

Meeting Minutes
Orcas Island Park and Recreation District Commission
Regular Meeting
Thursday, April 13, 2023; 1:00 PM
The FunHouse Commons
30 Pea Patch Lane, Eastsound, WA 98245

I. CALL TO ORDER 1:08pm

Bob Eagan, Chairman

Roll call:

Seat 1: Denis Dahl-absent

Seat 2: Bob Eagan- present

Seat 3: Barry Madan-present

Seat 4: Justin Paulsen-absent

Seat 5: Deborah Jones-present

II. PUBLIC COMMENT

Bob Phalan joined the meeting via Zoom. Don Campbell with RWD Landscape Architects joined the meeting in person.

III. MONTHLY AGENDA

1. Previous Minutes

- **MOTION to approve** March 31st Special Meeting Minutes by Deb, seconded by Barry. With no further discussion the motion was passed unanimously.

2. Employees Pay Slip

- **MOTION to approve** the Employees Pay Slip for March 2023 in the amount of \$13,057.67 by Deb, Seconded by Barry. With no further discussion, the motion was passed unanimously

3. Payment of Claims

- **MOTION to approve** the payment of DOR Claims in the amount of \$1,644.09 by Deb, Seconded by Barry. With no further discussion, the motion was passed unanimously.
- **MOTION to approve** the payment of Claims in the amount of \$2,735.63; \$20,849.35; \$10,761.82; \$2,190.45 by Deb, Seconded by Barry. With no further discussion, the motion was passed unanimously.

IV. MONTHLY BUSINESS

1. Financials

- Financial Statement was presented. Ending cash balance is \$559,319.40 for the period ending March 31,2023.

2. Directors' Report

- Kiwanis pursuing a grant from OICF and has been approved for Give Orcas Spring Catalog. Kiwanis is asking for \$25,000. OIPRD will be promoting through website, FaceBook, Email blasts, and physical signs.

3. Committee Reports

- Bob met with Dave, Larry and Eric Webb with OISD to discuss the existing drainage system issues resulting from the new track/field. They are contacting the engineer (Greg) and he will be charged with fixing it by either creating a dam or digging an additional trench, this may involve a 12in pipe extending onto OIPRD property. OISD is committed to resolving the drainage issue.
- Bob met with a representative for the Cemetery District regarding the proposed use of their property for Buck Park overflow parking. Unfortunately, the RCW strictly prohibits any use other than cemetery use.

V. **UNFINISHED BUSINESS**

1. RWD Landscape Architects – Buck Park Athletic Fields Assessment

Don Campbell of RWD Landscape Architects presented the draft field assessment report. The commissioners present had a lengthy discussion regarding the findings and options presented. Specific points of discussion included: existing conditions; grass turf versus synthetic turf; site irrigation and the need to understand the amount of water required for maintaining the fields; ADA compliance and other requirements for applying for RCO grants; the possibility of utilizing partially treated water from Eastsound Sewer (purple pipe water) for irrigation purposes; and the possibility of permanent restroom facilities. Additional discussion regarding the water rights use agreement with Eastsound Water Users Association included the initial fields that are covered in that agreement; limitations of the amount of water than can be used and the 2024 expiration of the agreement.

Cost analysis of proposed options:

Option A – 1 infield work only for temporary results: \$120,000

Option A without synthetic turf: \$3,200,000.00

Option A with synthetic turf: \$4,000,000.00

The commissioners present preferred Option A as the long-term goal for field renovations. Don will refine the budgets and will prepare a scope of work for more immediate repairs of the infields. Don Campbell will conduct an irrigation study to determine the water requirements for the fields (including the school fields) for future planning negotiation with Eastsound Water to renew the existing agreement. Don indicated it would be helpful to have irrigation heads marked with flags. The commissioners discussed further next steps, including Don's need for a survey to move forward with the scope of work. Don will also utilize the utility map created by Andy Sachs.

MOTION to approve: Star Surveying INC. Proposal for Topographic Survey for which “will produce a topographic map for portions and selective features on the parcel, described as Buck Park” in the amount of \$5,000 by Deb, Seconded by Barry. With no further discussion this motion was passed unanimously.

2. 2023 Projects-Ball Fields; Pickleball Court Reconfiguration/Resurface
The playground project will include a main play structure and picnic tables. Kiwanis of Orcas Island have applied and have been approved for the Spring GiveOrcas catalog sponsored by OICF.
3. Spring/Summer Programs-Terri discussed the upcoming schedule of activities and programs.
4. Annual Audit Report-still in process, due May, 31st.
5. Gender Diversity and Inclusion Statement-No discussion.

VI. NEW BUSINESS

1. Temporary Batting Cage
Andrew Stevens plans to install a temporary batting cage. The current plan is to use a timber frame on concrete blocks. The temporary structure will be utilized for the baseball and softball season and for summer clinics. Both baseball and softball will have equal access to the temporary batting cage. Andrew Stevens will take down the structure once baseball and softball programs conclude in the summer.

VII. ADJOURNMENT

- MOTION to adjourn at 3:11pm by Deb, Seconded by Barry. With no further discussion, the meeting was adjourned at 3:11pm.

Addenda:

Star Surveying, Inc. Proposal
March 31, 2023 Financials
Monthly Claims Requests

Public Meeting Minutes April 13, 2023

Approved by motion on this

11th day of May, 2023

Signed and attested this

11th day of May, 2023



Justin Paulsen, Commissioner #4
Secretary



Bob Eagan, Commissioner #2
Chair