

Public Meeting
September 13th, 2018

Meeting Minutes September 13th, 2018

Orcas Island Park and Recreation District Commission
Public Meeting, September 13th, 2018
Eastsound Fire Station
4:00 P.M. - 6:00 P.M.

I. CALL TO ORDER – 4:07 pm

Bob Eagan, Chairman, present

Roll call:

Seat 1: Vicki Vandermay, absent

Seat 2: Bob Eagan, present

Seat 3: Martha Farish, absent

Seat 4: Justin Paulsen, present

Seat 5: Deb Jones, present

Staff present: Terri Rodgers (Director), Kim Kimple (Assistant Director)

Public present: Dani Howard, Jen Mohler, LehArra Fortune, Nicole Hill, Troy O'Neal

II. PUBLIC COMMENT

LehArra just returned from Maui and is working on ideas for a summer solstice skate jam event and plans to bring more to the next monthly meeting.

Dani Howard requested OIPRD take the football program back. Reasons Dani listed include safety, accountability, and greater access to advertising and administrative support. Between both football programs there is currently one team of 12 players and one team of 14 players. Dani is willing to be on a sub-committee.

Nicole Hill is present to oppose the idea of OIPRD taking over the program. They are willing to absorb the other team. Dani is concerned about accountability and safety on the field. Justin clarified that OIPRD did not give up football, but due to the operational and safety parameters set by OIPRD not being met, including a minimum of 16 participants within the correct age range, OIPRD opted to not run the program; at which point two separate programs were started by two separate parent groups.

Bob shared that at the inception of OIPRD, the board decided it would not be a mission to take over programs that already had strong community support, listing the swimming program as an example. OIPRD is here to support programs when needed.

OIPRD is willing to facilitate a committee meeting between representatives from both teams. Terri will work up an agenda and each group will appoint ~3 representatives to attend.

III. MONTHLY AGENDA

< Claims Payment Request September 13th, 2018 >

< Claims Payment Request DOR August, 2018 >

1. Previous Minutes – August 9th, 2018

MOTION: Justin moved to approve August 9th public meeting minutes; seconded by Bob; and it was approved unanimously.

2. Employees Pay Slip

MOTION to approve employees pay slip for \$8,698.34, by Justin; seconded by Deb; and it was approved unanimously.

3. Payment of Claims

MOTION: to approve the September 13th, 2018 Claims Payment #6501 for \$14,687.07, by Deb; seconded by Justin; and it was approved unanimously.

MOTION: to approve the September 13th, 2018 Claims DOR Payment #6501 for \$224.92, by Justin; seconded by Deb; and it was approved unanimously.

IV. MONTHLY BUSINESS

1. Financials

<Monthly Financial Statement >

See attached Monthly Financial Statement. Terri reports that the park maintenance line item is at 100% expenditure for the year due to the unforeseen/non-budgeted replacement of the well pump controller and increased maintenance by Griffin, who has covered items not being tended to by the vacant Park Steward position; which holds \$18,000 for the year.

2. Director's Report

<Director's Report >

See attached Director's Report.

Irrigation issues are being addressed. With the replacement of the heads and controller unit, the fields are improving. OIPRD will complete replacement of the sprinkler heads this year. Unfortunately, there is quite a bit of goose excrement on the fields due to high numbers of geese hanging out in the evenings. Terri will contact local entities to gather ideas on how to get the issue under control.

Terri shared that Bob brought to her attention that OIPRD may have a financial obligation due to EWUA for water rights/use at Buck Park. There is a lease that was assumed by OIPRD when Buck Park was transferred from OISD which states OIPRD will assume water use payments in the amount of \$4,000 annually effective July 23, 2014. Per the lease, EWUA will invoice bi-annually on April 1 of each irrigation season and at the conclusion of

the irrigation season, not later than October 31. Per the Inter-local Agreement, this expense is to be shared equally by OISD/OIPRD. To date, EWUA has not billed OISD or OIPRD under this current lease. Terri spoke with Paul Kamin with EWUA, who stated there would be no back payment due since it was never billed.

While on the subject, Terri shared she would confer with OISD regarding the upcoming irrigation replacement/improvements at the school. The lease agreement with EWUA has specific water use limitations, including maximum number of gallons that can be withdrawn from the well.

3. Committee Reports

1. Facility Rental Fee Schedule Committee (Justin, Vicki, Terri) - no report.
2. Soccer Committee (Justin, Bob, Terri) – Justin, Bob, Terri and Brooke met with Paul Andersson who presented materials outlining the ‘train the trainer’ idea. This information was presented at the soccer coaches meeting. The soccer committee is working to secure someone for a commitment as a ‘coaching coordinator’ who would be present throughout the season and at the field to train and support volunteer coaches. The committee discussed an option for the position to be covered in the first year by the OICF grant monies. OIPRD will look at future budget items for bringing in soccer professionals to lead a coaching clinic. At this time none of the grant money has been expended.

V. UNFINISHED BUSINESS

1. Strategic Vision Workshop

The Strategic Vision Workshop is confirmed for Sunday, November 4th, time and location to be determined.

2. A/R Reporting and Tracking

No report.

3. District Statistics

No discussion.

4. Boundary Line Adjustment (Dog Park)

Terri has had email discussions with Lincoln Bormann with the San Juan County LandBank regarding the boundary line adjustment (BLA). Lincoln is now suggesting the parties could consider swapping land instead of pursuing the key hole BLA for delivery of potable water to the dog park. Bob shared that there may be something embedded in the deed with the school, and further, potential restrictions to the land prior to the schools ownership of Buck

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Park. Terri agreed a review of deed restrictions would be necessary. Should this become an option, OIPRD will have legal counsel review all transfer documents to-date.

Terri will reach out to Eric Webb to confirm OISD is planning to move fields 4 & 5 over to field 6, with completion prior to the start of the 2019 baseball/softball season.

VI. NEW BUSINESS

1. 2019 Budget

Terri handed out preliminary budget planning materials to the commissioners to review in preparation for the 2019 budget. Terri noted the 2019 (6-year) budget holds a \$20k line item for resurfacing the tennis courts. OIPRD will have a professional out to assess the court condition to determine whether resurfacing will be needed in 2019.

2. Youth Football

Covered in Public Comment.

VII. ADJOURNMENT MOTION With no further agenda, comments, or discussion, Justin moved to adjourn, seconded by Deb at 5:25 pm; and it was approved unanimously.

The meeting was adjourned at 5:25 pm.

Addenda:

Claims Payment Request– September 13th, 2018

Claims Payment Request – DOR August

Monthly Financial Statement

Director's Report

Public Meeting minutes for September 13th, 2018

Approved by motion on this 13th day of September, 2018

Signed and attested this 13th day of September, 2018

Justin Paulsen #4,
Secretary

Bob Eagan, Commissioner #2,
Chair