

Orcas Island Park and Recreation District Commission  
**Special Meeting Agenda**  
**Friday, January 15, 2025; 12:00 PM**  
Orcas Island Park and Rec Administrative Office  
30 Pea Patch Lane  
Eastsound, WA 98245

Meeting Link:

<https://us02web.zoom.us/j/85108897238?pwd=tyQ5U6b0ue5RkPoyiqsfabW2fzaKSn.1>

**I. CALL TO ORDER**

- Seat 1: Dennis Dahl
- Seat 2: Bob Eagan
- Seat 3: Asya Eberle
- Seat 4: Justin Paulsen
- Seat 5: Deborah Jones

**II. PUBLIC COMMENT**

**III. SPECIAL BUSINESS**

- 1. Resolution 20250117 Establishing Bank Accounts and Custodians

**IV. UPCOMING MEETINGS**

- a. February 13<sup>th</sup> Regular Meeting

**V. ADJOURNMENT**

ORCAS ISLAND PARK AND RECREATION DISTRICT  
RESOLUTION ESTABLISHING BANK ACCOUNTS AND CUSTODIANS  
JANUARY 15<sup>TH</sup>, 2025

WHEREAS, in July 2024 San Juan County Auditor's Office announced their withdrawal from accounting functions for special purpose districts; and

WHEREAS, In accordance with RCW 36.69.150, Orcas Island Park and Recreation District desires to continue using San Juan County as it's Treasurer; and

WHEREAS, Orcas Island Park and Recreation District desires to open the following bank accounts in order to continue necessary accounting operations:

- 1) Checking account for the purpose of processing Accounts Payable to hold a balance of \$1,000.00.
- 2) Checking account for the purpose of processing Payroll, to hold a balance of \$50,000.00.
- 3) Checking account for the purpose of receiving direct ACH payments, to hold a balance of \$1,000.00.

NOW THEREFORE, BE IT RESOLVED, the Board of Commissioners of Orcas Island Park and Recreation District hereby authorizes San Juan County to open the above accounts on behalf of Orcas Island Park and Recreation District with the opening balances to be transferred from Fund 6501, as necessary; and

BE IT FURTHER RESOLVED, Board Commissioner Deborah Jones and Board Commissioner Asya Eberle are hereby authorized as signors of the above accounts and granted permission as signatories with access to establish, verify, and sign on behalf of Orcas Island Park and Recreation District; and

BE IT FURTHER RESOLVED, Executive Director Kim Ihlenfeldt is hereby authorized as custodian of the above accounts and granted permission with access to maintain all accounts on behalf of Orcas Island Park and Recreation District; and

BE IT FURTHER RESOLVED, the excess balance of the receivables account is to be transferred to San Juan County Treasurer once weekly in accordance with established financial controls; and,

BE IT FURTHER RESOLVED, all accounts are to be reconciled monthly by Orcas Island Park and Recreation District.

ORCAS ISLAND PARK AND RECREATION DISTRICT  
RESOLUTION ESTABLISHING BANK ACCOUNTS AND CUSTODIANS  
JANUARY 15<sup>TH</sup>, 2025

This Resolution supersedes Resolution 2024114a.

Adopted this 17<sup>th</sup> day of January, 2025 by Orcas Island Park and Recreation District Board of Commissioners.

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Deb Jones

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Justin Paulsen

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Asya Eberle

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Dennis Dahl

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Bob Eagan

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Attest: Kim Ihlenfeldt