

Meeting Minutes
Orcas Island Park and Recreation District Commission
Regular Meeting

Thursday, May 11, 2023; 4:00 PM
OISD Public School Cafeteria
557 School Road, Eastsound, WA 98245

I. CALL TO ORDER 4:14 pm

Bob Eagan, Chairman

Roll call:

Seat 1: Dennis Dahl-present

Seat 2: Bob Eagan-present

Seat 3: Barry Madan-present

Seat 4: Justin Paulsen-present

Seat 5: Deborah Jones-absent

II. PUBLIC COMMENT

No public in attendance in-person or via Zoom.

III. MONTHLY AGENDA

1. Previous Minutes

Prior to the motion, Justin requested clarification on the option from RWD Landscaping that was discussed as the favorable option during the last meeting. After it was confirmed the first option A, which will cost \$120,000, was the option, the commissioners proceeded.

- **MOTION to approve** April 13, 202 Meeting Minutes by Barry, seconded by Bob. With no further discussion the motion was passed unanimously.

2. Employees Pay Slip

- **MOTION to approve** the Employees Pay Slip for April 2023 in the amount of \$13,416.67 by Justin, Seconded by Denis. With no further discussion the motion was passed unanimously.

3. Payment of Claims

- **MOTION to approve** the payment of the DOR Claims in the amount of \$1,232.90 by Justin, Seconded by Denis. With no further discussion, the motion was passed unanimously.
- **MOTION to approve** the payment of Claims in the amounts of \$14,786.55; \$7,391.74; \$16,539.08 by Justin, seconded by Barry. With no further discussion the motion was passed unanimously.

IV. MONTHLY BUSINESS

1. Financials

- The Monthly Financial Statement and the Monthly Revenue Detail Report was presented at the meeting. The Monthly Expenditure Report was not received from San Juan County prior to the meeting. Highlights of the revenue report included the collection of approximately 50% of the property taxes budgeted for the year and the collection of almost 70% of activity fees budgeted for the year.

2. Directors' Report

- The new summer schedule is about to be posted, with lots of new programs starting up. Batu soccer program discussion regarding the cost of the program (\$280) and \$100 scholarships to families who need/request it as well as two full scholarships. Justin suggests encouraging the soccer group to do some fundraising for additional scholarship needs.
- The Buck Park Playground fundraiser is underway and will wrap up next week; the goal is to raise \$25,000 through the GiveOrcas campaign.
- Terri heard from EWUA and OIPRD will be billed \$4,000 for this year. The agreement moving forward is unclear and possibly some difference of opinion on the interpretation of the timing of payments. There is still discussion as to whether OIPRD will be back billed for the last 9 years excluding 2019.

3. Committee Reports

N/A

V. **UNFINISHED BUSINESS**

1. RWD Landscape Architects

Don Campbell is coming to the Island on May 25th & 26th to perform an irrigation audit.

2. 2023 Projects (Ball Fields; Playground; Pickleball Court Reconfiguration/Resurface)

Once we have the schedule confirmation from Mid-Pac Tennis, we will communicate to the pickleball community the timing of the court closure. The pickleball courts will be closed for approximately two weeks in June. Terri suggests getting a few players from both pickleball and tennis to form a committee to weigh in on any temporary changes to the courts during the pickleball court refurbishment. Some options that were discussed were temporary/throw-down lines on one tennis court and the use of the high school gym. Justin pointed out that there would need to be sufficient rules in place.

3. Spring/Summer Programs Update-Terri discussed the upcoming schedule of activities and programs.

4. Annual Audit Report- Still working on the SAO annual audit report which is due May 30, 2023.

5. Gender Diversity and Inclusion Statement- No discussion.

VI. **NEW BUSINESS**

1. 2023 Filing Week

Dennis has sent in his declaration of candidacy and will file on Monday morning.

VII. **ADJOURNMENT**

- **MOTION to adjourn** at 5:39pm by Dennis, Seconded by Justin. With no further discussion the meeting was adjourned at 5:39pm.

Addenda:

April 30, 2023 Financials
Monthly Claims Requests

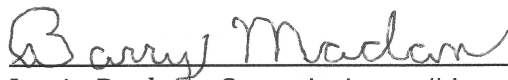
Public Meeting Minutes May 11, 2023

Approved by motion on this

8th day of June 2023

Signed and attested this

8th day of June 2023



Justin Paulsen, Commissioner #4
Secretary



Bob Eagan, Commissioner #2
Chair