

Public Meeting
April 12th, 2018

Meeting Minutes April 12th, 2018

Orcas Island Park and Recreation District Commission
Public Meeting, April 12th, 2018
Eastsound Fire Station
4:00 P.M. - 6:00 P.M.

I. CALL TO ORDER – 4:00 pm

Bob Eagan, Chairman, present

Roll call:

Seat 1: Vicki Vandermay, present

Seat 2: Bob Eagan, present

Seat 3: Martha Farish; arrived late at 5:16pm

Seat 4: Justin Paulsen, present

Seat 5: Deb Jones, present

Staff present: Kim Kimple (Interim Director)

Public present:

Terry Rodgers

Jessica Nichols

Matt Mullen

Garrett Ballinger

Vanya Bullock

Hayden Simpson

II. PUBLIC COMMENT

Jessica Nichols – She would like to rebuild the bleachers with new wood milled by Andrew Stephens and they will be sanded and sealed with benite. She proposed two banners: “Lady Viking” and “Vikings” with symbols that are ziptied. She will try to replace bleachers on a Sunday to avoid removing them during practices and events.

Matt Mullen – He would like to make a sign for Orcas Island baseball out of cedar near on the outside of the dugout. Brett will show him how to use the CNC machine to route the lettering. He does not have the scaling ready yet; he will get a drawing together.

Garrett Ballinger – He would like to build a bench made from skateboards for his Senior project. The bench will be bolted down, not permanently installed. He will get his family to donate the materials.

Vanya Bullock – He would like to plant 15-20 fruit trees around the park, species dependent upon soil type and sun availability. He brought a map with potential locations. His family will provide the trees and potting soil. He plans on making a water trailer and irrigating during this first summer. He plans to do a presentation with his 6th grade buddy class.

Hayden Simpson – Proposed rebuilding the bullpen for his Senior Project. Andrew Stephens will mill the lumber, he would like to replace what structure is there and add a backstop behind the catcher. He would need a few bags of concrete, plate and rubber, mound clay and new netting or fencing material for the backstop.

Justin Paulsen- Justin provided an email where OISD states they have budgeted for replacing the baseball fields prior to the bond passing. He is submitting this as public comment because it was a discussion generated as a private citizen with questions regarding the bond.

III. MONTHLY AGENDA

- < Claims Payment Request April 12th, 2018 >*
- < Claims Payment Request DOR March >*

1. Previous Minutes – March 15th, 2018

MOTION: Deb moved to approve the March 15th, 2018 public meeting minutes; seconded by Vicki; and it was approved unanimously. Justin was in abstention.

Vicki would like to provide an addendum stating the baseball fields were safe enough to play on, after discussion it was decided an addendum was not necessary.

Previous Minutes – April 4th, 2018

MOTION: Deb moved to approve the – April 4th, 2018 special public meeting minutes; seconded by Vicki; and it was approved unanimously.

2. Employees Pay Slip

MOTION to approve employees pay slip for \$9,226.50 by Justin; seconded by Deb; and it was approved unanimously.

3. Payment of Claims

MOTION: to approve the April 12th, 2018 Claims Payment #6501 for \$30,520.21 by Deb; Justin seconded and it was approved unanimously.

MOTION: to approve the sales tax payment of \$424.59 to the Department of Revenue, Deb moved to approve; Justin seconded and it was approved unanimously.

IV. MONTHLY BUSINESS

1. Financial

- <Monthly Financial Statement >*

The cash ending balance for March was \$116,838.20, which is \$24,000 above project budget and does not reflect the \$20,000 PFFAP grant from the county. OIPRD brought in

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more income from activity fees, property taxes, state remittances, and donations; and spent less on operating costs than projected.

Justin voiced concern over individuals campaigning on behalf of OIPRD without advanced notice. In the future, the board would like to see any fundraising letters/campaigns in advance of distribution to the community, so there can be a greater impact with donations spread across all the sports. This process will be discussed at coaches meetings at the start of each sport's season.

2. Director's Report and Buck Park Maintenance Improvement Report

<Director's Report>

See attached Director's Report.

There is a sports group forming that is trying to unite all the sports and age groups; encouraging older athletes to train the younger athletic groups. Kim believes their mission is similar to the PCA mission. Justin would like the group to start with the high school to see if there is interest.

Preschool winter soccer fizzled out, the colder temperatures likely affected the turnout.

Bob, Marcia and Kim walked through the skate park with Grindline to go over final fixes of the park.

Spring projects at the park include filling potholes, cleaning the racquet courts, and new tree plantings on the south end.

Kim intends to update office forms and create a current fee schedule before leaving her position in June. The fee schedule will be discussed and decided during the next meeting.

3. Committee Reports

<Director Job Search Committee Report>

Director Search: The Board will be entering the next round of interviews on April 25th and would like to have a selection made by May 1st, with hopes that new personnel begin by June 1st.

V. UNFINISHED BUSINESS

1. Facility Use Agreement

The facility use agreement expires in July. The school and committee will need to look over this schedule and provide dates when facilities will and will not be available for use. The next meeting is May 14th. Justin would like OIPRD to be proactive about restricting use to the new field. Justin believes we have a historical use agreement and does not want OIPRD to carry the burden of all the school's needs, he is worried about the impact on OIPRD fields.

The agreement should also clearly state the effective dates of the contract. The historical use is defined in the Buck Park agreement. Martha believes a one year extension contract could be generated between OIPRD and OISD.

2. Field Update

Kim sent the board an email regarding field safety issues. Kim met with Eric from the OISD and they comprised a list of needed improvements and OISD has hired Griffin Yardworks to complete the necessary field work. Martha posited the question, "Is it park and recreation safe?" Justin and Kim believe the fields are safe, but not up to [inter-scholastic] "competition ready" standards. Justin doesn't believe it was safe for baseball play previously; however, they have since been repaired adequately enough to be safe. Eric with OISD agreed in December to additional field maintenance, which should have been completed by February, but there was no follow through to see it through to completion.

Martha and Vicki believe before each sport season begins, facility inspections should take place with OIPRD, qualified officials, and coaches with adequate time to repair or improve if necessary.

3. Buck Park Project Update

See Directors Report.

4. OISD Project Update

Bob and Deb will be attending a May 14th meeting put on by OISD for updates to the upcoming project.

5. Transition Plan for Staffing

Kim's contract expires on June 14th; she is willing to stay on until June 19th to assist with training and transition.

VI. NEW BUSINESS

1. Approval of Senior Projects

Bullock: Bob would prefer deciduous trees rather than fruit trees. Martha would like the project to merge with Marcia and Joe's windbreak project or another project on the schedule. In addition, it would be nice to landscape around the kid's area or shed. Kim will follow up with Vanya regarding what is allowed.

Mullans: The signage for the baseball dugout is not currently desired. More discussion needs to be had regarding universal standards for signage at the park moving forward.

Simpson: The bullpen project was approved if Andrew Stephens acts as artistic director. OIPRD will consider covering the additional costs if Hayden provides a budget. Kim will approve specs as they come in.

Nichols: The bleacher project was approved, but banners are not necessary to OIPRD and the committee is opposed to signage. Banners can be hung during school seasons but are not related to OIPRD and should not be permanent installations at the park. Any banners representing school sports should be approved by OISD.

Ballinger: The skatepark bench was approved and OIPRD will inform Garrett of the safety issues he will need to consider for designing the bench.

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2. Executive Session –Staffing and Personnel

Entered at 6:02pm. Left Executive Session at 7:22pm.

X. ADJOURNMENT MOTION With no further agenda, comments, or discussion, Justin moved to adjourn, seconded by Vicki at 7:22pm, unanimously approved.

The meeting was adjourned at 7:22pm.

Addenda:

Claims Payment Request April 12, 2018

Claims Payment Request DOR March

Monthly Financial Statement

Director's Report

Public Meeting minutes for April 12th, 2018

Approved by motion on this 10th day of May, 2018

Signed and attested this 10th day of May, 2018

Justin Paulsen #4,
Secretary

Bob Eagan, Commissioner #2,
Chair