

Meeting Minutes April 14th, 2022

Orcas Island Park and Recreation District Commission
Public Meeting, April 14th, 2022
Online via Zoom Meeting

4:00 P.M. - 6:00 P.M.

CALL TO ORDER – 4:08 p.m.

Bob Eagan, Chairman

Roll call:

Seat 1: Dennis Dahl – absent

Seat 2: Bob Eagan – absent

Seat 3: Barry Madan – present

Seat 4: Justin Paulsen – present

Seat 5: Deborah Jones – present

PUBLIC COMMENT

Bob Phalan

Introduced an idea to cover racquet courts to extend play into the evening. Phalan also mentioned the cemetery district might be open to hearing a Park presentation about turning the area west of the pickleball court into a parking area.

Patty Miller

Patty has developed an extensive pickleball email list and sent out an email asking if people would prefer to have resources dedicated to covering and lighting or expanding court options. Patty shares approximately 80% prefer expansion of court. The group has drafted a guideline for intent to play, etiquette, and process for yielding when the courts are full. This list has circulated among the pickleball group, with feedback provided. Patty also spoke to the idea about a permanent net on the southern pickleball court.

MONTHLY AGENDA

Amendments to the previous minutes include striking and removing the second sentence from Patty Miller's public comment. Patty, who is present at this meeting, confirmed.

1. Previous Minutes

MOTION to approve meeting minutes from March 14th as amended by Justin, seconded by Dennis. With no further discussion the minutes were approved unanimously.

2. Employees Pay Slip

MOTION to approve March employee pay slip in the amount of \$6,556.00 by Deb, seconded by Dennis. With no further discussion the motion was approved unanimously.

3. Payment of Claims

<see attached Claims>

MOTION to approve the payment of claims in the amount of \$9,394.62, by Justin, seconded by Dennis. With no further discussion the motion was approved unanimously.

MOTION to approve the payment of claims in the amount of \$17,796.33 by Justin, seconded by Dennis. With no further discussion the motion was approved unanimously.

MOTION to approve the DOR payment of claims in the amount of \$3,169.70 by Deb, seconded by Justin. With no further discussion, the motion passed unanimously.

MONTHLY BUSINESS

1. Financials

- See financial report.

2. Director's Report

- The district has hired Al Bentley as Program Assistant.
- Softball and baseball season is off to a busy start. Soccer starts in May.
- Terri and Al are working on translating all forms into Spanish for the Spanish-speaking community.
- Summer camps and clinics will include Dance and Art opportunities as well as a variety of sports camps.
- Adult indoor drop-in sports will be done at the end of May.
- Terri will continue advertising for the Park Steward position.
- Field work continues on Field#1 for baseball and softball play.

3. Committee Reports

- Covered in other agenda items.

UNFINISHED BUSINESS

1. COVID-19 Business Operations, Programs and Staffing

- Covered in other agenda items.

2. 2022 Project Update

- Covered in Public Comment and Director's Report.

3. Racquet Sports Discussion

Justin presented a summary of discussions with the pickleball and tennis group, including seven concepts that need to be addressed.

- Capacity – seasonal availability. Should OIPRD mark in-line on tennis for pickleball use?
- Should OIPRD mark covered area?
- Should OIPRD mark the basketball area? Not great, but functional, would need cracks addressed and lines painted.

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- Utilization – would OIPRD and users be better served if we covered and lit the existing court.
- Should OIPRD adopt a scheduling system for court use?
- What impact do all of the above items have on all users

What do we want to do at the park to both meet the need and comply with long-term vision?

The pickleball community currently uses a scheduling system, PlayTime Scheduler, to coordinate play. This scheduler is not through Park and Rec, though it may be helpful for the district to track court usage.

MOTION to adopt the PlayTime Scheduler currently used by the pickleball group as a capacity management system by Justin, second by Dennis. Discussion included using the scheduler on a trial basis with adjustments as needed. With no further discussion, the motion passed unanimously.

MOTION to approve adoption of rules and protocols for the pickleball courts to be determined by staff by Justin, second by Dennis. With no further discussion, the motion passed unanimously.

MOTION authorizing Terri to engage with a contractor to make necessary safety corrections to the retaining wall at the park by Justin, second by Dennis. With no further discussion the motion passed unanimously.

NEW BUSINESS

1. SAO – 2019/2020 Audit Completed and Report Published

- The 2019 and 2020 Audits have been completed. Terri states the reports are complimentary with guidance for improving tracking of accrued compensation time with San Juan County to include on the balance sheet.
- The reports are published on the State Auditor's Office website and available for public use.

ADJOURNMENT

MOTION to adjourn by Barry, seconded by Justin, with no further discussion the meeting adjourned at 5:19 p.m.

Addenda:

Financial Reports
Claims Payments

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Financial Reports
Claims Payments

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Approved by motion on this 19th day of May 2022

Signed and attested this 19th day of May 2022



Justin Paulsen Commissioner #4,
Secretary

Bob Eagan, Commissioner #2,
Chair