

Meeting Minutes April 8th, 2021

Orcas Island Park and Recreation District Commission
Public Meeting, April 8th, 2021
Online via Zoom Meeting

5:30 P.M. - 7:00 P.M.

CALL TO ORDER – 5:34 p.m.

Bob Eagan, Chairman

Roll call:

Seat 1: Dennis Dahl – present

Seat 2: Bob Eagan – present

Seat 3: Barry Madan – present

Seat 4: Justin Paulsen – present

Seat 5: Deborah Jones – present

PUBLIC COMMENT

Jan Ehrlichman states she submitted a letter to Terri a couple days ago after receiving news there was an idea that Pickleball lines were being discussed for painting on the tennis courts. She states that the tennis group as a whole strongly opposes this idea, citing that there are several more pickleball courts on the island, including those at Buck Park, the Old Gym, and other venues that have capability of adding nets and lines for pickleball play. She hopes that if this is discussed seriously, the tennis group would like an opportunity to address it further.

Joe Ciskowski voiced his agreeance with Jan regarding painting pickleball lines on the tennis courts. Joe also knows that pickleball players likes to participate in tournaments and believes non-skid portable lines might be a viable option for the occasional pickleball tournament. Joe also voiced his desire to make the north court into a third tennis court.

Jan Ehrlichman voiced that Joe's suggestion to add non-skid lines on an occasional basis presents a slippery slope.

Commissioner Justin Paulsen shared that OIPRD is working on a levy for this upcoming general election and would like to know if the public is interested in adding a 4th court. Commissioner Deb Jones also shared the same sentiment.

Jill Dann identified the difference between seasonal tennis and year-round pickleball, citing play is difficult with a wet tennis ball, whereas pickleball is able to be played more easily than tennis during inclement weather. Jill feels that the funding should be shared between the levy and a fundraising collaboration between tennis and pickleball. She also shared the idea of seasonal priority going to tennis in the dry seasons, and pickleball in other seasons. Jill reiterated that she would love to see both groups work together toward a solution.

Meeting Minutes
April 8th, 2021

Commissioner Dennis Dahl feels the courts should be kept as-is for now, and any potential future court be designated for multi-use.

The group further discussed court scheduling and rules as the season becomes busier. Terri will work to get these rules re-established and posted.

Bob Phalan wants to discuss the idea of painting pickleball lines on tennis courts. One idea he felt might work to provide additional pickleball space is putting pickleball lines on the covered area at the public school.

SENIOR PROJECTS

Orcas Island High School Senior Emma Rodgers presented an update to her proposal to complete her senior project on a new sign for Buck Park. Emma received the wood from Kai and has been working to assemble the sign. She will combine the milled boards together, project the image onto the sign and begin working on carving out the design.

Orcas Island High School Senior Portia White presented a proposal to complete her senior project on a "Hoop Shoot/ Hot Shot" competition. This basketball competition would take place at Buck Park, with two brackets as a double elimination shooting tournament, covering a range of ages up to 60+. Portia would like this to be a fundraising event, with proceeds going toward upgrading the basketball court at Buck Park. Estimated cost of supplies is \$100 and is primarily budgeted for COVID-safety precautions such as hand sanitizer, masks and cleaning spray.

MOTION to allocated \$150 for Portia White's senior project by Deb, seconded by Barry. With no discussion the motion passed unanimously.

Terri shared that Lindsey was unable to attend tonight due to an away game but provided an update to her project – the wood has been milled and she is working on building benches.

MONTHLY AGENDA

1. Previous Minutes

MOTION to approve meeting minutes from March 11th, 2021 by Deb, seconded by Justin. With no discussion the minutes were approved unanimously.

2. Employees Pay Slip

MOTION to approve the employees pay slip in the amount of \$6,318.00 by Justin, seconded by Deb. With no discussion the motion was approved unanimously.

3. Payment of Claims

<see attached Claims>

MOTION to approve the payment of claims dated April 8th, 2021, in the amount of \$13,234.10 by Justin, seconded by Barry, with no further discussion the motion was approved unanimously.

MONTHLY BUSINESS

1. Financials

Terri reported no financials have come through from the county yet due the meeting falling early in the month.

2. Director's Report

Terri shared Skagit has begun advertising for youth basketball SWISH season, reporting mixed reviews from former coaches about whether or not they feel it is a safe option to risk, as there is travel to Skagit County for competitive play. Terri also expressed difficulty locating gym space for practice, leaving any potential teams to share the Buck Park outdoor court.

Deb and Dennis shared their desire to see OIPRD provide on-island skills camps for kids, but both expressed concern with backing competition with other communities.

Terri reports middle school soccer skills clinics continue and she is actively reaching out to coaches for skills opportunities in soccer, basketball and baseball. Tennis clinics are coming up with a variety of age and skill levels being taught by coach Jill Dann. Terri has a tentative date for Challenger Soccer, though she is meeting with them to approach the conversation surrounding the safety of this program, as the coaches travel from community-to-community from week-to-week.

Terri will be posting positions for Program Assistant and Park Steward this week by advertising with the Island's Sounder and the Orcas Island Chamber of Commerce.

3. Committee Reports

Mount Baker property exploratory committee – Deb and Terri toured the property with the owners. Deb shared there continues to be great feedback from community members.

UNFINISHED BUSINESS

1. COVID-19 Business Operations, Programs and Staffing

Covered above in Director's Report.

2. Continue Levy Timeline Discussion

Terri will be reaching out the Commissioners to establish a date and time for a Budget Workshop for Levy planning purposes during the week of April 19th.

NEW BUSINESS

1. Portable Toilets

Terri reports additional vandalism has occurred to the portable toilets at Buck Park, and our current vendor is no longer wanting to provide rental service. Options moving forward include purchasing our own portable toilets and finding another vendor to provide pump out service or finding another vendor to rent and provide service of portable toilets.

Terri will contact other available vendors for temporary placement in the park and will research pricing for potential purchase of units in the future.

ADJOURNMENT

MOTION to adjourn by Deb, seconded by Dennis, with no further discussion the meeting adjourned at 7:21 p.m.

Addenda:

Claims Payment April 8th, 2021

Monthly Financial Report

Public Meeting minutes April 8th, 2021

Approved by motion on this 13th day of May 2021

Signed and attested this 13th day of May 2021

Justin Paulsen Commissioner #4,
Secretary

Bob Eagan, Commissioner #2,
Chair

CLAIMS PAYMENT REQUEST

DISTRICT: ORCAS ISLAND PARK AND RECREATION DISTRICT

FUND # 6501

DATE: 8-Apr-21

Page 1 of 5

SEE ATTACHED INVOICE ACCOUNTING REPORT

TOTAL CLAIMS \$13,234.10

*Note claims approved via Zoom meeting on 4/08/2021

I do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and that the claim is just, due, and unpaid obligation against the district. I am authorized to authenticate and certify to these claims. Materials backing up these claims will be retained by the district according to state law and are available to the public on request.

Signed as Auditing Officer

Date

Signed as Chairman / Commissioner

Date

Board Authorization*

As the duly elected board for this district we have reviewed the claims attached (including original backup materials) totaling \$ 13,234.10 for the period ending April 8, 2021 We approve payment with our signatures below.

Commissioner

Date

Commissioner

Date

Commissioner

Date

Commissioner

Date

Invoice Accounting Report by Vendor Name
San Juan County

Vendor Number: ban155

Name: BANNER BANK

Invoice Number	Line No	Line Description	Account Number	Amount Type
7651	1	Orcas Online	E 6501.00.571.00.42.0004	74.00 in
	2	OPALCO	E 6501.00.571.00.47.0014	47.02 in
	3	Amazon - dog waste bags	E 6501.00.571.00.31.0019	44.52 in
	4	Beyond Green - dog waste bags	E 6501.00.571.00.31.0019	297.66 in
	5	Zoom - meeting platform	E 6501.00.571.00.42.0002	16.23 in
	6	Vonage	E 6501.00.571.00.42.0004	101.18 in
	7	Amazon - Tennis court maintenance	E 6501.00.571.00.48.0010	69.57 in
	8	Canva	E 6501.00.571.00.41.0020	12.95 in
	9	Sucuri - Web security	E 6501.00.571.00.42.0002	541.49 in
Vendor Total:				1,204.62

Vendor Number: bee144

Name: BEERY ELSNER & HAMMOND, LLP

Invoice Number	Line No	Line Description	Account Number	Amount Type
24545	1	Legal fees - March 1, 2021	E 6501.00.571.00.41.0006	612.50 in

Vendor Number: cha650

Name: CHAPPYS

Invoice Number	Line No	Line Description	Account Number	Amount Type
3231	1	Units for OHS Baseball Game	E 6501.00.571.00.47.0011	625.00 in
	2	Regular monthly rental	E 6501.00.571.00.47.0011	100.00 in
	3	Regular clean out	E 6501.00.571.00.47.0011	70.00 in
Vendor Total:				795.00

Vendor Number: fun100

Name: FUNHOUSE COMMONS

Invoice Number	Line No	Line Description	Account Number	Amount Type
202104	1	Office rental - May	E 6501.00.571.00.45.0002	429.00 in

Vendor Number: gri146

Name: GRIFFINS YARD WORKS

Invoice Number	Line No	Line Description	Account Number	Amount Type
----------------	---------	------------------	----------------	-------------

Invoice Accounting Report by Vendor Name
San Juan County

20210331	1 Buck Park Mowing - March	E	6501.00.571.00.48.0006	1,719.20 in
	2 Tax - Mowing	E	6501.00.571.00.48.0006	142.69 in
	3 Baseball/Softball fencing and field	E	6501.00.571.00.48.0011	1,792.50 in
	4 Tax - Baseball/softball	E	6501.00.571.00.48.0011	148.78 in
202103312	1 Northwest overflow parking maintenance	E	6501.00.571.00.48.0011	5,369.00 in
	2 Tax - parking lot maintenance	E	6501.00.571.00.48.0011	445.63 in
Vendor Total:				9,617.80

Vendor Number: isl730 Name: ISLAND HARDWARE & SUPPLY, INC.

47275	1 Buck Park Maint	E	6501.00.571.00.48.0010	245.22 in
-------	-------------------	---	------------------------	-----------

Vendor Number: orc195 Name: ORCAS ISLAND STORAGE, LLC

20210331	1 Storage unit - May	E	6501.00.571.00.45.0002	145.00 in
----------	----------------------	---	------------------------	-----------

Vendor Number: san275 Name: SAN JUAN SANITATION CO.

2960959-SJ	1 March statement - confirmed by phone	E	6501.00.571.00.47.0013	184.96 in
------------	--	---	------------------------	-----------

Grand Total: 13,234.10

FUND: 6501.00 ORCAS ISLAND PARK AND REC DISTRICT

Account No	Account Description	Amount	Total Amount	Beginning Balance	Ending Balance
101	BEGINNING CASH BALANCE			285,123.60	
212	SALARY PAYABLE	8,583.63			
231	OTHER ACCRUED LIABILITIES	2,197.01			
310	TAXES	48,465.94			
330	INTERGOVERNMENTAL REVENUE	14.60			
340	CHARGES FOR GOODS AND SERVICES				
360	MISCELLANEOUS REVENUES	50.00			
380	NONREVENUES				
390	OTHER FINANCING SOURCES				
	TOTAL RECEIPTS		59,311.18		
212	SALARY PAYABLE	8,583.63			
231	OTHER ACCRUED LIABILITIES	2,197.01			
570	CULTURE AND RECREATION	21,374.61			
580	NONEXPENDITURES	81.60			
590	DEBT SERVICE AND OTHER				
	TOTAL DISBURSEMENTS		32,236.85		
101	ENDING CASH BALANCE				312,197.93
				GL ENDING CASH BALANCE	312,197.93
				NET VARIANCE	0.00
241	PRIOR BONDS OUTSTANDING (BEGINNING BALANCE)			35,000.00	
	BONDS PAID	0.00			
	BONDS ISSUED	0.00			
	NET CHANGE		0.00		
241	BONDS OUTSTANDING (ENDING BALANCE)				35,000.00
151	BEGINNING INVESTMENT BALANCE			0.00	
	INVESTMENTS ACQUIRED	0.00			
	INVESTMENTS LIQUIDATED	0.00			
151	ENDING INVESTMENT BALANCE				0.00