

Public Meeting
March 10, 2016

Meeting Minutes March 10, 2016

Orcas Island Park and Recreation District Commission
Public Meeting, Thursday, March 10, 2016
OIPRD Conference Room
5:00 P.M. - 7:00 P.M.

I. CALL TO ORDER – 5:00 pm

Bob Eagan, Chair

Roll call:

Seat 1: Vicki Vandermay - *present*
Seat 2: Bob Eagan - *present*
Seat 3: Martha Farish - *present*
Seat 4: Justin Paulsen - *present*
Seat 5: Deborah Jones - *present*

Staff present: Marcia West (Director), Kim Ihlenfeldt (Program Coordinator)

REMINDER – SPECIAL MEETING, March 17, 3pm – Park Planning and Construction Schedule Review. OIPRD Conference Room

II. PUBLIC COMMENT

Miho Ljubic

Miho was here to speak about bikes in the skate park, and to ask why they are not allowed inside. He said he has two children and has been here on and off for 15 years. Miho stated that there are skate parks all over the country, and that bikes and scooters are allowed in them, and this is the only place where bikes are not allowed. He said that what he really wants is local youth to be able to bike in the skate park. The answer from the commissioners was that the main issues are risk management, and the damage that bikes and scooters do to the skate park. The policy about bikes has always been the same at Buck Park. The commissioners said that they would check in with what other skate park policies are, and the skate park part of the OIPRD insurance claim, and consider what the best thing to do is.

III. MONTHLY AGENDA

1. Previous Minutes – February 11, 2016

MOTION: With no revisions, Martha moved to approve the February 11th public meeting minutes; seconded by Vicki and it was approved unanimously, with Deborah abstaining due to not being present at that meeting.

2. Payment of Claims

MOTION: to approve the February Claims Payment #6501 for \$5,429.78 Martha moved to approve; Deborah seconded and it was approved unanimously.

MOTION: to approve the sales tax payment of \$183.58 to the Department of Revenue, Vicki moved to approve; Justin seconded and it was approved unanimously.

3. Employees Pay Slip

MOTION to approve employees pay slip for \$7,982 by Vicki; seconded by Deborah; and it was approved unanimously.

IV. MONTHLY BUSINESS

1. Financial

<Custom runner attached>

Cash ending balance at February 2016 was \$135,836.69, which includes payment of the November election fees (\$4,500) and informational mailings for the February levy.

2. Director's Report

<Director's report attached>

- For the Funhouse remodel, Marcia was reminded to ask for insulation for the OIPRD office, and to remind them to keep a door in the plans.
- The Positive Coaching Alliance (PCA) did a coaches training and a parent training. The coaches training was targeted at youth level coaches, but many high school level coaches came as well. There were 25-30 participants present each day. Justin felt like all in all it went well. He also stated that there would be a report to the community soon as part of the grant re up.
- The Flower and Garden Show trip went really well, and the Orcas Christian School van worked out great.
- Basketball Fundamentals ended up turning away kids due to high numbers. There were 51 participants. Also, high school kids helped out, which was a positive experience for all.

V. UNFINISHED BUSINESS

1. Resolution 2016-1, Resolution to Hire Griffin Yard Works to provide maintenance services for Buck Park

The commissioners signed the Resolution 2016-1. Motion to approve was completed last month.

2. Tennis Court Committee -
a. Policy Review – Resolution 2016-2

The tennis court committee felt that the reservation/teaching court policy should stay the same, besides deleting the paragraph where it says that we support additional court space. The committee also had a discussion about whether or not it was okay to have lessons and games on going on the second court. The committee decided that it was okay as long as everyone followed the general etiquette.

MOTION to pass Resolution 2016-2 for policy review of the tennis court by Justin; seconded by Martha; and it was approved unanimously.

b. Etiquette and Court Rules

<Etiquette and Court Rules attached>

There is now new etiquette and court rules for the Buck Park tennis courts. New flyers are attached. There was a discussion about how to build a sufficient number of players so that the tennis program takes off on its own, having an exclusive OIPRD instructor, how to get players into Activenet, and what that would all look like.

3. Update baseball field and dugout preparation

The fields are prepped and ready to go. Lots of volunteers helped on the upper fields. The field 4 still need a little bit of dirt. There was a discussion about dugout preparation, and it was tabled until the special meeting on March 17th.

4. Employee Benefits – plans and costs

There was a discussion about what the best plan is for going forward with employee benefits. The commissioners decided that they needed more research before they would be able to make a decision.

VI. NEW BUSINESS

1. New storage location

There is a new storage space available that is 10x20 and is \$145 a month.

MOTION: to authorize Marcia to rent the storage space for \$145 a month by Martha, seconded by Justin, and it was approved unanimously.

2. Buck Park – Skatepark update

See public comment.

Public Meeting March 10, 2016

3. OOLA Update

They are preparing for an OICF grant, and the Land Bank is working on walkthroughs. It was stated that OOLA should look into a grant from the county lodging tax account.

4. Employee Review – Director

MOTION to move into executive session by Deborah; seconded by Vicki; and they entered executive session to review the Director's annual performance evaluation.

MOTION to return from executive session by Justin; seconded by Vicki; unanimously approved.

MOTION by Justin to accept the employee review with the addition of the self-assessment, Martha; unanimously approved.

For the next meeting Marcia is to prepare: updated documents for job descriptions and duties, a series of charts detailing currently budgeted and projected personnel and salaries for the next 6 years, and prepare a chart of benefits options and costs.

VII. ADJOURNMENT

MOTION to adjourn by Justin seconded by Deborah at 7:22 pm, unanimously approved. The meeting was adjourned at 7:22 pm.

Addenda:

March Payment of Claims

Custom Report Runner

Director's Dashboard

Resolution 2016-1, Resolution to Hire Griffin Yard Works, Eastsound, WA to provide maintenance services for Buck Park

*Resolution 2016-2, Reservation System for Instruction/Teaching Tennis Court at Buck Park
Tennis Etiquette and Court Rules*

Benefit Plan findings

Public Meeting minutes for March 10, 2016

Approved by motion on this 14th day of April, 2016

Signed and attested this 14th day of April, 2016

Justin Paulsen #4,
Secretary

Bob Eagan, Commissioner #2,
Chair

CLAIMS PAYMENT REQUEST

DISTRICT: ORCAS ISLAND PARK AND RECREATION DISTRICT

FUND # 6501

DATE: 10-Mar-16

SEE ATTACHED INVOICE ACCOUNTING REPORT

TOTAL CLAIMS \$5,429.78

I do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is just, due, and unpaid obligation against the district. I am authorized to authenticate and certify to these claims. Materials backing up these claims will be retained by the district according to state law and are available to the public on request.

Signed as Chairman / Commissioner

Date
3/10/16**Board Authorization**

As the duly elected board for this district we have reviewed the claims attached (including original backup materials) totaling

\$ 5,429.78 for the period ending March 10, 2016 We approve payment with our signatures below.

Vicki Vandunomy
Commissioner
3-10-16 Date
3/10/16
Martha J. Finch
Commissioner
3-10-16 Date
3/10/16
Michael J. Finn
Commissioner
3-10-16 Date
3/10/16

aphnAVnn
03/09/2016 4:29:22PM

Invoice Accounting Report by Vendor Name
San Juan County

Page: 1

Vendor Number: ban155

Name: BANNER BANK

<u>Invoice Number</u>	<u>Line No</u>	<u>Line Description</u>	<u>Account Number</u>	<u>Amount</u>	<u>Type</u>
visa0310	1	QB and annual survey monkey	E 6501.00.571.00.31.0004	332.67	in
	2	baseball equipment	E 6501.00.571.00.35.0100	149.98	in
	3	basketball supplies	E 6501.00.571.00.31.0100	247.66	in
	4	running flagging tape	E 6501.00.571.00.31.0100	6.01	in
	5	art and science supplies	E 6501.00.571.00.31.0019	122.70	in
	6	pickleballs	E 6501.00.571.00.31.0100	27.84	in
	7	SSCI checks - Feb.	E 6501.00.571.00.41.0001	74.00	in
	8	Flower and Garden trip	E 6501.00.571.00.49.0009	267.31	in
	9	Renewal - WA Park Association	E 6501.00.571.00.49.0009	137.00	in
		Vendor Total:		1,365.17	

Vendor Number: cen480

Name: CENTURYLINK

<u>Invoice Number</u>	<u>Line No</u>	<u>Line Description</u>	<u>Account Number</u>	<u>Amount</u>	<u>Type</u>
cfo310	1	March phone bill	E 6501.00.571.00.42.0004	300.00	in

Vendor Number: eas350

Name: EASTSOUND WATER USERS ASSN

<u>Invoice Number</u>	<u>Line No</u>	<u>Line Description</u>	<u>Account Number</u>	<u>Amount</u>	<u>Type</u>
eas0310	1	feb water - Buck Park	E 6501.00.571.00.47.0012	78.75	in

Vendor Number: gri146

Name: GRIFFINS YARD WORKS

<u>Invoice Number</u>	<u>Line No</u>	<u>Line Description</u>	<u>Account Number</u>	<u>Amount</u>	<u>Type</u>
qyw0310	1	monthly mowing and maintenance	E 6501.00.571.00.48.0006	903.64	in
	2	sales tax	E 6501.00.571.00.48.0006	73.20	in
		Vendor Total:		976.84	

Vendor Number: hea155

Name: HEATH, RYAN WESLEY

<u>Invoice Number</u>	<u>Line No</u>	<u>Line Description</u>	<u>Account Number</u>	<u>Amount</u>	<u>Type</u>
rh0310	1	Feb pokemon and magic	E 6501.00.571.00.41.0003	142.50	in

Page: 1

Invoice Accounting Report by Vendor Name
San Juan County

Vendor Number:	Name:	Line No	Line Description	Account Number	Amount	Type
hic144	HICKMAN, LANA	1	art and science instructor - Jan / Feb	E 6501.00.571.00.41.0003	260.00	in
Vendor Number:	Name: JEAN HENIGSON'S					
jea144				E 6501.00.571.00.45.0100	240.00	in
Vendor Number:	Name: LAMBIE, KIM A.					
lam155				E 6501.00.571.00.41.0200	540.00	in
Vendor Number:	Name: ORCAS ISLAND STORAGE, LLC					
orc195				E 6501.00.571.00.45.0002	285.17	in
Vendor Number:	Name: PROSTOCK ATHLETIC SUPPLY, INC.					
pro147				E 6501.00.571.00.35.0100	79.70	in
Vendor Number:	Name: SAN JUAN CO TREASURER					
san114				E 6501.00.586.00.44.0000	29.12	in
Vendor Number:	Name: SEA ISLAND SAND & GRAVEL INC					
sea415				E 6501.00.571.00.48.0010	355.65	in
sisq0310						

aplnAVnn
03/09/2016 4:29:22PM

Invoice Accounting Report by Vendor Name
San Juan County

Page: 3

Vendor Number: nei100

Name: SOUND PUBLISHING INC

Invoice Number	Line No	Line Description	Account Number	Amount	Type
is0310	1	2nd run Buck Park Maintenance ad	E 6501.00.571.00.41.0100	192.48	in

Vendor Number: fun100

Name: THE FUNHOUSE DISCOVERY CTR

Invoice Number	Line No	Line Description	Account Number	Amount	Type
frc0310	1	rent and storage - March	E 6501.00.571.00.45.0002	480.00	in

Vendor Number: wsf100

Name: WASHINGTON STATE FERRIES

Invoice Number	Line No	Line Description	Account Number	Amount	Type
*RK265061	1	cust # F102691~	E 6501.00.571.00.49.0009	104.40	in
Grand Total:				5,429.78	

Page: 3

Account Number	Account Name	Closing Date	New Balance	Amount of Payment Enclosed
1739	BANNER BANK	03/01/16	\$1,196.69	\$36.00

Check box to indicate name/address change on back of this coupon	MAKE CHECK PAYABLE TO:
BANNER BANK PO BOX 2181 WALLA WALLA WA 99362-0181	
AMOUNT OF PAYMENT ENCLOSED	



1739

1739

1739



PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE. ALLOW 5 DAYS FOR MAIL DELIVERY

02/25	02/26	PLN01	554328660560000806549696	BSNSPORT SUPPLY GROUP 806-527-7510 TX
02/24	02/25	PLN01	55432866055000149372641	AMAZON MARKETPLACE PMTS AMZN.COM/BILL WA
02/22	02/23	PLN01	55429506053894496089463	ANTHEM SPRINT 800-688-6709 CT
02/20	02/21	PLN01	55432866051000132408020	INTUIT *QB ONLINE 800-286-6800 CA
02/19	02/20	PLN01	55432866051000896016106	Amazon.com AMAZON.COM/BILL WA
02/17	02/19	PLN01	75306376049324800404727	WASHINGTON MARKETPLACE PMTS AMZN.COM/BILL WA
02/19	02/19	PLN01	5543286605000206556843	AMAZON MARKETPLACE PMTS AMZN.COM/BILL WA
02/18	02/19	PLN01	5543286604000012335604	Discount School Supply 800-482-5846 CA
02/18	02/19	PLN01	5543286604000012335604	Discount School Supply 800-482-5846 CA
02/18	02/19	PLN01	554286600020672781	CHEVRON 0210349 ANACORTES WA
02/17	02/18	PLN01	55480776048602171330439	EB 2016 NORTHWEST FLO 8014137200 CA
02/17	02/18	PLN01	554328660400002677281	AMAZON MARKETPLACE PMTS AMZN.COM/BILL WA
02/16	02/17	PLN01	554328660700004515190	IN SOUTHERNSTERN SECUR 866-9967412 GA
02/16	02/16	PLN01	5548077604660213557911	EB 2016 NORTHWEST FLO 8014137200 CA
02/15	02/16	PLN01	75418236040203107991753	SURVEYMONKEY.COM 971-2445556 CA
02/12	02/16	PLN01	554186600401010187309343	THE HOME DEPOT #8661 BURLINGTON WA
02/09	02/10	PLN01	05439646014500086989661	OFFICE DEPOT #980 VERNON WA
02/06	02/07	PLN01	5543286603600022156204	Amazon.com AMAZON.COM/BILL WA
02/03	02/04	PLN01	5543286603400004860796	TRAFFIC SAFETY STORE 06107019366 PA

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
02/04	02/04	PLN01	5543286603400004860796	TRAFFIC SAFETY STORE 06107019366 PA	\$ 9.39

Mail Payments to: BANNER BANK PO BOX 2181 WALLA WALLA WA 99362-0181

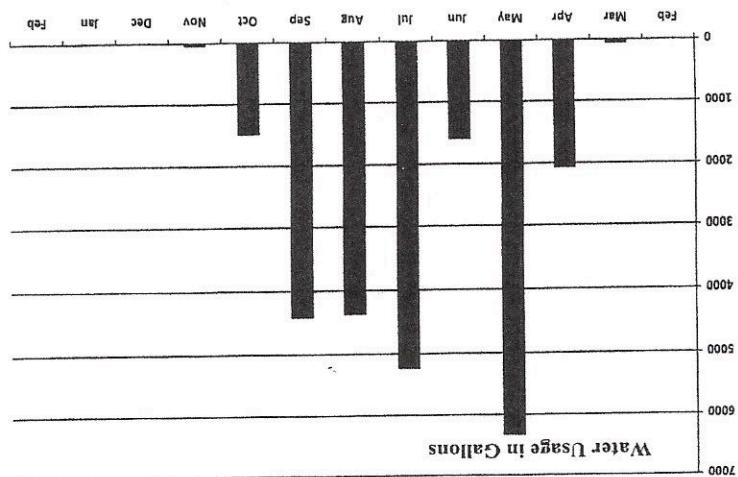
Total Minimum Payment Due	\$36.00	Miimum Payment	\$ 36.00	Total Minimum Payment Due	\$36.00	Payment Information
03/26/16	03/26/16	03/26/16	03/26/16	03/26/16	03/26/16	Payment Due Date

To Pay on-line:	www.islandersbank.com
Customer Service: (855) 891-4821	Lost or Stolen Card: (866) 839-3409
Purchase Balance \$ 344.18	Purchases + \$ 1,612.47
Cash + \$ 0.00	Cash + \$ 0.00
Spending + \$ 0.00	Spending + \$ 0.00
Credits + \$ 0.00	Credits + \$ 0.00
Payments - \$ 759.96	Payments - \$ 759.96
Other Debts + \$ 0.00	Other Debts + \$ 0.00
Finance Charges + \$ 0.00	Finance Charges + \$ 0.00
NEW BALANCE \$ 1,196.69	NEW BALANCE \$ 0.00

Account Summary	Previous Balance	Credit Limit	Available Credit	Closing Date
1,612.47	\$ 3,000.00	\$ 1,803.31	\$ 3,000.00	03/01/16

PLEASE CONTINUE to write the LOCATION NO. on	
checks!!	
CREDIT CARD PAYMENTS NOW AVAILABLE	
Sign up at http://eastsoundwater.org	
using your NEW Account No. indicated in blue above.	
3% credit card fee will be applied (\$3.25 min.)	
Special Message	

\$17.00 PER MONTH LATE FEE WILL BE APPLIED TO ALL PAST DUE ACCOUNTS.	
<i>78.75</i>	<i>\$157.50</i>
Total Amount Due	



-78.75

2/23/16 Payment made

Billing Date	Service Dates	End Date	Charge Amount	Current (gallons)	Previous Readings (gallons)	Meter Readings	Usage	PREVIOUS BALANCE	PAYMENTS
02/20/2016	01/20/2016 - 02/20/2016	03/20/2016	\$157.50	\$78.75	0	76	76	\$78.75	\$78.75

Billing Name		Member Name	
OI PARK & RECREATION DISTRICT		286 Encineted Forest Road, Suite B102	
Address		PO Box 115, Eastsound WA 98245	
673 MT. BAKER RD (1.75 ERUs)		Phone: (360) 376-2127 Fax: (888) 523-2470	
Service Address		www.eastsoundwater.org EWUA@rockisland.com	
Account No.		C/O: MARCIA WEST, DIRECTOR	
0064		OI PARK & RECREATION DISTRICT	
Due Date		PO BOX 575	
03/20/2016		EASTSOUND, WA 98245	

Make Checks Payable to EWUA	
Attn: Enclosed	
Address or email corrections or updates	
<input type="checkbox"/> provided on reverse of stub.	
For emergencies EWUA has your email address and phone as:	
This stub ensures your payment is processed accurately.	
Please detach and return the stub with your payment.	
and add your location # to your check.	
Please Detach and Remit Stub with Payment	
Add \$17.00 PER MONTH LATE FEE if paying after due date.	

EASTSOUND, WA 98245
PO BOX 575
C/O: MARCIA WEST, DIRECTOR
OI PARK & RECREATION DISTRICT

EWUA	
PO Box 115	
Eastsound, WA 98245	
360 376 2127	
www.eastsoundwater.org	
Account No.	0064
Location No.	06-0135
Amount Due	03/20/2016
Due Date	06-0135
\$157.50	



Prior Years	Base Amount	Interest	Penalty	Total
2016 Full	29.12	.00	0.00	29.12
2016 Half	29.12	0.00	0.00	29.12
Prior Years Delinquent	0.00	0.00	0.00	0.00
2016 1ST HALF DUE	\$ 29.12			
<small>(MAY INCLUDE PRIOR YEARS)</small>				

Printed: 2/22/2016

FIRST HALF PAYMENT

2 0 1 5 - 7 6 - 5 4 0 3 6

Remit To: SAN JUAN COUNTY TREASURER
Pay or Postmark by April 30
PO BOX 639
FRIDAY HARBOR, WA 98250-0639

Payments of prior year taxes must include all interest and penalty due. Delinquent payments received without interest and penalty will be returned.

Please check box to indicate mailing address changes and provide information on the back side of this coupon.

Printed: 2/22/2016

Statement # 76-54036		
Owner Name: ORCAS ISLAND PARK AND RECREATION	Property Count: 1	
<input type="checkbox"/> Go paperless next year! <small>Register at NoticesOnline.com. Authorization Code: SAN-L6YX8FMB</small>		

2 0 1 5 - 7 6 - 5 4 0 3 6

Remit To: SAN JUAN COUNTY TREASURER
Pay or Postmark by October 31
PO BOX 639
FRIDAY HARBOR, WA 98250-0639

Please check box to indicate mailing address changes and provide information on the back side of this coupon.

If you did not make a first half payment or pay the delinquent taxes listed, if any, call (360) 378-2171 for delinquent tax, interest, and penalty due. Delinquent payments received without interest and penalty will be returned.

Printed: 2/22/2016

Statement # 76-54036		
Owner Name: ORCAS ISLAND PARK AND RECREATION	Property Count: 1	
<input type="checkbox"/> Please check box to indicate mailing address changes and provide information on the back side of this coupon.		
SECOND HALF PAYMENT		
<input type="checkbox"/> Amount Due by 10/31/2016 <small>If 1st half and prior paid by 04/30/2016:</small> .00		

2 0 1 5 - 7 6 - 5 4 0 3 6

THIS IS THE ONLY STATEMENT YOU WILL RECEIVE					
Years	Base Amount	Interest	Penalty	1st Half	Total
2016	29.12	.00	.00	29.12	29.12
2015	.00	.00	.00	.00	0.00
2014	.00	.00	.00	.00	0.00
2013 & Prior	.00	.00	.00	.00	0.00
<small>Companies, please do not pay. Tax information has been provided to the mortgage companies. Checks are processed the day they are received regardless of the date of the check.</small>					

Printed: 2/22/2016

2 0 1 5 - 7 6 - 5 4 0 3 6

CLAIMS PAYMENT REQUEST

DISTRICT: ORCAS ISLAND PARK AND RECREATION DISTRICT

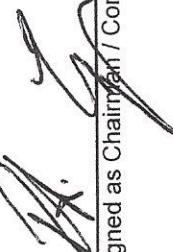
FUND # 6501

DATE: 10-Mar-16

SEE ATTACHED INVOICE ACCOUNTING REPORT

TOTAL CLAIMS \$183.58

I do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is just, due, and unpaid obligation against the district. I am authorized to authenticate and certify to these claims. Materials backing up these claims will be retained by the district according to state law and are available to the public on request.

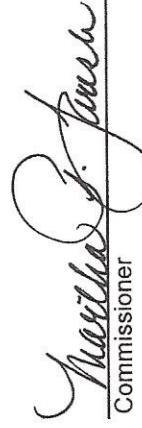


Signed as Chairman / Commissioner
3/10/16
Date**Board Authorization**

As the duly elected board for this district we have reviewed the claims attached (including original backup materials) totaling

\$ 183.58 for the period ending March 10, 2016 We approve payment with our signatures below.



Vicki Vandenburg
Commissioner
3-10-16
Date

Marilia P. Finch
Commissioner
3-10-16
Date

Melinda Jones
Commissioner
3-10-16
Date

Welcome oipradadmin

File a return

My account home

Manage account

Payment options

Pay/view invoices (Bilipay)

Credit & tax incentives

More services

My logon profile

E-mail & notices (1)

Amount

183.58

Cancel

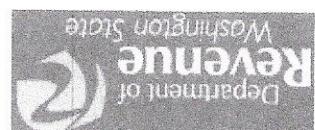
Next

E-check payment

Select payment method E-Check

Period	02/2016	Return due date	3/25/2016	Total taxes	\$183.58
Filed	3/8/2016 1:47:40 PM	Less payments	\$0.00 (does not include check or ACH credit payments)	Amount due	\$183.58
Frequency	Monthly				
Tax Registration Number:	603-231-409				
File a return					

ORCAS ISLAND PARK AND RECREATION DISTRICT PO BOX 575 EASTSOUND, WA 98245-0575 Tax Registration Number: 603-231-409 Frequency: Monthly Edit



aplnAVnn
03/09/2016 4:17:49PM

Invoice Accounting Report by Vendor Name

San Juan County

San Juan County

Page:
1

Vendor Number: sta895

<u>Invoice Number</u>	<u>Line No</u>	<u>Line Description</u>	<u>Account Number</u>	<u>Amount</u>	<u>Type</u>
603-231-409	1	Feb Sales Tax	E 6501.00.586.00.44.0000	183.58	In

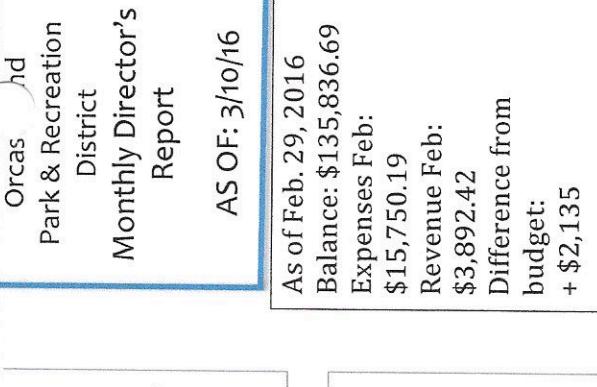
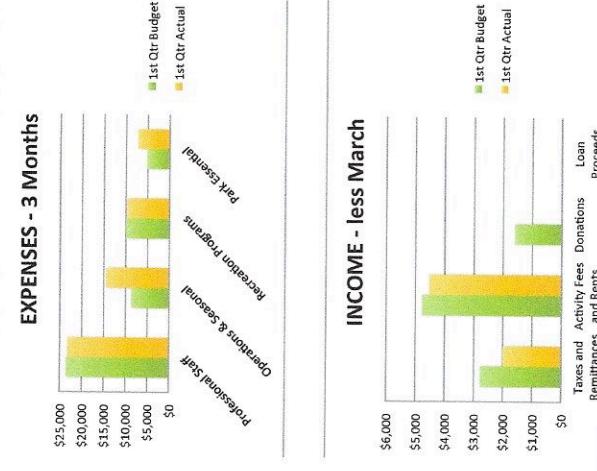
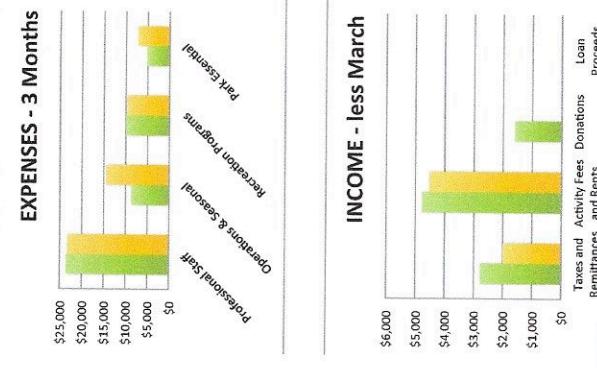
Grand Total: 183.58

MONTHLY FINANCIAL STATEMENT BY FUND
SAN JUAN COUNTY
START DATE: 2/1/2016 END DATE: 2/29/2016
FUND: 6501.00 ORCAS ISLAND PARK AND REC DISTRICT

Account No	Account Description	Amount	Total Amount	Beginning Balance	Ending Balance
101 BEGINNING CASH BALANCE					
212	SALARY PAYABLE	6,734.00			147,694.46
231	OTHER ACCRUED LIABILITIES	2,025.25			
310	TAXES	869.08			
330	INTERGOVERNMENTAL REVENUE				
340	CHARGES FOR GOODS AND SERVICES	2,913.67			
380	NONREVENUES	109.67			
TOTAL RECEIPTS					
212	SALARY PAYABLE	6,734.00			
231	OTHER ACCRUED LIABILITIES	2,025.25			
570	CULTURE AND RECREATION	15,619.89			
580	NONEXPENDITURES	130.30			
590	DEBT SERVICE AND OTHER				
TOTAL DISBURSEMENTS					
212	SALARY PAYABLE	6,734.00			
231	OTHER ACCRUED LIABILITIES	2,025.25			
570	CULTURE AND RECREATION	15,619.89			
580	NONEXPENDITURES	130.30			
590	DEBT SERVICE AND OTHER				
101 ENDING CASH BALANCE					
241 PRIOR BONDS OUTSTANDING (BEGINNING BALANCE)					
	BONDS PAID	0.00			
	BONDS ISSUED	0.00			
NET CHANGE					
241 BONDS OUTSTANDING (ENDING BALANCE)					
		0.00			
151 BEGINNING INVESTMENT BALANCE					
	INVESTMENTS ACQUIRED	0.00			
	INVESTMENTS LIQUIDATED	0.00			
151 ENDING INVESTMENT BALANCE					
		0.00			

Youth enrolled per week =	120
Avg Adults and Families at drop-in =	88
<u>Upcoming Activities</u>	
Boys Choir	II
Pokemon	II
Art with Lana	III
Art Scientist	III
Adult - volleyball - 2 nights	II
Adult pickleball - 2 nights	II
Sun morning Pickleball	II
Adult Basketball	II
Community Swim	III
Running Club	III
Youth Wrestling	I
Boys SWISH	III
Futsal	II
Jr. Basketball drop in	II
Magic	II
Ballet - 2 classes	II
Flower and Garden Trip	III
Kwanza Paper Airplane	I
Soccer Clinic, Bunbury	I
Basketball Fundamentals	II
Upcoming Activities	

- Boys SWISH wraps up their season this weekend with tournaments for the 7/8 and 4/5 teams.
- Baseball and Softball both start next week. Coaches are set and gear in place. We still need uniforms issued and hats ordered. T-Ball will be setup next.
- Saturday youth basketball and fundamentals were very well attended. Next year we need to find space for the winter younger basketball, we had to turn some way and parents are begging for activities.
- Garden Show Trip was full and everyone enjoyed the trip. OCS van worked very well.
- PCA workshops for both coaches and parents were well attended. We provided childcare during the events.



Commissioners' Action

Items

- Master Plan and review of project phasing.
- Staff benefit options
- Shakespeare Festival – medieval games on April 2. We will have a game station and be putting out information about late spring and summer programs. 11 – 3 on the village green.

Buck Park Maintenance & Management

- Softball field prep work is complete and ready for the season. Two truckloads of soil were added and home plate reset.
- Skatepark “no bikes or scooters” is getting some calls from those who “always ride in the park.” It is a standard skatepark rule and protects both the park and the riders. I recommend we keep the rule in place.
- Master planning for the park improvement / maintenance project will be in full swing next week.
- Tennis committee met. There is a suggestion to expand the asphalt area and paint a multi-use court on it. That court can be used for warm up and kid play. The asphalt base can be used as a base when we are ready to build a full second set of courts. Should I get a cost estimate for that work? If so we would include a skim coat on the existing area. Backboard work is already in the maintenance package.
- OOLA / Dog park group is submitting a package for the OICF grant process. We have a letter of support in the package and are costing the water installation and the parking area improvements that would be needed. The next step is an interlocal agreement with Land Bank.

Administrative Task Update

- Use of Survey Monkey for RSVP’s and sports surveys is already paying off. We have received useful information on football programming direction for the 2016 season. We will be sending out post-season surveys for basketball.
- Beginning CPM planning for Buck Park project in preparation for the March 17th meeting. Specifications and bid documents will need to be developed for construction projects.
- Kim did a great job keeping things on track and moving during my vacation! Planning is coming together for summer programs and the March Mayhem basketball tourney is ready to go.
- More work needs to be done on developing benefits options. Planning to have options to present in April.
- Still looking for a youth sports supervisor. We need to consider a plan for park coverage during the late spring and summer evening. This includes the way we advertise and post the drop-in summer activities.

Orcas Park & Recreation District Monthly Director's Report AS OF: 3/10/16