

# Minutes

Orcas Island Park and Recreation District Commission

## Regular Meeting

Thursday, August 8, 2024; 4:00 PM

Orcas Fire and Rescue Station 21

45 Lavender Lane

Eastsound, WA 98245

### I. CALL TO ORDER Deb Jones called the meeting to order at 4:07 p.m.

Deb Jones, Chair

Roll call:

Seat 1: Dennis Dahl-Absent

Seat 2: Bob Eagan-Present

Seat 3: Asya Eberle-Absent

Seat 4: Justin Paulsen-Present

Seat 5: Deborah Jones-Present

### II. PUBLIC COMMENT

Patty Miller joins us via Zoom. Keith Light and Suzanne Olson participate in person to discuss the upcoming fence installation and court rules, see Unfinished Business Item #6 & #7.

### III. MONTHLY AGENDA

#### 1. Previous Minutes

- **MOTION to approve** the previous minutes for the July 18th, 2024, Commission Meeting by Bob, seconded by Justin. With no further discussion, the motion was passed unanimously.

#### 2. Employees Pay Slip

- **MOTION to approve** the Employees Pay Slip in the amount of \$12,014.75 by Bob, seconded by Justin. With no further discussion, the motion was passed unanimously.

#### 3. Payment of Claims

- **MOTION to approve** the DOR sales tax in the amount of \$871.00 by Bob, seconded by Justin. With no further discussion, the motion was passed unanimously.
- **MOTION to approve** the Payment of Claims in the amount of \$9,721.62. With no further discussion, the motion was passed unanimously.

### IV. MONTHLY BUSINESS

#### 1. Financials

No updates.

#### 2. Directors' Report

See Unfinished Business.

#### 3. Committee Reports

Justin shares an idea he received from Michelle to install a bike pump track near the dog park and possibly venturing into the SJC Land Bank area, Terri suggests speaking with Bryan Weiss.

## V. UNFINISHED BUSINESS

1. 2024 Projects (Pickleball Court reconfiguration; Parking Lot maintenance; Skate Park maintenance; Installation of new Playground Equipment; Boundary Line Modification with The SJC Land Bank)

- Terri will give Island X a call regarding the parking lot maintenance to get the project of the calendar, Justin is confident that the area nearest the pickleball courts will not need much work because it is in the best condition.
- The drainage issue near the Softball and Baseball fields will require a larger pipe.
  - **Motion to authorize** an additional \$2,000 for the drainage pipe by Justin, seconded by Bob. Without further discussion, the motion was passed unanimously.

2. Program Update – Fall Schedule

- Terri will release the Fall Program schedule including frisbee, after-school cooking, flag football, youth soccer, hummingbird soccer, swish basketball, etc.

3. Gender Diversity and Inclusion Policy/Statement

No modifications have been made since the last meeting.

- **Motion to adopt** the OIPRD equity diversity and inclusion statement by Justin seconded by Bob. Justin suggests emailing Paige from the Common Goodness Project to thank her for her contributions to the formation of this statement. With no further discussion, the motion is passed unanimously.
- The Orcas Dance Collective would like to adopt the same statement. Terri is determining how signup and expectations will be shared with parents.

4. Staffing and Benefit Update

- No updates from our last meeting.

5. Eastsound Water Users Association – Water Rights Agreement Renewal

- The agreement has not been renewed; Terri is in conversation with Dan at Eastsound Water.

6. Pickleball Court Discussion and Possible Action Regarding Court Fencing

General discussions regarding the fencing around the pickleball court, Patty feels that installing a ten-foot fence would be most beneficial due to wind blocking.

- **MOTION to authorize** \$16,000 for the proposal from Discount Fence including all options as presented, by Justin, and seconded by Bob. Patty shares that some of the pickleball players would like to have more run-out space which would require the fence be pushed back from the original plans. Justin is wary of the expense that moving the proposed fence would incur due to the area needing excavation and drainage. After further discussion, it is decided to proceed with the accepted proposal which adheres to pickleball standards. Without further discussion, the motion was passed unanimously.
- **Motion to authorize** \$5,000 for the reinstallation of the brick wall by Chihuahua Services LLC. by Bob and seconded by Justin. Keith asks for clarification about the adhesive on the bricks, Justin explains that only the top of the wall has remaining adhesive that will need to be chipped away. Without further discussion, the motion was passed unanimously.
- Patty, Suzanne, and Keith pass on their thanks from the pickleball community.

7. Pickleball Court Discussion and Possible Action Regarding Court Rules and Regulations

- Suzanne would like to print metal signage for the court rules and regulations once they are agreed upon by the regular players. Keith suggests having a QR code on the signs that would link to the OIPRD webpage with further information regarding rules; Justin

asks that the gender equality and inclusion statement be included on the signage. Suzanne suggests using corrugated plastic for the time being while the final wording is being determined.

- **Motion to approve** the signage and posting of the Pickleball Court Rules by Justin, seconded by Bob. With no further discussion, the motion was passed unanimously.

8. San Juan County Accounting Services Ceasing December 31, 2024

- No updates since the last commission meeting.

## **VI. NEW BUSINESS**

1. Ground Conditions below OISD track field – Continue discussions with OISD regarding remedy
- Bob has previously met with representatives from OISD and established a plan to deal with the drainage issue and so far, nothing has been done. Bob will rekindle the plans to address the flooding issues coming from the track and affecting the outfield of the softball field.
2. The OIPRD Commission acknowledges the resignation of Terri Rodgers.
- There will be a special meeting on Tuesday, August 13th at 4 p.m. at the Funhouse to discuss the Job description, budget, and the Director Hiring Policy. Bob suggests having an interim director position for the time being.

## **VII. ADJOURNMENT** 6:00 p.m.

*Addendum:*

*Previous Minutes*

*Claims Requests*

Public Regular Meeting Minutes August 8, 2024

Approved on this 12<sup>th</sup> day of September 2024

Signed and attested this 12<sup>th</sup> day of September 2024

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Dennis Dahl, Commissioner #1

Secretary

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Deborah Jones, Commissioner #2

Chair