

Meeting Minutes February 10th, 2022

Orcas Island Park and Recreation District Commission
Public Meeting, February 10th, 2022
Online via Zoom Meeting

4:00 P.M. - 6:00 P.M.

CALL TO ORDER – 4:02 p.m.

Bob Eagan, Chairman

Roll call:

Seat 1: Dennis Dahl – present

Seat 2: Bob Eagan – present

Seat 3: Barry Madan – present

Seat 4: Justin Paulsen – present

Seat 5: Deborah Jones – present

PUBLIC COMMENT

Jan Ehrlichman spoke regarding concern about a pickleball player who was measuring out the tennis court for pickleball lines and stated, “yes, and it’s going to happen”. Justin shared that there have been no definitive answers or decisions made regarding expanding pickleball courts onto the tennis court or other spaces. OIPRD will provide opportunity for input by all parties.

MONTHLY AGENDA

1. Previous Minutes

MOTION to approve meeting minutes from January 13th by Justin, seconded by Deb. With no discussion the minutes were approved unanimously.

2. Employees Pay Slip

Due to the district moving under a new payroll cycle with the county, the district will be using a new process for payroll approval. The Board Chair will sign off on the payroll submittal to the county, and in the Chair’s absence, the back-up Auditing Officer for the district will sign off. Payroll will be formally approved by the Board of Commissioners at the following Meeting and no later than 30 days after the payroll submittal.

MOTION to approve the payroll process as presented above by Justin, seconded by Deb. With no further discussion the motion was approved unanimously.

3. Payment of Claims

<see attached Claims>

MOTION to approve the payment of claims in the amount of \$38.00 and \$6,561.98 by Deb, seconded by Dennis. With no further discussion, the motion passed unanimously.

MONTHLY BUSINESS

1. Financials

- See financial report.

2. Director's Report

- Due to the increased mask requirements at school facilities, OIPRD has purchased some N95 masks for participants without one.
- Programs coming up include dance, soccer clinics with Batu, After School Art, Mid-winter Art Camp, Running Club, Baseball, Softball, and Soccer.
- Advertisements have gone out via flyers and social media, and there will be an email blast sent out this week to our email database. The email will also include information about coaching and career opportunities with OIPRD.

3. Committee Reports

- Bob states he had a discussion with Dan Burke who would like to put a data logger in the park well for the purpose of measuring the water level throughout the year. With concern about a box creating an intrusive hazard, the control panel will be placed near the irrigation control.
- The grading at the off-leash area will be completed in anticipation for a slab to receive the covered area.
- Terri shares that the shelter will straddle the small and large dog areas with a gate between them to separate. Concern has been expressed about the gate being too easy for large and small dogs to mix. Barry shared the option to add a spicket to the small dog area to provide ease of water access and eliminate the need for a gate.

UNFINISHED BUSINESS

1. COVID-19 Business Operations, Programs and Staffing

- Covered in other agenda items.

NEW BUSINESS

1. 2022 Project Update

- Ball field maintenance is in progress with a completion date to align with the start of the baseball/softball season. Due to the removal of the berms, the infields will appear to be larger than usual until sod or seed is brought in. The Board discussed the possibility of moving to all grass infields to prevent the wind-swept berms that continue to build. This would also prevent sprinkler lines being driven over due to vehicles being on the field for dragging.

2. Racquet Sports Discussion

- Covered in public comment.

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- Terri, Deb, and Justin will schedule a racquet group conversation with tennis and pickleball players to determine future courts, tentatively scheduled for March 3rd.
- It may be more productive to have the pickleball group and tennis group meet separately prior to meeting all together to discuss individual desires for the future of courts.
- Moving forward, each group should select 2-3 individuals to participate in an OIPRD committee for streamlining discussions and progress.
- Bob and Terri will follow up with local venues that may be potential options for additional court space. Terri will put together some pricing estimates for pickleball courts.

3. OIPRD Credit Card – Credit limit

- Per discussion and approval by the Board prior to COVID and lack of progress on the matter during COVID and the transition of Islanders to Banner bank, the Board needs to make another Motion to refresh an authorization to increase the Banner Bank credit card limit to \$5,000.

MOTION to Authorize the increase of Banner Bank credit card limit up to \$5,000. by Justin, second by Dennis. With no further discussion, the motion passed unanimously.

Due to a scheduling conflict, the Board will meet on Monday, March 14th at 4:00 p.m.

ADJOURNMENT

MOTION to adjourn by Justin, seconded by Dennis, with no further discussion the meeting adjourned at 5:17 p.m.

Addenda:

Claims Payments February 10th, 2022

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Approved by motion on this 14th day of March 2022

Signed and attested this 14th day of March 2022

Justin Paulsen Commissioner #4,
Secretary

Bob Eagan, Commissioner #2,
Chair