

Meeting Minutes November 11th, 2021

Orcas Island Park and Recreation District Commission
Public Meeting, November 11th, 2021
Online via Zoom Meeting

4:00 P.M. - 6:00 P.M.

CALL TO ORDER – 4:10 p.m.

Bob Eagan, Chairman

Roll call:

Seat 1: Dennis Dahl – present

Seat 2: Bob Eagan – present

Seat 3: Barry Madan – present

Seat 4: Justin Paulsen – present

Seat 5: Deborah Jones – present

Commissioner Eagan opened the meeting by thanking all Veteran's for their service.

The Board also thanks the community for voting on the levy, along with a thank you to Emanuel Parish for their donation towards the dance program.

PUBLIC COMMENT

No public present.

PUBLIC HEARING – 2022 ANNUAL BUDGET

Terri presented the 2022 Budget.

The District will increase the budgeted tax revenue to \$491k to include increased assessed value plus new construction.

The Board considered and discussed all line items and totaled the 2022 Budget at \$860,030.

MOTION to adopt Resolution 2021-2 by Commissioner Jones, second by Commissioner Dahl. With no further discussion, the Motion passed unanimously.

MONTHLY AGENDA

1. Previous Minutes

MOTION to approve meeting minutes from October 14th by Commissioner Paulsen, seconded by Commissioner Jones. With no discussion the minutes were approved unanimously.

2. Employees Pay Slip

MOTION to approve the employees pay slip in the amount of \$6,521 by Commissioner Paulsen, seconded by Commissioner Dahl. With no further discussion the motion was approved unanimously.

3. Payment of Claims

<see attached Claims>

Terri presented three separate payment of claims.

MOTION to approve the payment of claims dated October 26th in the amount of \$7,820.85 by Commissioner Jones, seconded by Commissioner Paulsen. With no further discussion, the motion passed unanimously.

MOTION to approve the payment of claims dated November 11th in the amount of \$7,717.18 by Commissioner Paulsen, seconded by Commissioner Jones. With no further discussion, the motion passed unanimously.

MOTION to approve the payment of claims dated November 12th in the amount of \$2,257.19 by Commissioner Paulsen, seconded by Commissioner Dahl. With no further discussion, the motion passed unanimously.

MONTHLY BUSINESS

1. Financials

- See attached report.

2. Director's Report

- Covered in other agenda items

3. Committee Reports

- None

UNFINISHED BUSINESS

1. COVID-19 Business Operations, Programs and Staffing –

- Terri reports the dance program continues to grow and will be offering classes 6 days a week. Dance instructor Chelsea has assisted in administrative tasks and coordination of the program.
- Terri will be readvertising the program coordinator position and aim to have someone in the position soon as programming increases in the coming months.

NEW BUSINESS

1. 2022 Budget Adoption

- Completed above.

2. Levy Certification

- Terri will certify the levy and submit all documents to the county prior to the November 30th deadline.

3. Donation from Emmanuel Parish

- The District received a donation from the Emmanuel Parish for support of the dance program – a big thank you to the Emmanuel Parish.

ADJOURNMENT

MOTION to adjourn by Commissioner Paulsen, seconded by Commissioner Jones, with no further discussion the meeting adjourned at 5:12 p.m.

Addenda:

*2022 Budget
Financial Report
Claims Payments 10/26/2021
Claims Payments 11/11/2021
Claims Payments 11/12/2021*

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Approved by motion on this 9th day of December 2021

Signed and attested this 9th day of December 2021

Justin Paulsen, Commissioner #4,
Secretary

Bob Eagan, Commissioner #2,
Chair