a total of \$480. This is a \$20 increase since the rental began 3 years ago.

MOTION to approve the \$20 increase in the monthly rental agreement with the Funhouse Commons and to execute the rental contract assuming there are no additional changes by Justin; seconded by Joe; and it was approved unanimously.

Public Meeting
June 11, 2015

3. General Budget 2016 Levy

<Draft Strategies handout attached>

Martha presented draft strategies for the 2016 Levy request and suggested a special meeting to go over the risks and benefits of two different strategies.

A special meeting has been scheduled for June 30th at 4:00 pm.

4. Preparation for July 3 booths - volunteers and supplies

Marcia and Kim will be running a booth at the Historical Museum event on July 3rd. All are invited to help.

Open Meeting Training - July

With the time crunch today due to graduation events, we will move the open meeting training to July.

VII. NEW BUSINESS

1. Summer Activity Schedule and Equipment - deferred until next meeting

- a. Backboard play area surfacing
- b. Flag and tackle football

VIII. ADJOURNMENT

MOTION to adjourn by Martha, seconded by Vicki at 5:31 pm, unanimously approved. The meeting was adjourned at 6:07 pm.

Addenda:

June Payment of Claims

Custom Report Runner

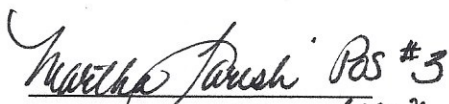
Director's Dashboard

Appointment of Joseph Gaydos, Commissioner #5

Public Meeting minutes for June 11, 2015

Approved by motion on this 9th day of July, 2015

Signed and attested this 9th day of July, 2015


Justin Paulsen #4, - *absent*.
Secretary


Bob Eagan, Commissioner #2,
Chair

Pierrette Guimond Statement 6/3/2015

Around 10:40 PM on March 25, 2015:

Deputy Doug Maya of Orcas Island responded to a call of a vehicle that was stuck in the field of the Mt. Baker Cemetery.

Jacob Turner, the driver of the truck, had driven on the grounds of Mt. Baker Cemetery, which is the property adjoining Buck Park. It had rained that day and I do not know if it was still raining that night.

The vehicle had to be towed out of the Cemetery grounds and it left about 8 large, deep holes and ruts in the field.

According to the Deputy's narrative for the Incident Report #15-001438, the individual was not cited but told by Deputy Doug Maya that he would have to fix the damages or "if he did not, I would turn this into the prosecutors office for charging."

On March 26th, Doug Maya contacted Marcia West, the Director of the Park District, and informed them he would have Turner contact them to repair the property.

The Cemetery District, on whose property the truck became stuck and where the significant damage referred to in the Deputy's narrative occurred, was never contacted about this incident.

This field in the Mt. Baker Cemetery is mowed twice a year in May and July so it is unlikely that we would see damage done by a vehicle when the grass is long. The damaged area is in the Southeast corner of the field, close to the tennis courts that are part of Buck Park. The Cemetery District first became aware of the damage when notified by Eric Lum who mowed the field just before Memorial Day. We did not know when, how, or by whom the damage was caused.

People walk though Buck Park and the Cemetery grounds all the time.

I inspected the area after I was informed of the situation and consequently called an emergency meeting at which it was determined the deep holes were an imminent hazard to the public and required immediate repair. Repair required a truckload of dirt and a tractor to smooth out the ruts in the ground, as well as some re-seeding.

On May 28th, Marcia West called Scott Miller our Cemetery Clerk to tell him that they had found a binder in the tennis court that belongs to the Cemetery. An information binder for the public is kept in a cabinet located on the outside of the shed at the Mt. Baker Cemetery. She did not mentioned anything about the vehicle incident.

On June 1st, Commissioner Pierrette Guimond picked up the binder from Marcia West and during this conversation was told about the 3/25/15 vehicle incident, and that Marcia did not know how to contact us back in March.

I was astonished to hear that she had known about this for over 2 months but failed to make any attempts to contact us. She gave me the phone # of the individual involved in the incident but she did not know his name and told me that he was supposed to contact the District in order to fix the ruts in the ground.

We were never contacted by the individual.

On June 1st, I contacted the Sheriff's office on Orcas Island and talked with Deputy Wilsey who was not familiar with this incident.

On June 2nd, I contacted Deputy Doug Maya and expressed my concerns to him that we had not been contacted about this incident and that he had left that responsibility to Marcia West the Director of the Park District. I asked him if the driver of the vehicle had been cited and he told me that he felt that we had a better chance to have our problems fixed if the individual was not cited and that he was supposed to fix the damage in the field.

Doug Maya also told me that he had contacted ^{Jason} Jason Turner's father about this situation. I thought at that time that we were dealing with a teenager, but this individual is 30 yrs old.

The Cemetery District always needs to be contacted about any activities that takes place at the Cemetery, Deputy Maya also told me that he did now know how to contact us.

We are a tax district with three elected officials, with their contact information publicly listed on the County website; we have information posted at the cemetery as to how to contact us; and the District even has its own website. In this age of information there is no excuse for not finding a public entity on Orcas Island.

Hopefully we can look at this situation and learn that immediate attention is needed when dealing with such an issue.

Pierrette Guimond

Pierrette Guimond
Commissioner
San Juan Cemetery District #3

Woodlawn Cemetery Mount Baker Cemetery

San Juan County Cemetery District #3 - Orcas Island
PO Box 384 - Eastsound, WA 98245

Email: clerk@orcascemetery.org
Cemetery Clerk: (360) 472-1573

Please contact the Cemetery Clerk for all burial arrangements, plot purchase, or any other questions or information regarding the Woodlawn or Mt. Baker Cemeteries on Orcas Island.

Headstone or other significant memorial placement, or any changes to the cemetery grounds must have PRIOR approval in writing. Please contact the Cemetery Clerk for written approval.

An alphabetical list, plot information and map are available at Woodlawn and Mt. Baker Cemeteries in a cabinet on each shed. This information can also be found in the reference section of the Orcas Island Public Library.

Cemetery Commissioners:

- Pierrette Guimond (360) 472-1810
- Joyce Nigretto (360) 376-4192
- Patricia Resch (360) 376-3618

More information: <http://www.orcascemetery.org>

CLAIMS PAYMENT REQUESTDISTRICT: ORCAS ISLAND PARK AND RECREATION DISTRICT **FUND # 6501**

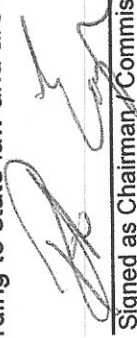
DATE: 11-Jun-15

Page 1 of 8

SEE ATTACHED INVOICE ACCOUNTING REPORT

TOTAL CLAIMS **\$6,421.29**


I do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is just, due, and unpaid obligation against the district. I am authorized to authenticate and certify to these claims. Materials backing up these claims will be retained by the district according to state law and are available to the public on request.


Signed as Chairman/Commissioner
Date 6/11/15

Board Authorization

As the duly elected board for this district we have reviewed the claims attached (including original backup materials) totaling

\$ 6,421.29 for the period ending June 11, 2015 We approve payment with our signatures below.


Commissioner
Date 6/11/15


Commissioner
Date 6/11/15


Commissioner
Date 6-11-15


Commissioner
Date 6/11/15

Invoice Accounting Report by Vendor Name

San Juan County

aplInAVnn
06/11/2015 8:17:36AM

Vendor Number: cen480		Name: CENTURYLINK	
Invoice Number ct0611	Line No 1	Line Description June phone bill	Amount Type 242.18 in
Vendor Number: dan146		Name: DANN, JILL	
Invoice Number jd0611	Line No 1	Line Description May tennis clinic	Amount Type 500.00 in
Vendor Number: eas350		Name: EASTSOUND WATER USERS ASSN	
Invoice Number eas0611	Line No 1	Line Description May Buck Park Water	Amount Type 78.75 in
Vendor Number: gri146		Name: GRIFFIN YARD WORKS	
Invoice Number gyw0611	Line No 1 2	Line Description May Maintenance - Buck Park sales tax - mowing	Amount Type 938.13 in 75.99 in
		Vendor Total:	1,014.12
Vendor Number: hic144		Name: HICKMAN, LANA	
Invoice Number lh0611	Line No 1	Line Description April and May art & science classes	Amount Type 352.39 in
Vendor Number: lib142		Name: LIBLIK, TOOMAS	
Invoice Number ti0611	Line No 1	Line Description May Tennis Clinics	Amount Type 320.00 in
Vendor Number: orc121		Name: ORCAS ISL CHAMBER OF COMMERCE	

Invoice Accounting Report by Vendor Name

San Juan County

aplNAVnn
06/11/2015 8:17:36AM

Invoice Number	Line No	Line Description	Account Number	Amount	Type
5523	1	Orcas Park & Rec annual membership	E 6501.00.571.00.41.0019	75.00	in

Vendor Number: orc149

Name: ORCAS SEPTIC SERVICE

Invoice Number	Line No	Line Description	Account Number	Amount	Type
13396	1	May Buck Park Service and Rental	E 6501.00.571.00.47.0011	600.00	in

Vendor Number: san275

Name: SAN JUAN SANITATION CO INC

Invoice Number	Line No	Line Description	Account Number	Amount	Type
sjs0611	1	Buck Park trash and recycle	E 6501.00.571.00.47.0013	163.28	in

Vendor Number: fun100

Name: THE FUNHOUSE DISCOVERY CTR

Invoice Number	Line No	Line Description	Account Number	Amount	Type
fhc0611	1	July rent	E 6501.00.571.00.45.0002	460.00	in
	2	May program and staff support	E 6501.00.571.00.41.0200	887.85	in
				1,347.85	

Vendor Total:

Vendor Number: vis100

Name: VISA

Invoice Number	Line No	Line Description	Account Number	Amount	Type
visa0611	1	office equipment - hand tool set	E 6501.00.571.00.31.0002	20.53	in
	2	dog pickup bags - Buck Park	E 6501.00.571.00.31.0009	170.00	in
	3	court surfacing materials	E 6501.00.571.00.48.0011	327.41	in
	4	quickbooks monthly	E 6501.00.571.00.31.0004	11.20	in
	5	baseball trophies	E 6501.00.571.00.31.0019	266.67	in
	6	Tennis and volleyball net systems	E 6501.00.571.00.35.0100	741.50	in
				1,537.31	

Vendor Total:

Vendor Number: wil149

Name: WILLALLEN, MARY TAYLOR

Invoice Number	Line No	Line Description	Account Number	Amount	Type
mwa0611	1	June - Boys Choir final performance and	E 6501.00.571.00.31.0019	190.41	in

Invoice Accounting Report by Vendor Name
San Juan County

Grand Total: 6,421.29

000042706316790000000000000000000000000000060615000002421810000000



EWUA
PO Box 115
Eastsound, WA 98245
360 376 2127
www.eastsoundwater.org

Account No.	Location No.
O064	06-0135
Due Date	Amount Due
06/20/2015	\$78.75

Add \$17.00 PER MONTH LATE FEE if paying after due date.

OI PARK & RECREATION DISTRICT
C/O: MARCIA WEST, DIRECTOR
PO BOX 575
EASTSOUND, WA 98245-

Amt Enclosed

Make Checks Payable to EWUA

This stub ensures your payment is processed accurately.
Please detach and return the stub with your payment,
and add your Location # to your check.

For emergencies EWUA has your email address and phone as:

☐ Address or email corrections or updates
provided on reverse of stub.

Please Detach and Remit Stub with Payment

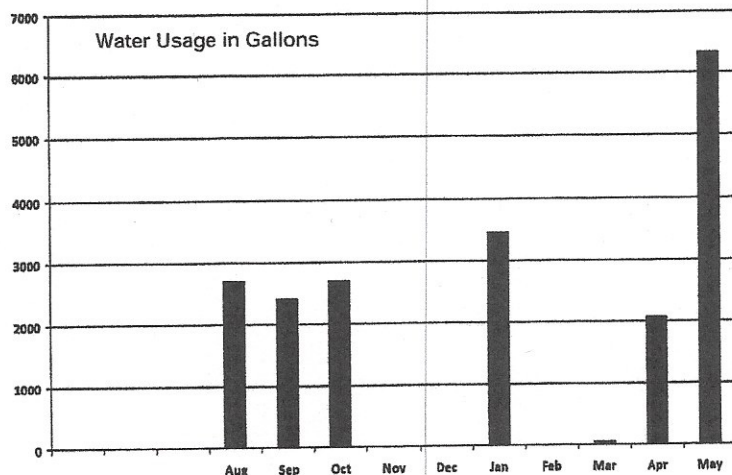
Eastsound Water Users Association

286 Enchanted Forest Road, Suite B102
PO Box 115, Eastsound WA 98245
Phone: (360) 376-2127 Fax: (888) 523-2470
www.eastsoundwater.org EWUA@rockisland.com

OI PARK & RECREATION DISTRICT
C/O: MARCIA WEST, DIRECTOR
PO BOX 575
EASTSOUND, WA 98245-

Billing Name	Member Name	
OI PARK & RECREATION DISTRICT	OI PARK & RECREATION DISTRICT	
Service Address		
673 MT. BAKER RD (1.75 ERUs)		
Account No.	Location No.	Due Date
O064	06-0135	06/20/2015

Billing Date	Service Dates Starting Ending	Meter Readings Previous Current	Usage (gallons)	Charge Amount
05/20/2015	PREVIOUS BALANCE			\$78.75
	04/20/2015 - 05/20/2015	8,910 15,240	6,330	\$78.75
	PAYMENTS			\$-78.75



Total Amount Due \$78.75

\$17.00 PER MONTH LATE FEE will be applied to all past due accounts.

Special Message

CREDIT CARD PAYMENTS NOW AVAILABLE
Sign up at <https://eastsoundwater.epayub.com>
using your NEW Account No. indicated in blue above.
3% credit card service fee will be applied. (\$3.25 minimum)

E-Bill & Bank Draft still AVAILABLE!



San Juan Sanitation Co.
279 Gravel Pit Road
Eastsound, WA 98245
Phone: 360-376-4709 ■ www.sanjuansani.com

Remit Payments To
P.O. Box 267
Lynden, WA 98264

Garbage Collection
Commerical Recycling
Landscaping Supplies

Billing Date: 05/31/15		Due by: 06/25/15	Delinquent: 06/30/15
ACCOUNT NUMBER		SERVICE NAME & ADDRESS	PREVIOUS BALANCE
2960959-SJ		ORCAS PARK & RECREATION D - 95 SWORD FERN LN	-26.45
QUANTITY	DATE	DESCRIPTION	AMOUNT
2	05/31/15	2-YD SPECIAL	134.60
1	05/31/15	16% SAN JUAN COUNTY EXCISE TAX	23.78
1	05/31/15	SERVICE:RENT 2-YD SPECIAL PERIOD:MAY	14.00
1	05/31/15	SERVICE:RENT CO-MINGLE 2YD PERIOD:MAY	12.00
1	05/31/15	3.6%STATE REFUSE TAX	5.35
REMINDER: Please have your garbage and recycling ready for pick up by 6:00 A.M. on your scheduled collection day.			



San Juan Sanitation Co.
PO Box 267
Lynden, WA 98264-0267

Due by: 06/25/15

Phone: 360-376-4709 ■ www.sanjuansani.com

Make Checks Payable To:
SAN JUAN SANITATION CO.

ACCOUNT NUMBER
2960959-SJ

PREVIOUS BALANCE:	-26.45
PAYMENTS:	0.00
BALANCE FORWARD:	-26.45
CURRENT CHARGES:	189.73
BALANCE DUE:	163.28

ENTER AMOUNT
BEING PAID

839 1 AV 0.388 843 / 839 3-3-261
ORCAS PARK & RECREATION D
PO BOX 575
EASTSOUND WA 98245-0575

SAN JUAN SANITATION CO.
PO BOX 267
LYNDEN, WA 98264-0267



Account Summary

Billing Cycle	06/01/15
Days In Billing Cycle	31
Previous Balance	\$1,642.42
Purchases	+ 1,537.31
Cash	+ 0.00
Special	+ \$0.00
Credits	- \$0.00
Payments	- \$1,642.42
Other Charges	+ \$0.00
Finance Charges	+ 0.00

NEW BALANCE \$1,537.31

Credit Summary

Total Credit Line	\$3,000.00
Available Credit Line	\$1,462.00
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries



Customer Service: (800) 423-7503
Report Lost or Stolen Card: (727) 570-4881



Visit us on the web at:
www.MyCardStatement.com



Please send Billing Inquiries and Correspondence to:
PO BOX 30495 TAMPA, FL 33630-3495

Payment Summary

NEW BALANCE	\$1,537.31
MINIMUM PAYMENT	\$43.00
PAYMENT DUE DATE	06/26/15

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Important Information About Your Account

MANAGE YOUR CARD ACCOUNT ONLINE. IT'S FREE! IT'S EASY! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM AND ENROLL IN OUR ONLINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET ALERT SERVICE, NOTIFICATIONS, DOWNLOAD FILES, AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT.COM. ENROLL TODAY!

PAY ONLINE OR VIEW YOUR ACCOUNT AT:

Cardholder Account Summary

Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
05/05/15	05/06/15	5999	24388945125230149559248	ORCAS ISLAND HARDWARE EASTSOUND WA	\$20.53
05/07/15	05/08/15	5942	24692165127000206437586	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA	\$170.00
05/15/15	05/17/15	5200	24610435136010188242685	THE HOME DEPOT 4707 SEATTLE WA	\$327.41

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

ISLANDERS BANK
P O BOX 909
FRIDAY HARBOR WA 98250 - 0909

Account Number

4853

Check box to indicate
name/address change on
back of this coupon ☐

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
06/01/15	\$1,537.31	\$43.00	06/26/15

ORCAS ISLAND PARK & REC
MARCIA WEST
PO BOX 575
EASTSOUND WA 98245-0575



MAKE CHECK PAYABLE TO:

VISA
PO BOX 30131
TAMPA FL 33630-3131

CLAIMS PAYMENT REQUEST


DISTRICT: ORCAS ISLAND PARK AND RECREATION DISTRICT FUND # 6501

DATE: 11-Jun-15 Page 1 of 3

SEE ATTACHED INVOICE ACCOUNTING REPORT

TOTAL CLAIMS \$183.43

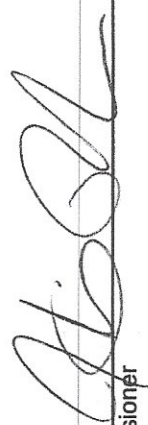
I do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is just, due, and unpaid obligation against the district. I am authorized to authenticate and certify to these claims. Materials backing up these claims will be retained by the district according to state law and are available to the public on request.



Signed as Chairman/Commissioner Date 6/11/15

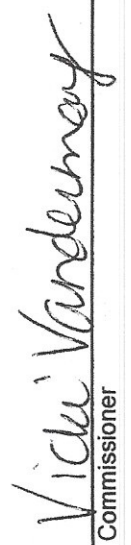
Board Authorization

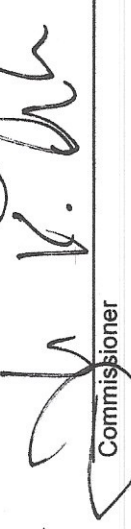
As the duly elected board for this district we have reviewed the claims attached (including original backup materials) totaling

\$ 183.43 for the period ending June 11, 2015 We approve payment with our signatures below.


Commissioner Date 6/11/15


Commissioner Date 6/11/15


Commissioner Date 6-11-15


Commissioner Date 6/11/15

Invoice Accounting Report
San Juan County

Invoice #: 603231409
Vendor #: sta895

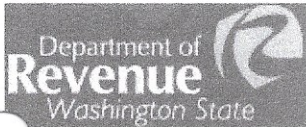
Invoice Date: 06/11/2015
Name: STATE OF WASHINGTON

Doc Date: 06/12/2015

Due Date: 06/15/2015
Type: in

Line No	Line Description	Account Number	Amount	PO Number
1	May Sales Tax	E 6501.00.586.00.44.0000	183.43	

Grand Total: 183.43



Welcome oiprdadmin

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payment options](#)

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registration/update](#)

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[Miscellaneous payment](#)

[Credits & tax incentives](#)

[More services](#)

[E-mail & notices](#)

[My logon profile](#)

ORCAS ISLAND PARK AND RECREATION DISTRICT

Tax Registration Number: 603-231-409

Frequency: Monthly

PO BOX 575

EASTSOUND, WA 98245-0575

[Edit](#)

[Click here to update tax return](#)

Period 05/2015

Filed 6/8/2015 4:33:33 PM

Return due date 6/25/2015

Total taxes \$183.43

Less payments \$0.00 (does not include check or ACH credit payments)

Amount due \$183.43

Select payment method E-Check

E-check payment

Transfer date 6/26/2015 *

If the payment transfer date is on a weekend or holiday, the payment will be initiated the next business day.

Amount 183.43

[Cancel](#)

[Next](#)

[Click here to update tax return](#)

FUND: 6501.00 ORCAS ISLAND PARK AND REC DISTRICT

Account No	Account Description	Amount	Total Amount	Beginning Balance	Ending Balance
101	BEGINNING CASH BALANCE			185,436.97	
212	SALARY PAYABLE	5,825.40			
231	OTHER ACCRUED LIABILITIES	1,664.03			
310	TAXES	26,667.42			
330	INTERGOVERNMENTAL REVENUE				
340	CHARGES FOR GOODS AND SERVICES	2,722.26			
380	NONREVENUES	181.50			
	TOTAL RECEIPTS		37,060.61		
212	SALARY PAYABLE	5,825.40			
231	OTHER ACCRUED LIABILITIES	1,664.03			
570	CULTURE AND RECREATION	18,461.17			
580	NONEXPENDITURES	79.74			
590	DEBT SERVICE AND OTHER				
	TOTAL DISBURSEMENTS		26,030.34		
101	ENDING CASH BALANCE				
					196,467.24
					196,467.24
					0.00
					0.00
241	PRIOR BONDS OUTSTANDING (BEGINNING BALANCE)			0.00	
	BONDS PAID	0.00			
	BONDS ISSUED	0.00			
	NET CHANGE		0.00		
241	BONDS OUTSTANDING (ENDING BALANCE)				0.00
151	BEGINNING INVESTMENT BALANCE				
	INVESTMENTS ACQUIRED	0.00			
	INVESTMENTS LIQUIDATED	0.00			
151	ENDING INVESTMENT BALANCE				0.00

activity	category	participants avg each time	end date	staffing	location
Boys Choir	II	8	June	Will Allen	Band Room
Mad Scientist	III	6	June	Hickman	FHC
Yurt Art	III	4	June	Hickman	FHC
Pokemon Club	III	14	Sept	FHC	FHC
BASEBALL / SOFTBALL / Tball	II	102	June	staff	upper fields
Spring Soccer (3)	II	38	June	Quies	BP
Pickleball	III	10	June	FHC	K8 Gym
Adult Volleyball (2)	III	18	June	FHC	K8 Gym
Running Club	II	14	June	TMK	FHC
Adv. Running Club	II	8	June	JB	FHC
Youth Tennis	II	16	Sept	JD / T	BP
Football Skills	II	15	June	Denny	upper field
Upcoming Activities					
activity	category	registered	start date	staffing	location
Skateboard Camp	III	Y - 6	22-Jun	Marcus	BP
Soccer Camp	III	Y - 10	22-Jun	Peter Q	BP
Soccer Camp - HS	III	t - 3	29-Jun	Rob & Don	upper field
Drop in Play in the Park	III	Y - 5	6-Jul	BP	BP
Drop in PeeWee Play	III	pk	24-Jun	Grayson	BP
IR Kick & Run Soccer	III	pk - 3	2-Jul	Grayson	BP

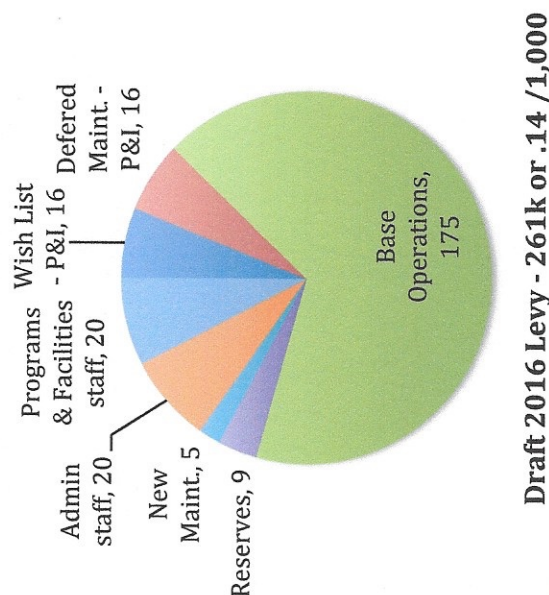
Summer - adult drop in activities in the park:
 Softball - two levels - adult and senior
 Volleyball - two nights a week
 Soccer
 Pickleball - two nights
 Tennis - summer schedule

Commissioners' Action Items

- Complete Buck Park Risk Management Assessment
- Review draft operations manuals that include administrative policies and procedures.
- Planning and programming for park and OIPRD organizational structure
 - Funding opportunities
 - Citizen Input
- **Planning for levy and ballot issues - Create timeline for key events and progress.**
- Continue work on OOLA - permit support
- Meeting with OISD - June
 - Facility use agreement
 - Buck Park use costs

Orcas Island Park & Recreation District Monthly Director's Report AS OF: 6/11/15

As of May 31, 2015
 Balance: \$196,467.24
 Expenses May: \$18,540.91
 Revenue May: \$29,571.18
 Difference from budget: +6,863



Administrative Task Update

- Summer programming is out; lead staffing is covered; working on paperwork and registrations.
- Young man broke the water fountain, sheriff called to the park. He was trying to free the water. He claimed he was the grounds keeper and he was part whale.
- Baseball is complete. Successful season. The photographer is sending photo packets out this week. Next time photos will happen sooner. Some coaching issues have identified the need for the PCA training.
- Meeting with OISD is REScheduled for late June to review the facility use.
- Everyone completed election filing. We will be on the November ballot.
- Equipment is being inventoried and stored from the winter and spring programs and gear for summer and fall is being prepared for issue.
- We are finished in the school gyms on Monday. Next gym use is in August for basketball and volleyball camps.

Buck Park Maintenance & Management

- Tennis courts cleaned and new net in-place.
- More requests for wind screens on tennis court.
- Pickleball court resurfaced and lines painted. Temp fence installed. Would be nice to change to dark green fence.
- Skatepark cleaning and graffiti removal needed before clinic.
- Irrigation controller not working, requested Island Irrigation to trouble shoot. Need to hand water new trees.
- Baseball / Softball season complete, need to store outfield fence. Adult softball is in full swing.
- Estimate is in for the sand volleyball court. New estimate is for ~10,000 with upgraded sand and post sleeves. Getting several opinions on the correct sand.
- The sani-cans needed twice weekly service during baseball season. Will monitor as summer activities happen.

Certificate of Appointment

STATE OF WASHINGTON)
) ss.
COUNTY OF SAN JUAN)

The undersigned officers of Orcas Island Park & Recreation Dist. do hereby
(Commission, Council, or Board Making Appointment)

Appoint JOSEPH K. GAYDOS of 52 ISLAND VIEW, EAST SOUND
(Person Appointed) (Address)

to the office of COMMISSIONER, ORCAS PARK & REC DIST. The term for this
(Office and Position)

Position will expire on NOVEMBER 24, 2015.

Signed this 11 day of JUNE, 20 15

[Signature]
(Signature)

JUSTIN PULSEN commissioner #4
(Printed Name, Title)

[Signature]
(Signature)

Robert A. Eagan C #2
(Printed Name, Title)

Martha Fawcett
(Signature)

Martha Fawcett
(Printed Name, Title)

OATH OF OFFICE

STATE OF WASHINGTON)
) ss.
COUNTY OF SAN JUAN)

I, JOSEPH K. GAYDOS, do solemnly swear that I am a citizen of the United States and the State of Washington; that I will support the Constitution and laws of the United States, the Constitution and laws of the State of Washington, and the Charter, laws and ordinances of San Juan County; and that I will faithfully and impartially perform the duties of the office of ORCAS ISLAND PARK & REC DISTRICT in and for the County of San Juan, State of Washington, as such duties are prescribed by COMMISSIONER law and according to the best of my ability and understanding.

Signature X [Signature] Printed Name JOSEPH K. GAYDOS

Subscribed and sworn before me this 11 day of June, 20 15

[Signature]
(Signature)

Robert A. Eagan commissioner #2
(Printed Name, Title of Swearing Officer)

2016 LEVY DRAFT REVENUE OPTIONS

June 11, 2015

It looks like we will be at \$0.14 per thousand if we are to operate, repair and refurbish existing facilities, staff up to meet demand, accomplish the wish list and adequately reserve for replacement of facilities.

- Real cost of borrowing is just interest. Not principle. The principal is money we would have by virtue of the levy passing.
- First revenue distribution from the 2016 levy passing will be May of 2018.
- May be able to borrow in 2017, if old budget can "carry" the cost of borrowing, and if a lender will consider the revenue after levy passes as "stable" and secure enough for lending purposes.
- Fork in the road: to pay for all things slowly over the course of the 6 years as we actually have the money in hand vs. borrowing \$180k as early as possible once the levy is approved.

Risk and Benefits Strategy session required for the board before levy amount is set.

Largest risk in all scenarios= the real and large financial benefits of Marcia now and in the future vs. having to replace her.

Borrow:

\$170,000 for six (6) years @ 3%:

Payments : \$ 2582.92 per month for 72 months.

Total interest paid over six years = \$ 15,970;

Interest (average) per year = \$ 2661.72

(this is the 'cost' to finance your operations at the level you wish to do so).

Borrow:

Same but at 4%:

Payments \$ 2659.68 per month (72 months);

Total interest over six years = \$ 21,497 or \$ 3582 per year.

Proposed Budget Request - 2016 Levy

includes existing budget and programing

includes admin during 2 years of construction

borrowing to do deferred maintenance plus wish list by end of 2018

increase staffing to support programs

Wish List	81
sand lot vball	5
field one upgrade	30
seasonal fence	6
dog park	5
new multi-use court	30
spectator seating	5

Deferred Maintenance	81
chainlink fencing	10
drainage	30
skatepark	1
dugout repairs	3
playground	10
parking lot	5
tennis backboard	2
water management	2
basketball resurface	1
drinking fountain	3
trails	5
signage	9

Annual Budget		261
Base Operations		175
Reserves		9
New Maint.		5
Admin staff		20
Programs & Facilities staff		20
Deferred Maint. - P&I		16
Wish List - P&I		16
sand lot vball		0.99
field one upgrade		5.93
seasonal fence		1.19
dog park		0.99
new multi-use court		5.93
spectator seating		0.99
Deferred Maint. - P&I		16
chainlink fencing		1.98
drainage		5.93
skatepark		0.20
dugout repairs		0.59
playground		1.98
parking lot		0.99
tennis backboard		0.40
water management		0.40
basketball resurface		0.20
drinking fountain		0.59
trails		0.99
signage		1.78

Special Levy - Restroom / Picnic Shelter / Concession	
Construct and 6-year operation	
Restroom / Shelter	200
Cleaning / Maintenance	192
Picnic- water, power	7
Additional Admin	19.2
Inflation - 10%	41.82
Summary	460.02

