

Meeting Minutes January 13th, 2022

Orcas Island Park and Recreation District Commission
Public Meeting, January 13th, 2022
Online via Zoom Meeting

4:00 P.M. - 6:00 P.M.

CALL TO ORDER – 4:09 p.m.

Bob Egan, Chairman

Roll call:

Seat 1: Dennis Dahl – present

Seat 2: Bob Egan – present

Seat 3: Barry Madan – present

Seat 4: Justin Paulsen – present

Seat 5: Deborah Jones – present

PUBLIC COMMENT

Bob Phalan inquired about expanding courts for pickleball. He understands that building additional pickleball courts may happen down the road and, in the meantime, suggests painting pickleball lines on the tennis court. Justin expressed through conversations with tennis players he believes there would be great pushback on painting pickleball lines on the tennis court.

Terri will research the expense of building a new pickleball court.

Bob inquired about additional indoor space to include the public-school gyms. There was also discussion about possibility of playing at the school under covered area.

MONTHLY AGENDA

1. Previous Minutes

Bob requests edits to the previous minutes should include the Board discussion of funding for moving of the OOLA structure to the new off leash park should go through OOLA.

MOTION to approve meeting minutes from December 9th by Barry, seconded by Dennis. With no discussion the minutes were approved unanimously.

2. Employees Pay Slip

MOTION to approve the employees pay slip in the amount of \$5,972 by Deb, seconded by Justin. With no further discussion the motion was approved unanimously.

3. Payment of Claims
<see attached Claims>

MOTION to approve the payment of claims dated January 13th, 2022 in the amount of \$16,032.66 by Justin, seconded by Dennis. With no further discussion, the motion passed unanimously.

MONTHLY BUSINESS

1. Financials

- The county is still processing the end-of-year financials and there is no financial report available at this time.

2. Director's Report

- OIPRD will begin looking for a Program Assistant and Park Steward.
- All other items covered further in the meeting.

3. Committee Reports

- The OOLA shelter still needs to be moved from the old off leash area to the new park. OOLA will cover the expense of this process.

UNFINISHED BUSINESS

1. COVID-19 Business Operations, Programs and Staffing –

- OISD has closed their facilities to outside entities due to COVID. OIPRD has paused programming during this time. We are tentatively relaunching programs after February 7th. OISD will be requiring all individuals wear an N95 or triple-layer surgical masks, eliminating the option for cloth masks.
- Terri reported she met with county health officials regarding upcoming guidance surrounding programs and activities with new COVID developments.

NEW BUSINESS

1. 2022 Maintenance and Repair Plan

- The maintenance schedule will include parking lot, ball fields, skatepark, playscape, pickleball court, and volleyball court. Discussion included involving an engineer for drainage and structural parking lot work.
- Terri would like to start looking at preliminary conceptual drawings for future bathroom facilities in the park. This facility could include office space, storage, and a breezeway for picnic tables.
- The first focus for maintenance will be continuing to patch potholes in the parking lot and complete pre-season ball field maintenance while in the planning phase for everything else. Terri will put together a scope of work and publish an RFQ for the ball field projects. Discussion included a two-phase process to allow for

Meeting Minutes
January 13th, 2022

maintenance of the fields in preparation for this season, then complete a more thorough maintenance approach in the off-season.

MOTION to Authorize expenditure of up to \$25k for immediate field preparation by Justin, second by Dennis. Discussion included the total of the second/post-season phase of the field projects. With no further discussion the motion passed unanimously.

MOTION to Authorize expenditure of up to \$5k for immediate parking lot maintenance by Justin, second by Barry.

OIPRD will hold a community meeting to discuss future court options for racquet sports, as well as a special board meeting for the purpose of planning future facilities.

Terri would like to send a survey to the community inquiring what they would like to see in park facilities and programming.

ADJOURNMENT

MOTION to adjourn by Dennis, seconded by Justin, with no further discussion the meeting adjourned at 5:36 p.m.

Addenda:

Claims Payments January 13th, 2022

Public Meeting minutes January 13th, 2022

Approved by motion on this 10th day of February 2022

Signed and attested this 10th day of February 2022

Justin Paulsen Commissioner #4,
Secretary

Bob Eagan, Commissioner #2,
Chair