

MEETING MINUTES

Orcas Island Park and Recreation District Commission Regular Meeting

Thursday, May 9, 2024; 4:00 PM

Orcas Fire and Rescue Station 21
45 Lavender Lane
Eastsound, WA 98245

I. CALL TO ORDER - Asya Eberle called the meeting to order at 4:02 p.m.

Deb Jones, Chair

Roll call:

Seat 1: Dennis Dahl-Present

Seat 2: Bob Eagan-Present

Seat 3: Asya Eberle-Present

Seat 4: Justin Paulsen-Present

Seat 5: Deborah Jones-Absent

II. PUBLIC COMMENT

See below New Business Item 1- Baseball Dugout Discussion.

Marsha Segault joins us and asks if there are plans to build bathroom facilities in Buck Park. OIPRD began investigating the possibility of a bathroom structure years ago. Justin explains that we have been working on the more pressing priorities for the park to ensure it remains operational and maintained. The vision for a restroom/office/storage facility including concessions, remains a goal in the Buck Park Master Plan. Bob is confident that connecting the facilities to the water/sewer lines will not be an issue and that bringing the park up to accessibility standards is the priority before anything else. OIPRD will proceed with plans to construct a facility that includes bathrooms when there is community support and funds become available, either through a community bond or matching donations.

III. MONTHLY AGENDA

1. Previous Minutes

- **MOTION to approve** the previous minutes for the April 11th, 2024, Commission Meeting by Bob, seconded by Denis. With no further discussion, the motion was passed unanimously.

2. Employees Pay Slip

- **MOTION to approve** the Employees Pay Slip in the amount of \$13,883.94 by Bob, seconded by Justin. With no further discussion, the motion was passed unanimously.

3. Payment of Claims

- **MOTION to approve** the Payment of Claims in the amount(s) of \$13,961.91; \$21,688.22; and \$18,000.00 by Bob, seconded by Denis. With no further discussion, the motion was passed unanimously.
- **MOTION to approve** the DOR Sales tax in the amount of \$1,914.84 by Justin, seconded by Denis. With no further discussion, the motion was passed

unanimously.

IV. MONTHLY BUSINESS

1. Financials

The financial report shows that we are well within our means for the year; overall we have only expended 15% of the total budget. The variance is mainly due to the timing of budgeted expenditures. The Ending Cash Balance as of April 30, 2024, is \$664,851.

2. Directors' Report

- Terri shares plans to till the sand volleyball court with a rototiller.
- There was an incident involving a piercing caught on the fence that encircles the skatepark. Terri shared that we need to replace some fencing that has started to pull back.
- Terri is working on renewing health insurance benefits and has requested an application for PERP (Public Employee Retirement Plan).

3. Committee Reports

- Justin shares the potential issues he sees of tree roots growing underneath the tennis courts and recommends removing the tree. He suggests adding privacy slats or planting a bush in its place. Terri and the commissioners agree that this is the best solution.
- The pickleball courts will be closing soon for reconfiguration and repair. The pickleball players can play Monday and Thursday evenings, and Sunday morning at the public school; we will open up more time slots if necessary.

V. UNFINISHED BUSINESS

1. 2024 Projects (Pickleball Court reconfiguration; Parking Lot maintenance; Skate Park maintenance; Installation of new Playground Equipment; Boundary Line Modification with The SJC Land Bank)

- Justin updates that the pickleball court work parties have made considerable headway and will remove the north fence posts at the next work party. Justin hopes to have the walls up before the court surface goes in. We are expecting a bid for the new fence from Larry Bersgma soon.
- Terri had a phone conversation with Grindline to plan when they can come assess the skatepark and give us a proposal concerning the maintenance.
- The current fence at the playground does not meet standards and will need replacing. The commissioners discussed the pros and cons of whether we should put the fence back up temporarily until we can replace it with a new fence that is up to code. Terri and the commissioners agree that the fence should remain around the retaining wall but the rest of the area can be left unfenced until we can secure the funds to put in a proper fence.
- Parking lot maintenance will be scheduled as soon as the pickleball court project is completed.
- No updates on The Boundary Line Modification with The SJC Land Bank.

2. Program Update – Summer

- Terri shares the summer program schedule which includes theater and dance camp, kids cooking club, art camp, girls hiking club, and a variety of sports clinics.

3. Gender Diversity and Inclusion Policy/Statement

- We will revisit the Gender Diversity and Inclusion Policy/Statement at a future meeting.

4. RFP – Buck Park Maintenance/Mowing

- Terri issued the mowing RFP and will be conducting the mandatory walkthrough on 5/21 at 11 a.m.; the bids are due by 5/28 at 3 p.m. and the commissioners will have a special meeting on May 30th at 11 a.m. to review and make a decision.

5. Park Steward Position/Admin Position

- Terri has received a few emails concerning the administration position. Terri will get in touch with the interested applicants and is hopeful to find someone who can be in the office from 1:00 – 5:00 pm, Monday through Friday.

6. Senior Projects Update

- Terri will reach out to the seniors whose projects are based in Buck Park.

7. Eastsound Water Users Association – Water Rights Agreement Renewal

- The commission will revisit in a future meeting.

VI. NEW BUSINESS

1. Baseball Home Dugout Discussion

- The Vikings' head baseball coach Eli Sanders recently cut a door opening into the home dugout without requesting or receiving approval from OIPRD. Eli has since apologized for altering the dugout without going through the proper channels. Don Campbell did confirm that while it is standard to have multiple entrances, he would recommend installing a gate over the new opening to prevent injury and liability issues. Bob reiterated that the commission is not looking for punitive measures. Rather, we are interested in providing safe facilities and following any county permitting process required. The commissioners agreed there is nothing pressing to be done right now since the high school baseball season is over. OIPRD will consult with Don Campbell and address this after we have finished other in-progress projects.
- Previous baseball coach Craig Sanders comments that anybody who has coached on Orcas Island has had to take matters into their own hands to get things done. Justin comments that OIPRD transitioned from a non-profit, volunteer organization to a Junior Taxing Authority more than 10 years ago and we now pay contractors to handle maintenance and projects.
- Joe Seagault asks if we plan to maintain the fields during the off-season. Terri responds that once the high school and rec seasons end, we will drag the fields once a week. The fields will be tarped from mid-November through early February to preserve the infield material. Terri elaborates that other than coaches striping the field there is to be no field maintenance done by the public unless there is an OIPRD-sponsored community workday. Joe recommends having signage indicating what is and is not allowed regarding field maintenance posted near the fields and on the webpage.

2. Irrigation Issues

- Terri shares that there is an ongoing issue with the irrigation system on the baseball field. Terri was at the park when Eli turned on the irrigation system. The system ran and then shut off as it should. However, the irrigation head behind the pitcher's mound came back on and would not shut off. Ron Griffin had to manually shut it down. Joel with Matia Builders will come over on Saturday to assess the situation, and Bob will join.

VII. ADJOURNMENT

- MOTION to adjourn the May 9, 2024, Commission Meeting by Dennis, seconded by Bob. With no further discussion, the meeting was adjourned at 6:01 p.m.

Addendum:

Previous Minutes

Claims Requests

Financials as of April 30, 2024

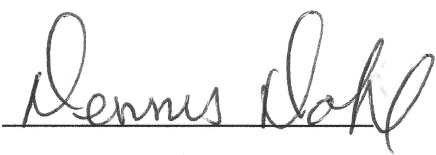
Public Regular Meeting Minutes May 9, 2024

Approved on this

13th day of June 2024

Signed and attested this

13th day of June 2024



Dennis Dahl, Commissioner #1

Secretary



Deborah Jones, Commissioner #2

Chair