

**Minutes**  
Orcas Island Park and Recreation District Commission  
**Regular Meeting**

**Thursday, June 8, 2023; 4:00 PM**

Orcas Fire and Rescue Station 21  
45 Lavender Lane  
Eastsound, WA 98245

**I. CALL TO ORDER** 4:12pm

Bob Eagan, Chairman

Roll call:

Seat 1: Denis Dahl-absent

Seat 2: Bob Eagan-present

Seat 3: Barry Madan-present

Seat 4: Justin Paulsen-present via zoom

Seat 5: Deborah Jones -present

**II. PUBLIC COMMENT**

Bob Phalan joined to share that he's assembled a committee to compile a list of rules to post at the pickleball court. Terri agrees to posting a sign with the approved rules, and Bob Eagan suggests checking with NAPA for sign production. Deborah suggests putting a temporary net up for the 4th pickleball court, Terri requested Bob Phalan to send her a link for a sturdy pickleball net estimated to be between \$400-\$500.

**III. MONTHLY AGENDA**

1. Previous Minutes

- **MOTION to approve** May 11th Meeting Minutes by Barry seconded by Deborah. With no further discussion the motion was passed unanimously.

2. Employees Pay Slip

- **MOTION to approve** the Employees Pay Slip for May 2023 in the amount of \$12,725.17 by Deborah, seconded by Barry. With no further discussion the motion was passed unanimously.

3. Payment of Claims

- **MOTION to approve** the payment of the DOR Claims in the amount of \$870.98 by Deborah, seconded by Barry. With no further discussion the motion was passed unanimously.
- **MOTION to approve** the payment of Claims in the amounts of \$15,211.63; \$4,236.63 by Deborah seconded by Barry. With no further discussion the motion was passed unanimously.

#### **IV. MONTHLY BUSINESS**

##### 1. Financials -N/A

##### 2. Directors' Report

- Terri briefed the commissioners on the Fourth of July 5k race; this is a collaboration with the Chamber of Commerce and the Exchange. The race is estimated to have 100 participants and it is a fundraiser for OIPRD, more volunteers are needed.
- After a recent incident within the soccer club Terri has had conversations with the Funhouse; they are hosting a youth development program for adults working with youth August 22nd and 24th. Justin suggests making the Funhouse youth development program mandatory for OIPRD coaches, saying that the importance is in making sure kids have fun and feel safe; it's not about high performance athletics or winning. Bob adds that he wants to see kids come back for more.
- Batu's Soccer program recently received a \$1,000 donation from Island Market, Terri mentions that she would like Batu to agree to using the entire amount for scholarships as OIPRD has a budget for equipment. Commissioners in attendance agreed.
- The sand volleyball players are requesting more sand for the court at Buck Park, Terri suggests having Ron excavate half of the court, move it over to one side and bring in six truckloads of new sand on the second half. The cost will be approx. \$4,700.
- **MOTION to approve** not exceeding \$5,000 on the sand volleyball court by Deborah, seconded by Barry. With no further discussion the motion was passed unanimously.
- Terri mentions beginning a recycling program at buck park, the Exchange will donate \$1,000 to designing and producing a logo for the recycling containers. Ron can enlarge the existing dumpster enclosure for about \$1000, and bi-weekly pickup will be \$12.

##### 3. Committee Reports

Bob Egan met with OISD staff and contractor to look at the drainage problem between the property lines of the school and Buck Park. The school wants to make a repair without encroaching on the park property. The vegetation on the slope will be mowed/scalped to observe the exact location of the drainage issue.

#### **V. UNFINISHED BUSINESS**

1. RWD Landscape Architects - Don Campbell will come to the island June 9th for an irrigation audit.
2. 2023 Projects (Ball Fields; Playground; Pickleball Court Reconfiguration/Resurface) -the revised bid from Kiwanis for the playground will include adding picnic tables and an accessible teeter totter.
3. Summer Programs Update – Based on feedback from Justin, Terri suggests using

the MailChimp service to send out a more engaging list of programs to anyone in the community who is signed up. We can also use the Chamber of Commerce email blast to reach more people.

4. The Annual Audit Report was filed on May 30, 2023 and it has been accepted.

5. Gender Diversity and Inclusion Statement -N/A

6. Employee Benefits – Health Insurance Policy Approval Request

Terri researched and requested bids for health insurance and has found the “Premera Connexion Balance 1000 Gold” plan which has a deductible of \$1,000. The monthly premium for the plan year (July 1, 2023 – June 30, 2024) will be \$1,696.48.

**MOTION to approve** the Premera Connexion Balance 1000 Gold plan by Deborah, seconded by Barry. Deborah mentions that Premera is in negotiations with University of WA on whether they are going to keep UW medical facilities and providers within the Primera plan. With no further discussion the motion was passed unanimously.

## **VI. NEW BUSINESS**

None discussed

## **VII. ADJOURNMENT**

- **MOTION to adjourn** at 5:40pm by Deborah, seconded by Barry. With no further discussion the meeting was adjourned at 5:40pm.

### **Addenda:**

*Monthly Claims Requests*

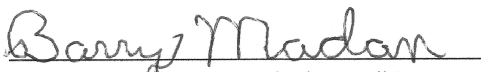
Public Meeting Minutes June 8, 2023

Approved by motion on this

13<sup>th</sup> day of July 2023

Signed and attested this

13<sup>th</sup> day of July 2023

  
Justin Paulsen, Commissioner #4  
Secretary

  
Bob Eagan, Commissioner #2  
Chair