

Meeting Minutes December 9th, 2021

Orcas Island Park and Recreation District Commission
Public Meeting, December 9th, 2021
Online via Zoom Meeting

4:00 P.M. - 6:00 P.M.

Due to a typing error, the meeting was published with both 4:00 and 4:30 p.m. start times. Terri and Bob held the meeting open starting at 4:00 p.m.

CALL TO ORDER – 4:31 p.m.

Bob Eagan, Chairman

Roll call:

- Seat 1: Dennis Dahl – present
- Seat 2: Bob Eagan – present
- Seat 3: Barry Madan – present
- Seat 4: Justin Paulsen – absent
- Seat 5: Deborah Jones – absent

PUBLIC COMMENT

No public present.

MONTHLY AGENDA

1. Previous Minutes

MOTION to approve meeting minutes from November 11th by Barry, seconded by Dennis. With no discussion the minutes were approved unanimously.

2. Employees Pay Slip

MOTION to approve the employees pay slip in the amount of \$5,822 by Barry, seconded by Dennis. With no further discussion the motion was approved unanimously.

3. Payment of Claims

<see attached Claims>

MOTION to approve the payment of claims dated December 1st 2021 in the amount of \$2,479.35; December 1st 2021 in the amount of \$1,900; December 9th 2021, in the amount of \$11,530.95; and December 10th 2021 in the amount of \$1,861.89 by Dennis, seconded by Barry. Bob inquired if the district has received an invoice for the ballot fess. Terri stated it will likely come after the first of the year. With no further discussion, the motion passed unanimously.

MONTHLY BUSINESS

1. Financials

- Terri presented the financials. The district has currently received 99.54% of property tax revenue budgeted for the year. Terri reports there will be closer to a 40k carryover above previously estimated carryover.

2. Director's Report

- Terri read a draft thank you letter to the community in thanks for voting on the levy. The Board discussed input
- Terri will be submitting a press release for the Program Assistant job announcement.
- Terri stated the Boys SWISH Basketball season is coming together, however there are a lack of coaches available.
- Sports equipment and supplies have seen a shortage and delays in shipping. Terri is attempting to order early, including needed items for spring sports.

3. Committee Reports

- Bob shared that he has been working with Kathy Pearson on plans to move the shelter from the old off leash area to the off-leash area at Buck Park.

UNFINISHED BUSINESS

1. COVID-19 Business Operations, Programs and Staffing –

- The Board is hoping to be able to move to in-person meetings in the future.

NEW BUSINESS

1. Oath of Office - Discussion

- Terri shared that the timing of the Oath of Office varies by commissioner. Those commissioners who are being re-elected will need to have theirs completed within 10-days prior to January 1st.

2. 2022 Maintenance and Repair Plan

- The Board discussed some of the elevation variances within the ball fields. Due to the absence of two commissioners, this discussion is being postponed to future meetings to allow full discussion by all commissioners.

ADJOURNMENT

MOTION to adjourn by Dennis, seconded by Barry, with no further discussion the meeting adjourned at 5:07 p.m.

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Addenda:

DOR Claims Payments December 1st, 2021
Claims Payments December 1st, 2021
Claims Payments December 9th, 2021
Claims Payments December 10th, 2021

Public Meeting minutes December 9th, 2021

Approved by motion on this 13th day of January 2021

Signed and attested this 13th day of January 2021

Justin Paulsen Commissioner #4,
Secretary

Bob Eagan, Commissioner #2,
Chair