

Orcas Island Park and Recreation District Commission

MINUTES

2025 Budget Hearing

and

Regular Meeting

Thursday, November 14, 2024; 4:00 PM

Orcas Fire and Rescue Station 21

45 Lavender Lane

Eastsound, WA 98245

I. CALL TO ORDER

The meeting was called to order at 4:00 p.m. with all commissioners in attendance.

Seat 1: Dennis Dahl

Seat 2: Bob Eagan

Seat 3: Asya Eberle

Seat 4: Justin Paulsen

Seat 5: Deborah Jones, Chair

II. PUBLIC COMMENT

Public comment included concerns about the pickleball courts, ADA access to the off-leash area, and request for an ADA Sani can near the off-leash area.

III. MONTHLY BUSINESS

1. Previous Minutes

- October 10th Regular

Motion to accept 10/10/24 minutes by Asya second by Dennis, the motion passed 4-0 with one abstention.

- October 26th Special

Motion to accept 10/26/24 minutes by Bob second by Dennis, the motion passed 4-0 with one abstention.

2. Employee Payroll

- 10/24/2024 Payroll \$21,547.36

Motion to authorize 10/24/24 payroll by Bob second by Asya, the motion passed 4-0 with one abstention.

3. Payment of Claims

- 10/15/24 \$35,690.76
- 10/22/22 \$12,082.25
- 11/05/24 \$11,091.50

Motion to authorize the payment of Claims by Bob second by Dennis, the motion passed 5-0 with one abstention.

IV. MONTHLY REPORTS

1. Director's Report
2. Financial Report
3. Committee Reports

Monthly reports were discussed, the Director's and Financial reports are available online. The committee reports included further discussion about EWUA agreement, ADA access at the park, and a verbal request from OPAL for a potential drainage easement from the Kidder Way project. Justin will receive a written request and will forward on to all for review.

V. UNFINISHED BUSINESS

1. Property Line Adjustment Survey Proposal

Motion by Justin, second by Bob, to authorize Kim to engage with San Juan Surveying to conduct a property survey for the purpose of achieving a property line adjustment of the off-leash area and reestablishing the shared corners with the Cemetery District, authorized at up to \$10,000. With no further discussion the motion passed 5-0

VI. NEW BUSINESS

1. OISD Facility Use Agreement – it has been determined that the facility use agreement with the school is in effect for one more year and no action is needed at this time.

2. OISD Water Use Agreement

- a. Establish committee for review, authorize engagement and execution

Motion by Justin with a second by Dennis, to authorize Kim and Bob to reestablish and renegotiate water lease and water use agreements with Eastsound Water Users Association and Orcas Island School District. With no further discussion the motion passed 5-0.

3. Fence Project – Estimate

- a. Review proposed fence project and authorize scope of project. Commissioners discussed an extension to the field 2 first baseline fence.

Motion by Bob with a second by Justin to authorize up to \$40k for fence maintenance projects in the park.

4. Accounting Transition

- a. Resolution Establishing Accounts and Custodians
- b. Resolution Updating Banner Bank Credit Card

Motion by Asya to adopt the Accounting Transition resolutions, second by Dennis. With no further discussion the motion passed 5-0.

VII. 2025 BUDGET HEARING

1. Review and Discussion of 2025 Budget
2. Public Comment on 2025 Budget
3. 2025 Budget Resolutions
 - a. Resolution Adopting 2025 Budget

- b. Resolution Setting Tax Levy
- c. Levy Certification

Motion by Bob to adopt the 2025 Budget resolutions, second by Justin. With no further discussion the motion passed 5-0.

VIII. UPCOMING MEETINGS

- a. December 12th Regular Meeting
- b. January 9th Regular Meeting and Annual Nominations
- c. Establish Date for 2025 Board Retreat – tabled

IX. ADJOURNMENT

The meeting was adjourned at 7:17 p.m.

Attest:

Kim Ihlenfeldt

Approved by Board:
