

## Meeting Minutes September 9<sup>th</sup>, 2021

Orcas Island Park and Recreation District Commission  
Public Meeting, September 9<sup>th</sup>, 2021  
Online via Zoom Meeting

4:00 P.M. - 6:00 P.M.

### **CALL TO ORDER – 4:05 p.m.**

Bob Eagan, Chairman

Roll call:

Seat 1: Dennis Dahl – absent

Seat 2: Bob Eagan – present

Seat 3: Barry Madan – present

Seat 4: Justin Paulsen – present

Seat 5: Deborah Jones – absent

### **PUBLIC COMMENT**

No public present.

### **MONTHLY AGENDA**

#### **1. Previous Minutes**

**MOTION** to approve meeting minutes from August 12<sup>th</sup> by Barry, seconded by Justin. With no discussion the minutes were approved unanimously.

#### **2. Employees Pay Slip**

**MOTION** to approve the employees pay slip in the amount of \$9,860.00 by Justin, seconded by Barry. Discussion included altering the pay period. At this time employees project their hours and reconcile the following month. An alternative would be to pay employees a full month in the rears, though this is not ideal. Terri will research further. With no further discussion the motion was approved unanimously.

#### **3. Payment of Claims**

*<see attached Claims>*

**MOTION** to approve the payment of auditors claims as presented dated September 9<sup>th</sup>, 2021, in the amount of \$8226.55 by Justin, seconded by Barry. With no further discussion, the motion passed unanimously.

### **MONTHLY BUSINESS**

#### **1. Financials**

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- Terri is still awaiting financial reports from the county and will submit them to the board upon receipt.

**2. Director's Report**

- There has been damage to the sprinkler heads in Buck Park due to someone attempting to pry the heads off. Terri is on the backorder list for additional heads.
- Field 1 needs additional weed work. Terri will work with Griffin to complete field work this fall.
- Fall programs are in the final planning phases with over 171 participants already enrolled.
- Terri has received a jury summons for three weeks in October/November.

**UNFINISHED BUSINESS**

**1. COVID-19 Business Operations, Programs and Staffing –**

- See Director's Report.

**2. Continue Levy Timeline/Ballot/Budget Discussion –**

- Terri will be working to get information out about the levy posted in local publications and various locations.

**NEW BUSINESS**

**1. COVID-19 Vaccine Mandate Discussion**

- Orcas Island Park and Recreation District is not required to participate in the vaccine mandate that has been issued to a number of organizations statewide. The District will continue to follow all state and local regulations surrounding the COVID-19 Pandemic.

**2. BMX Program**

- Dan with Wild Life Cycles would like to discuss handing the BMX Night bike program over to Park and Rec. This would take place sometime in Spring 2022. This discussion will continue in future meetings.

**ADJOURNMENT**

**MOTION** to adjourn by Justin, seconded by Barry, with no further discussion the meeting adjourned at 5:19 p.m.

***Addenda:***

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*Claims Payment September 9th*

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Approved by motion on this 14<sup>th</sup> day of October 2021

Signed and attested this 14<sup>th</sup> day of October 2021

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Justin Paulsen Commissioner #4,  
Secretary

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Bob Eagan, Commissioner #2,  
Chair