

Meeting Minutes

Orcas Island Park and Recreation District Commission

Regular Meeting

Thursday, June 13, 2024; 4:00 PM

Orcas Fire and Rescue Station 21

45 Lavender Lane

Eastsound, WA 98245

I. CALL TO ORDER Deb Jones called the meeting to order at 4:05 p.m.

Deb Jones, Chair

Roll call:

Seat 1: Dennis Dahl-Present

Seat 2: Bob Eagan-Present

Seat 3: Asya Eberle-Present

Seat 4: Justin Paulsen-Present

Seat 5: Deborah Jones-Present

II. PUBLIC COMMENT

Suzanne Olson joins us at 5:25 pm to share some thoughts about scheduling conflicts on the pickleball courts. She will bring some signage outlining the draft court-sharing procedure to the OIPRD board for approval. Court sharing can be an increased challenge in the summer because of the increased demand for court space by visitors.

III. MONTHLY AGENDA

1. Previous Minutes

- **MOTION to approve** the previous minutes for the May 9th, 2024, Commission Meeting by Justin, seconded by Bob. With no further discussion, the motion was passed unanimously.
- **MOTION to approve** the previous minutes for the May 30th, 2024, Special RFP Meeting by Dennis, seconded by Asya. Bob and Justin abstain from approving the special meeting minutes due to not being in attendance. With no further discussion, the motion was passed.

2. Employees Pay Slip

- **MOTION to approve** the Employees Pay Slip in the amount of \$11,872.75 by Justin, seconded by Dennis. With no further discussion, the motion was passed unanimously.

3. Payment of Claims

- **MOTION to approve** the Payment of Claims in the amount(s) of \$5,245.52, and \$7,184.70 by Justin, seconded by Bob. With no further discussion, the motion was passed unanimously.

IV. MONTHLY BUSINESS

1. Financials

The Ending cash balance as of May 31, 2024, is \$704,628.44. We have expended 43% of our budget for instructors. Justin inquires about the definition of a "custodial type collection" to which Terri confirms it is sales tax collected.

2. Directors' Report

See below Unfinished Business and New Business.

- Health benefits are renewing and the current year's benefits are projected to be \$2,000 over budget, and will be reported as a variance.
- Terri has a Zoom meeting scheduled on Monday with a representative to discuss the Public Employee Retirement System (PERS), Justin is also planning to attend.

3. Committee Reports

See below Unfinished Business Item 3 – Gender Diversity and Inclusion Policy/Statement.

V. UNFINISHED BUSINESS

1. 2024 Projects (Pickleball Court reconfiguration; Parking Lot maintenance; Skate Park maintenance; Installation of new Playground Equipment; Boundary Line Modification with The SJC Land Bank)

- The newly installed playground will have its grand opening Saturday, June 29th from 11 am to 1 pm. Justin spoke with the folks at Kiwanis dedicating the playscape in Dick and Velma Doty's honor because of their support. Terri plans to have a conversation about this with Velma; we can honor all the contributors on the placard including the senior class and the Lions Club.
- Parking lot maintenance- will begin as soon as the Pickleball Court project is wrapped up.

2. Program Update – Summer

- No updates on summer programming.

3. Gender Diversity and Inclusion Policy/Statement

- Justin and Terri will complete the guiding statement to present at the next meeting.

4. Staffing Update

- No updates.

5. Senior Projects Update

- All seniors have completed their projects, Justin suggests getting with the school earlier in the year so we can better support the students.

6. Eastsound Water Users Association – Water Rights Agreement Renewal

- Terri has met with Dan Burke to discuss the Water Rights Agreement, they have settled on renewing the same 10-year agreement. Terri shares that because OISD transferred their interest to OIPRD in 2014 we do not need their signature on this renewal. OIPRD is fully responsible for the well and its use. However, OISD will be included in communications as they have a vested interest and utilize the well water for exterior fields on school property.

VI. NEW BUSINESS

1. Baseball/Softball Field Maintenance Discussion and Possible Action Regarding Weed Control and Drainage Improvements to Both Fields

The drainage areas around the baseball field and the outfield of the softball field need to be cleaned. The bid from Griffin Yard Works also includes \$800 of pipe. The end result will be that the drainage ditches will have a pipe in them and gravel over them so that trucks can drive over top.

- **MOTION to approve** the bid from Griffin Yards Works by Justin, seconded by Dennis. With no further discussion, the motion passed unanimously.

Matia contractors have given us a new irrigation controller for the softball field but it is still having issues. Bob wants to check the wires to see if they got nicked when they were installed. Asya volunteers to turn it on and off manually for the time being until we can solve this.

2. Pickleball Court Discussion and Possible Action Regarding Court Accessories and Fencing

- An area of the pickleball court was found to have a low spot resulting in some slight puddling. Due to this, some of the local pickleball players reached out in a group message that was intended to include Terri to raise concerns. In response, Patton from Pickleball LLC. releveled part of the court which means that we will have to push back the reopening of the courts to give the court time to cure. Terri did not receive the messages sent to her through her office number and was therefore unaware of the additional work being done, Justin has reminded the pickleball players that all complaints need to be brought to Terri before any steps are taken.
- General discussions regarding the necessary steps to have the courts functional as soon as possible include finding a suitable net to use for the fence and possibly using hay bales for the north boundary to prevent balls from rolling into the mud.
- **MOTION to approve** the purchase of equipment that includes the net and stanchions for the Pickleball courts for \$5,000 by Justin, seconded by Bob. With no further discussion, the motion was passed unanimously.
- A special meeting will be held on Tuesday, the 25th at 5 p.m. at the pickleball courts to review bids for the court fencing.
- All the commissioners and Terri are pleased with Pickleball LLC's work.

3. Tennis Discussion and Possible Action Regarding Posted Schedule

The commissioners discuss how to best address issues regarding unkind court practices and players being turned away from the courts unjustly. Justin and Bob share their experience dealing with this years ago, the result of the previous discussion was that only one court would be allowed to be blocked off and the other court would not be reserved for the group but would be available if there were no other players present. Terri has specific times several times a week for both courts in 3-hour blocks. Suzanne references the court system of the city of Palo Alto Parks and Rec Department; they have a strong group of volunteers for pickleball courts who are ambassadors for kindness.

VII. ADJOURNMENT: The meeting was adjourned at 5:58 p.m.

Addendum:

Previous Minutes

Claims Requests

Financials as of May 31, 2024

Public Regular Meeting Minutes June 13, 2024

Approved on this 18th day of July 2024

Signed and attested this 18th day of July 2024

Dennis Dahl, Commissioner #1

Secretary

Deborah Jones, Commissioner #2

Chair