

## Meeting Minutes July 8<sup>th</sup>, 2021

Orcas Island Park and Recreation District Commission  
Public Meeting, July 8<sup>th</sup>, 2021  
Online via Zoom Meeting

4:00 P.M. - 6:00 P.M.

### **CALL TO ORDER – 4:04 p.m.**

Bob Eagan, Chairman

Roll call:

Seat 1: Dennis Dahl – absent

Seat 2: Bob Eagan – present

Seat 3: Barry Madan – present

Seat 4: Justin Paulsen – present

Seat 5: Deborah Jones – present

### **PUBLIC COMMENT**

No public comment.

### **MONTHLY AGENDA**

#### **1. Previous Minutes**

**MOTION** to approve meeting minutes from June 10<sup>th</sup>, by Deb, seconded by Justin. With no discussion the minutes were approved unanimously.

#### **2. Employees Pay Slip**

**MOTION** to approve the employees pay slip in the amount of \$6,668.00 by Justin, seconded by Deb. With no discussion the motion was approved unanimously.

#### **3. Payment of Claims**

*<see attached Claims>*

**MOTION** to approve the payment of auditors claims as presented dated July 8<sup>th</sup>, 2021, in the amount of \$565.00 by Deb, seconded by Justin. Bob inquired how the new porta-potties are working out. Terri reports the toilets have been kept clean and serviced. With no further discussion, the motion passed unanimously.

**MOTION** to approve the payment of claims as presented dated July 8<sup>th</sup>, 2021, in the amount of \$26,633.14 by Justin, seconded by Deb. With no further discussion the motion passed unanimously.

## MONTHLY BUSINESS

### **1. Financials**

Due to the meeting falling early in the month, Terri states she has not received financial reports at this time.

### **2. Director's Report**

- With activities launching again, we currently have 89 participants enrolled in park and rec activities.
- Terri has hired two park stewards, Leonai Van Putten and August Groeninger, who will split Mondays – Saturdays in the park.
- Pete Moe is getting the garbage cans for Buck Park. Terri has ordered two additional cans for the skate park area.
- Terri will be installing an edge buffer along the pickleball court wall
- The OISD Facility Use Agreement has been signed.
- Dance class offerings will increase with the Orcas Dance Collective youth classes all coming under the umbrella of the park district. They may also look at adding adult classes to the list in the future.
- There will be a State Audit scheduled for Park and Rec this fall.
- The PFFAP grant application window has opened and closes on August 20<sup>th</sup>. The district will consider items that may qualify for funding. Terri is awaiting the budget
- There has been another dog attack by a repeat offender at the dog park. After several incidents and complaints, Terri will issue an exclusion notice to the owner.
- Terri is still working on the land swap with the Landbank for the off-leash area.
- The Program Coordinator position will be reposted now that the unemployment job search requirements have been reimplemented.

## UNFINISHED BUSINESS

- 1. COVID-19 Business Operations, Programs and Staffing** – see Directors Report.
- 2. Continue Levy Timeline/Ballot/Budget Discussion** – see New Business.

## NEW BUSINESS

### **1. Resolution 2021-1 Authorizing Placement of Levy on Ballot**

**MOTION to ADOPT** Resolution 2021-1 by Justin, seconded by Deb. Discussion included the history of our original levy and the hit the budget took due to plummeting property values, the projection of the market today, and budget trends past and present. With no further discussion, the motion to adopt resolution passed unanimously.

**ADJOURNMENT**

**MOTION** to adjourn by Justin, seconded by Deb, with no further discussion the meeting adjourned at 5:24 p.m.

***Addenda:***

*Claims Payments (2) July 8<sup>th</sup>, 2021*  
*Resolution 2021-1*

Public Meeting minutes July 8<sup>th</sup>, 2021

Approved by motion on this            12<sup>th</sup> day of August 2021

Signed and attested this                12<sup>th</sup> day of August 2021

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Justin Paulsen Commissioner #4,  
Secretary

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Bob Eagan, Commissioner #2,  
Chair