

Public Meeting
November 14th, 2018

Meeting Minutes November 14th, 2018

Orcas Island Park and Recreation District Commission
Public Meeting, November 14th, 2018
OIPRD Office
4:00 P.M. - 5:00 P.M.

I. CALL TO ORDER - 4:00 pm

Bob Eagan, Chairman

Roll call:

Seat 1: Vicki Vandermay, present

Seat 2: Bob Eagan, present

Seat 3: Martha Farish, present

Seat 4: Justin Paulsen, present

Seat 5: Deb Jones, present

Staff present: Terri Rodgers (Director), Kim Kimple (Assistant Director)
Public present:

II. PUBLIC COMMENT

No public present.

III. UNFINISHED BUSINESS

1. Previous Minutes - October 11th, 2018

MOTION Martha moved to approve October 11th public meeting minutes; seconded by Vicki; and it was approved unanimously.

2. Budget Adoption Resolution

Discussion included the update of two line items in the 2019 budget, one was to increase the expenditure for Paid Family and Medical Leave to cover the ~\$400 annual contribution, as well as an increase to legal services expenditures.

Commissioners would like clarification on why there was a 20k decrease between the 6-year budget and the projected 2018 budgeted end of cash balance. Terri will cross-reference back a few years to identify any patterns leading to the decrease and report back to the board.

MOTION to adopt Resolution 2018-3 Resolution Adopting the 2019 General Fund Budget by Justin; seconded by Deb; and it was approved unanimously.

3. Property Tax Levy Resolution for 2019

MOTION to adopt Resolution 2018-4 Resolution Setting the Property Tax Levy for Year 2019 title by Martha; seconded by Justin; and it was approved unanimously.

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4. **MOTION** to adopt Ordinance Resolution 2018-5 by Martha; seconded by Justin; and it was approved unanimously.

5. **Facility Use Agreement - OCS**

OCS has agreed to the rate of 15/hr. for facility rental of the gymnasium for OIPRD programming.

OISD Baseball field Update: Terri reports that she sent an additional follow up email on November 9th to Eric Webb, Liz LeRoy, John and Kyle checking in about communication about the baseball fields as she had not yet received a response.

IV. **NEW BUSINESS**
No new business.

- V. **ADJOURNMENT MOTION** With no further agenda, comments, or discussion, Deb moved to adjourn, seconded by Justin at 4:46 pm; and it was approved unanimously.

The meeting was adjourned at 4:46 pm.

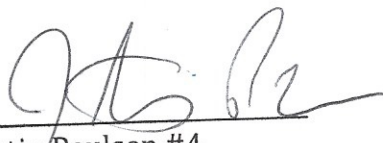
Addenda:

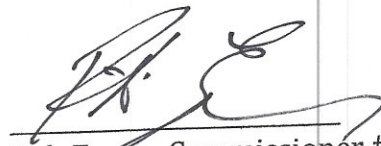
*2019 Budget
Resolution 2018-3
Resolution 2018-4
Resolution 2018-5
Levy Certification*

Public Meeting minutes for November 14th, 2018

Approved by motion on this 13th day of December, 2018

Signed and attested this 13th day of December, 2018


Justin Paulsen #4,
Secretary


Bob Eagan, Commissioner #2,
Chair

Resolution 2018-3

RESOLUTION 2018-3

Resolution Adopting the 2019 General Fund Budget

WHEREAS, the Orcas Island Park and Recreation District held a public hearing on the 8th day of November 2018 to receive public comment relating to the adoption of its 2019 budget; and

WHEREAS, notice of said public hearing were recorded in the official newspaper of San Juan County in accordance with RWC 36.40.60; and

WHEREAS, the Orcas Island Park and Recreation District has determined the anticipated cash on hand plus all anticipated revenues and did fix the appropriate amount for each expenditure line item.

NOW THEREFORE BE IT RESOLVED, that the Orcas Island Park and Recreation District set the final budget for the year 2019 as attached hereto and incorporated as is fully set forth.

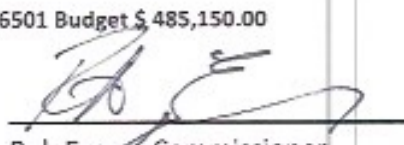
DATED this 14th day of November 2018.


Justin Paulsen, Commissioner


Deborah Jones, Commissioner


Vicki Vandermay, Commissioner

2019 General Account Fund #6501 Budget \$ 485,150.00


Bob Eagan, Commissioner


Martha Farish, Commissioner

ATTEST:


Terri Rodgers, Director

RESOLUTION 2018-3

Resolution Adopting the 2019 General Fund Budget

2019 Budget Summary	
Revenue	
Beginning Net Cash	\$135,000
Taxes and Remittances	\$307,250
Activity Fees and Rents	\$34,500
Donations & Grants	\$8,400
Loan Proceeds	\$0
TOTAL	\$485,150
EXPENSES (incl. reserves)	
Personnel	\$150,829
Buck Park	\$43,255
Buck Park Improvement Project	\$20,000
Operating Supplies & Expenses	\$27,888
Loan Repayment	\$56,900
Professional Services	\$14,000
Rental and Lease Fees	\$15,040
Programs	\$45,000
Cash and Transfers	\$112,238
TOTAL	\$485,150

Resolution 2018-4

RESOLUTION 2018-4

Resolution Setting the Property Tax Levy For the Year 2019

WHEREAS, Orcas Island Park and Recreation District has properly given notice of the public hearing on November 8th, 2018 and notices of said public hearing were recorded in the official newspaper of San Juan County in accordance with RCW 36.40.60; and

WHEREAS, the Orcas Island Park and Recreation District requested and received voter approval to levy fifteen (15) cents per thousand of assessed value in 2016 for a six year term; and

WHEREAS, the San Juan County Assessor has forecasted the property tax revenues for tax year 2019 for Orcas Island Park and Recreation District; and

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners of Orcas Island Park and Recreation District hereby authorize for the 2019 regular levy revenue the amount of **\$304,219.46**.

DATED this 14th day of November 2018.



Justin Paulsen, Commissioner



Deborah Jones, Commissioner



Vicki Vandermay, Commissioner

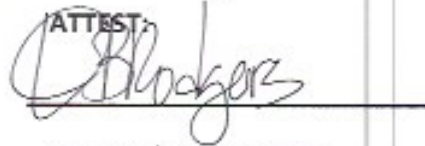


Bob Eagan, Commissioner



Martha Farish, Commissioner

ATTEST:



Terri Rodgers, Director

RESOLUTION 2018-4

Resolution Setting the Property Tax Levy For the Year 2019

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Ordinance / Resolution No. 2018-5
RCW 84.55.120

WHEREAS, the Board of Directors of Orcas Island Park and Recreation District has met and considered
(Governing body of the taxing district) (Name of the taxing district)
its budget for the calendar year 2019; and,

WHEREAS, the districts actual levy amount from the previous year was \$ 299,621.86; and,
(Previous year's levy amount)


WHEREAS, the population of this district is ☐ more than or ☒ less than 10,000; and now, therefore,
(Check one)

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2019 tax year.
(Year of collection)

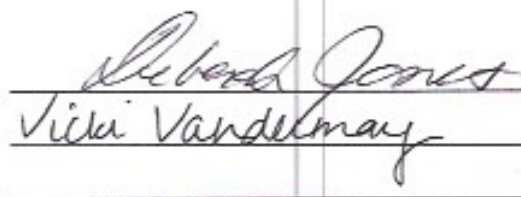
The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 2,996.22
which is a percentage increase of 1 % from the previous year. This increase is exclusive of
(Percentage increase)

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this 14 day of November, 2018.



Martha Farish



Vicki Vandermay

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: <http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc>.

To ask about the availability of this publication in an alternate format, please call 1-800-647-7706. Teletype (TTY) users may use the Washington Relay Service by calling 711. For tax assistance, call (360) 534-1400.

Orcas Island Park & Recreation District



P.O. Box 575, Eastsound, WA, 98245

Tax Levy Certification

In accordance with RCS 84.52.020, I, Terri Rodgers, Director for the Orcas Island Park and Recreation District, do hereby certify to the San Juan County legislative authority that the Commissioners of said district request the following levy amount be collected in 2019 as provided in the district's budget which was adopted following an advertised public hearing held on the ^{8th}_{14th TR} day of November, 2018.

Regular Levy: \$304,219.46

Excess Levy: \$0

Refund Levy: \$0

A handwritten signature in black ink, appearing to read "T. Rodgers", written over a horizontal line.

Terri Rodgers, Director

11-14-18

Date

PHONE
360-376-7275

EMAIL
oiprd@oiprd.org

WEB
www.oiprd.org

Orcas Parks & Rec (Preliminary)

2019 Levy Information

Ordinance/Resolution

Show the **previous year's levy amount** and the **dollar and percentage increase** authorized by the district

\$299,621.86 Actual levy amount for 2018 ("Previous year's levy amount")

\$2,996.22 1% increase allowed

\$0.00 Banked capacity*

\$2,996.22 Dollar amount of increase allowed from the previous year, which is a percentage increase of **1.000**

*Banked capacity is the difference between the highest lawful levy allowed for the district and the actual amount levied in the previous year. If the district wants to use banked capacity, the resolution must authorize a large enough increase to allow the district to levy at their highest lawful levy.

Additional amounts may be collected for new construction, state assessed increases, and refunds. These amounts do not need to be shown on the ordinance/resolution.

The district can authorize any amount of increase, and the actual levy amount approved will be limited by the amount authorized, but it is also subject to other levy limits.

Certification

Show the **regular, excess, and refund levy** amounts authorized by the district

\$305,000 Regular Levy

\$0 Excess Levy

\$0 Refund Levy

The Certification amounts are to be determined by the Board. The amounts shown here are possible amounts based on estimated new construction and state assessed amounts; this year's final new construction and state assessed will not be known until mid-October.

The regular levy amount shown on the certification includes new construction and state assessed increases, unlike the ordinance/resolution calculations. Because the amounts stated on the certification limit the amount that can be levied, the district should estimate these numbers high if the district wants to levy the maximum amount allowed.

Estimated Highest Lawful Levy

The district is also limited by the highest lawful levy (calculated by the Assessor's Office)

\$298,629.18 Highest lawful levy for 2018

\$2,986.29 1% increase allowed

\$2,603.99 NC increase allowed based on \$18,707,450 preliminary NC x 0.1391952966 (2018 levy rate)/1,000

\$304,219.46 Draft Highest lawful levy for 2019 (without refunds)

\$0.00 Refunds available

New construction may change (increase or decrease depending on final adjustments to market value)

State assessed is currently unknown and may be \$0